



NOTICE OF FREE TRAINING OPPORTUNITIES Square Footage Business Tax

DATE: June 18, 2009

TO: All Interested Parties - RSVP is required*

FROM: Denise Movius, Director, Revenue and Consumer Affairs Division

SUBJECT: Square Footage Business Tax/ Allocation and Apportionment

In light of recent changes to the City of Seattle's tax laws, as mandated by State law, the Department of Executive Administration, Revenue and Consumer Affairs Division is offering free training classes to the public. The classes will focus on:

Allocation/Apportionment Provisions of the Square Footage Business Tax

Following are the class dates, times and locations:

DATE	TIME	LOCATION
Monday, June 22, 2009	12 p.m. to 2:00 p.m.	Seattle Municipal Tower 700 Fifth Avenue, Room 4080 Seattle, WA 98104
Thursday, July 16, 2009	10 a.m. to 12 p.m.	Seattle Municipal Tower 700 Fifth Avenue, Room 4080 Seattle, WA 98104
Monday, August 17, 2009	9:30 a.m to 11:30 a.m.	Seattle Municipal Tower 700 Fifth Avenue, Room 4096, Seattle, WA 98104

**** Space is limited. Please call Carmela Paul at (206) 233-3789 to reserve your space. Reasonable accommodations are available upon request.***