

BECOMING A REGISTERED PAVEMENT RESTORATION CONTRACTOR

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New utility service connections usually involve restoration of roadway pavement, and ANY work in the right of way requires a permit from SDOT Street Use. Private contractors who expect to do several pavement restorations for utility service connections may apply to become a Registered Pavement Restoration Contractor (RPRC). RPRCs avoid having to provide copies of business licenses, proof of insurance and bonds each time they come in for a permit. This CAM explains the process to become a Registered Pavement Restoration Contractor.

A contractor who wants to become a RPRC must be licensed, bonded and insured. The following materials must be submitted by the contractor, and reviewed and approved by SDOT:

- Application Form (available online at: www.seattle.gov/transportation/stuse_docs.htm#Forms)
- City of Seattle Business License (copy)
- Washington State Contractor License (copy)
- An original executed Bond for \$10,000 on the standard bond form provided by SDOT
- Certificate of Insurance for \$1,000,000 general liability insurance naming the City of Seattle as additional insured (see SDOT CAM 2102)
- List of all employees with authority to obtain pavement restoration permits on behalf of the company on company letterhead

Contractors who want to become registered should provide a complete packet of the required materials to SDOT at least two weeks before they plan to obtain a pavement restoration permit. Also note:

- All required documents must be resubmitted annually.
- Contractors are responsible for notifying SDOT when employees on their approved list should be removed due to termination or other reasons.
- A letter with names of new or additional employees on company letterhead is required when a contractor wants to authorize additional employees to obtain permits.
- Registered contractors will be notified at least 30 working days before any of their materials require renewal.
- A contractor may not obtain any pavement restoration permits if any of the required materials are not current.

Access to Information

Client Assistance Memos are available online at: www.seattle.gov/transportation/stuse_home.htm. Paper copies of these documents are available at our Permit Services Counter located on the 23rd floor of the Seattle Municipal Tower at 700 5th Avenue in downtown Seattle; phone number (206) 684-5253.