

AGENDA

<i>Min</i>	<i>Time</i>	<i>Discussion Item</i>		<i>Presenter</i>
<u>Administration</u>				
10	5:00 – 5:10	1. Regular Business a. Approve minutes – March, 2012 b. Check-in on “to do’s” from last meeting: <ul style="list-style-type: none"> ▪ EOW draft letter; ▪ EOW sub-committee arrange next meeting with Carl; ▪ Vicky to send Carl’s phone number; ▪ revised Rates recommendation letter; ▪ Vicky to check on tour and/or meeting at the new South; and ▪ Vicky to finalize 2012 work plan and send to members. c. Chair report		Chair
<u>Monthly Topics</u>				
30	5:10 – 5:40	Briefing	2. Getting Our Financial House in Order Ray will bring the SWAC up to date on SPU’s activities to tighten internal monetary controls in the wake of the large alleged theft recently discovered.	Ray Hoffman, SPU Director
15	5:40 – 5:55	Briefing	3. Every Other Week Carl will respond to the SWACs feedback on the draft letter to potential pilot participants, among other updates.	Carl Woestwin, SPU Project Manager
30	5:55 – 6:25	Briefing	4. Waste Prevention Dick Lilly, Veronica Fincher and Pat Kaufman will brief the committee on current and planned activities in the areas of: yellow pages and junk mail opt out; reuse, plastic bag ban; etc.	Dick Lilly, SPU Waste Prevention Manager
10	6:25 – 6:35	Briefing and Discussion	5. Solid Waste Plan The Preliminary Draft Plan is just about ready to submit to Ecology. Vicky will review highlights from the list of notable changes compared to the previous draft.	Vicky Beaumont, SPU Plan Project Manager
10	6:35 – 6:45	Briefing	6. UW Trash-in Event Ms. Newcomer will brief the SWAC on this upcoming event.	Emily Newcomer
5	6:45 – 6:50	Briefing and Discussion	7. Tour of New South Meeting in the new building is not possible until July. Does the SWAC want a tour before then?	Chair
10	6:50 – 6:55	Briefing and Discussion	8. July 4 Holiday As the 1 st Wed of the month, this would normally be a meeting day. Reschedule or cancel?	Chair
<u>Wrap Up</u>				
5	6:55 – 7:00	9. Review A. Recommendations B. Action Items 10. Preliminary agenda for next meeting 11. Possible future agenda items		Chair