

Seattle Permits

— part of a multi-departmental City of Seattle series on getting a permit

Temporary No Parking Signs and Easels

Last Revised 1/8/09

The Seattle Traffic Control Manual for In Street Work describes the process and procedures for placement of temporary no parking signs and easels (T-38's and T-39's). The Manual can be accessed at the following SDOT web site:

<http://www.seattle.gov/transportation/trafficcontrolmanual.htm>.

Temporary no parking signs and easels will not be considered valid if they do not clearly indicate a contact name and telephone number, and if they do not clearly indicate start and stop dates and times. The contact name and number (or someone who will stand as their agent) will be the responsible party for the sign placement. This name and number are in addition to the existing phone number on T-38's and T-39's for towing purposes (206-684-5444). Temporary no parking signs shall follow the style shown here and on the referenced SDOT web site. All T-38's and T-39's placed for this purpose shall clearly indicate start and stop dates and times.

The online Notification of Temporary No Parking Zone form shall be filled out and submitted at least 72 hours prior to the beginning of the desired restriction and enforcement. One associated permit number should be indicated on the form. If there are multiple permits associated with the work, please use the following priority to determine which is appropriate:

- 1) If there is an SDOT Street Use permit number associated with the parking removal, that number should be indicated on the form.
- 2) If there is a City of Seattle special event or filming permit, that number should be indicated on the form.
- 3) If the purpose of the no parking is for corner clearance for truck movement, and there is a truck permit or Department of Planning and

Development Master Use permit number, that number should be indicated on the form.

Signs placed in a manner that do not conform to these guidelines will not be enforced by the Seattle Police Department's Parking Enforcement Unit and may be removed by the City of Seattle.

Examples of New Signs



T-38



T-39

www.seattle.gov/transportation



City of Seattle
Seattle Department of Transportation
Gregory J. Nickels, Mayor Grace Crunican, Director

700 5th Avenue, Suite 2300
P.O. Box 34996
Seattle, WA 98124-4996
(206) 684-ROAD (7623)