

This Agreement is made and entered into by and between the City of Seattle (“the City”), a Washington municipal corporation, through its Seattle Public Utilities (“SPU”), as represented by the Director; and _____ (“Property Owner”). The purpose of this Agreement is to establish the commitment of the Property Owner to support the SPU field crew with water services installations.

Property Owner or Authorized Agent Contact	On-Site Project Contact <i>(If different from Property Owner)</i>	Project Details
Contact : Company: Mailing Address: City, State Zip Code Phone: E-Mail:	Contact : Company: Mailing Address: City, State Zip Code Phone: E-Mail:	Project Address: Parcel #:

Only Registered Side Sewer Contractors or Contractors constructing street improvements that are bonded as a condition of the Street Improvement Permit are permitted to perform excavation, backfill and restoration for water services and related water service retirements.

Contractor responsibilities include:

- A. Obtain Street Use Permit from Seattle Department of Transportation (SDOT) Street Use or City of Shoreline.
- B. Prepare Traffic Control plan and submit to SDOT Street Use or City of Shoreline as required.
- C. Call for utility locates prior to any meeting with SPU Crew Chief.
- D. Meet with SPU Crew Chief prior to excavation to review plans, site conditions, time frames, service lay out.
- E. Install traffic control per approved plan including any additional signage, no parks, flaggers or uniformed officers. If a trolley deactivation or other utility coordination is needed the contractor will schedule it with the appropriate utility or agency.
- F. Contractor must have a copy of the issued permit, the Letter of Agreement and the traffic control plan on the site.
- G. Contractor must notify Street Use or City of Shoreline of the job start.
- H. Perform necessary pavement saw cutting.
- I. Shore all excavations over 48 inches from top of ground surface.
- J. Excavate tap location exposing the main a minimum of 18 inches behind and under the main.
- K. Excavate trench from water main to union location. Tap excavation size will vary with tap size installed. All utilities within the trench excavation shall be exposed to ensure proper clearances. Additional excavation may be needed by Contractor to allow for deflection or installation of bends to accommodate clearance requirements.
- L. Supply approved vault for 4-inch and larger service installation.
- M. Excavate service meter vault area, bed and set vault, vault lids and covers to correct grade.
- N. Supply all bedding (sand on site day of installation), backfill and temporary street restoration material.
- O. Supply and place street plate for excavation security as needed.
- P. Supply equipment and personnel to remove and install street plates as needed by SPU crews.
- Q. Supply equipment and assist SPU crew to set and support pipe, fittings and tools for service installation.
- R. Bed service pipe, tapping valves and vault per City of Seattle or City of Shoreline Standard Plans and Specifications (SPS).
- S. Backfill and compact trench in accordance with SPS and SDOT or City of Shoreline Pavement Opening & Restoration Rules.
- T. Install and maintain temporary pavement restoration.
- U. Restore final street surface per SDOT or City of Shoreline PORR. Notify SDOT Street Use or City of Shoreline for start and completion of final restoration.
- V. Contractor is responsible for any penalties due to violation of permit conditions.

SPU responsibilities include:

- A. Taps Crew Chief performing site pre-construction meeting.
- B. SPU to provide all materials as noted on approved plans excluding 4" and larger service utility vaults.
- C. SPU to perform physical connection to water main (E.G.- wet tap) and installation of all pipe work and meters.
- D. SPU to perform bedding of water service(s) and water main, contractor to provide equipment and bedding material.
- E. If a water main shutdown is required, SPU will shut down the water main, drain, perform required work and restore the water main back to service.
- F. For 2" and smaller services SPU will use trenchless construction (moling), contractor to prepare excavation of launching and receiving pits. All utilities shall be exposed to ensure proper clearances. In the event that the mole does not penetrate the ground from Pit A to Pit B, or at SPU discretion, the contractor will be required to open cut the trench to allow for service installation. The additional restoration responsibility will be the contractor's responsibility.

SPU and the Property Owner must mutually agree to additional installation work related to the project. Charges for work performed by other City Departments are not included in this contract.

Property Owner or Owner's Agent

Print Name of Authorized Signer	Signature	Date

City of Seattle, Seattle Public Utilities – Development Services Office

Print Name of DSO Division Director	Signature	Date

Attachment 1. Large water service site specific cost, if applicable.