

PARKLET SUPPORT AND MAINTENANCE AGREEMENT FOR COMMUNITY GROUPS



Parklet permits issued by the Seattle Department of Transportation (SDOT) are subject to specific maintenance and support conditions that are the responsibility of the parklet host and/or partnering businesses. These conditions ensure that parklets remain clean, safe, and in a state of good repair for all members of the public to enjoy. SDOT may revoke the permit from any parklet host that fails to comply with the following agreement.

Parklets Are Public Space

My organization agrees to keep our parklet free and open to all members of the public, regardless of whether they patronize any neighborhood business.

Additionally, we will not allow partnering businesses to provide table service at the parklet.

Routine Support

My organization agrees to carry out all routine parklet maintenance duties on an as-needed basis, both by a regular rotation of our membership and when notified of a need by the adjacent business or other members of the community. If the organization is unable to fulfill these duties, we agree to work with another business or neighborhood partner to ensure that necessary parklet maintenance is performed in a timely manner. Routine maintenance includes:

- Sweeping the parklet surface and the area surrounding the parklet.
- Watering and maintaining the parklet's vegetation.
- Cleaning the parklet platform, seating, and other parklet elements.
- Removing any debris, grime, or graffiti from the parklet.
- Rinsing the area underneath the parklet surface.
- Removing any debris that is impeding drainage flow along the curb and gutter beneath the parklet surface.
- Providing pest control (if necessary).
- Replacing any failing parklet elements or components.

Annual Support

My organization understands that parklet permits must be renewed on an annual basis. As part of the renewal my organization agrees to:

- Pay the renewal fee.
- Replace all parklet components that have experienced significant wear and tear.
- Submit an updated certificate of liability insurance and list the City of Seattle as an additional insured.

Parklet Removal

My organization understands that if we dissolve, we will either need to remove the parklet or transfer the permit to a new owner.

My organization understands that the City of Seattle may require us to temporarily remove the parklet under certain circumstances. We agree that we are responsible for all duties and costs associated with the parklet removal.

Temporary removal may be required when:

- Planned streetscape improvements occur.
- A public safety or public utility emergency occurs.

In these situations, my organization may need to store the parklet off-site. We agree not to reinstall the parklet until instructed to do so by the City of Seattle.

We understand that permanent removal may be required when:

- The parklet presents a major public safety hazard.
- My organization and/or partnering businesses fail to comply with the conditions specified in this maintenance and support agreement.

Upon permanent removal of the parklet, we agree to restore the street area covered by the parklet to its original or better condition.

SIGNATURE: _____

DATE: _____

NAME: _____

ORGANIZATION: _____

PARKLET ADDRESS: _____

PERMIT NUMBER: _____