PRE-CONSTRUCTION MATERIAL TRANSMITTAL FORM

SIP Project # _____ Project Address _____ Date:_____

All items checked **"Required"** must be submitted for review and approval prior to scheduling a Pre-Construction Meeting. Check the **"Submitted"** box for all items being submitted.

SIP Project Manager:_____ Phone:_____

Pre-Construction Materials Submitted by: _____
(Sign and Print Name)

All Required Forms and Templates are attached or available on the SDOT web site at http://www.seattle.gov/transportation/stuse_sip.htm

Pre-Construction Material Submittals

Required	Submitted	
☒	☐	SIP Construction Contact Form
☒	☐	SIP Construction Schedule Template
☒	☐	Request for Approval of Material Sources (RAMS) Form
☒	☐	Notice of Construction in the Public Right of Way Neighborhood Flyer
☒	☐	Certificate of Insurance for General Liability Insurance
☐	☐	Traffic Control Plan(s)
☐	☐	Temporary Lighting Plan
☐	☐	Temporary Signal Plan

Mix Designs are required for:

☐	☐	Asphalt
☐	☐	Concrete

Sieve Analysis

☐	☐	Aggregates

Catalog Cuts are required

☐	☐	for all materials listed on the RAMS Form (except asphalt, concrete, and aggregates)

Material Samples are required for:

☐	☐	_____
☐	☐	_____
☐	☐	_____
☐	☐	Other: _____

For Official Use Only

DATE STAMP HERE

SDOT STREET USE STAFF TO FILL OUT BOTTOM PORTION OF FORM

Seattle Department of Transportation | Street Use Division
700 Fifth Avenue, Suite 2300 | PO Box 34996
Seattle, Washington 98124-4996
(206) 684-5253 | SDOTPermits@Seattle.gov

STREET USE—RECEIPT OF DOCUMENTS

STREET USE RECEIVED THE FOLLOWING ITEMS FOR

SIP Project # _____ Project Address _____

- ☐ SIP Construction Contact Form
- ☐ SIP Construction Schedule Template
- ☐ Request for Approval of Material Sources (RAMS) Form
- ☐ Notice of Construction in the Public Right of Way Neighborhood Flyer
- ☐ Certificate of Insurance for General Liability Insurance
- ☐ Traffic Control Plans
- ☐ Temporary Lighting Plan
- ☐ Temporary Signal Plan
- ☐ Mix Designs for ☐ asphalt ☐ concrete
- ☐ Sieve Analysis for aggregates
- ☐ Catalog Cuts
- ☐ Material Samples
- ☐ Other _____

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