Adopt-A-Street Supply Request Form

To request supplies, please follow these instructions and then submit the request at least two weeks prior to your scheduled event.

Note: It is the sole responsibility of the Adopt-A-Street volunteer to arrange for the return of supplies to the City of Seattle’s Adopt-A-Street program. Possession of City government property beyond agreed-upon term is unlawful. **We ask that volunteers return their supplies within two weeks after the cleanup event date. If more time is needed or you have back to back events, let us know and we will coordinate another time frame.**

**Step 1: List Contact Information for the Cleanup Event Organizer**

|  |  |
| --- | --- |
| **First and Last Name:** | |
| **Volunteer Group/Organization:** | |
| **Email Address:** | **Phone Number:** |
| **Today’s Date:** | **Date of Cleanup Event:** |

**Step 2: Indicate Number of Supplies Needed**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEMS THAT DO NOT NEED RETURNED**  Please indicate in numbers the quantity you need | | | | |
| **Canvas Gloves**  **Small: Large:** | | **Latex Gloves:** | | **Sharps Container** (Limit one per group)**:** |
| **Plastic Garbage Bags:** | | | | **Compostable Paper Bags** (For compostable debris)**:** |
| **PLEASE RETURN THE FOLLOWING ITEMS** | | | | |
| **Litter Grabbers:** | | **Dustpans:** | | **Safety Vests:** |
| **Paint Rollers:** | **Brooms:** | | **Paint: Brown Gray** | |

**Step 3: Report Your Cleanup!**

Even if you do not require a litter pick-up, **always** report after your cleanup event to the Adopt-A-Street Hotline by calling 206-684-7647 or emailing us at [adoptastreet@seattle.gov](mailto:adoptastreet@seattle.gov). In the report, include the following:

1. Your name, organization, phone number
2. Number of hours spent on the cleanup
3. Number of volunteer participants
4. Number of bags
5. Location of bags, **if you have two or more.**