

2013 SEATTLE POLICE DEPARTMENT OUTREACH PLAN

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2013 Goals

Seattle Police Department's (SPD) 2012 WMBE utilization goals were 16% for Purchasing and 5.0% for Consulting. SPD's actual 2012 WMBE usage was 19.49% (\$3,065,017) for Purchasing and 41.47% (\$513,830.17) for Consulting.

SPD's Goals for 2013 are 25% for Purchasing and 20% for Consultant Contracts. We believe both the Purchasing and Consultant Contract aspirational goals will be a challenge. SPD will undertake the following strategies to meet or exceed the aspirational goal.

1. Attend Contracting Equity Interdepartmental Team (IDT) meetings hosted by Finance and Administrative Services (FAS).
2. SPD's Fiscal staff will review all Direct Voucher and Blanket Contract vendors used on a regular basis to determine if WMBE vendors exist. Information about the availability of WMBE vendors will be provided to SPD's end users to obtain quotes for equipment, services and supplies.
3. Continue to review and route appropriate centralized purchase requests to SPD purchasing staff to identify and obtain quotes from at least one WMBE vendor for direct voucher purchases.
4. Continue to send letters to identified WMBE vendors utilized to encourage registration with the City's VCR program.
5. Ensure that appropriate Summit account coding is used when paying other governmental and non-profit agencies.
6. SPD will require three quotes for Consultants services. One quote must include a WMBE vendor identified from the City's Consultant Roster.

Training

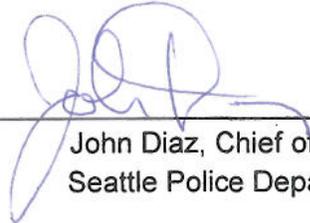
1. In 2011, SPD conducted VCR training and GSA training for nearly 50 staff who are involved with purchasing decisions for the Department. There will be no additional training in 2013.

Outreach Events

1. Attend citywide TABOR 100 meetings. Refer potential vendors to SPD staff to contact WMBE vendors for quotes.
2. SPD representatives will attend Regional Contracting Forum on April 2, 2013.
3. SPD representatives will attend City Annual Trade Show in July 2013.

Consultant Inclusion Plan

1. SPD annual usage of Consultants is less than thirty and the value of contracts rarely exceeds 260,000. All Consultant Contracts are routed centrally, therefore, we can insure departmental adherence to the Mayor's recommended Consultant Inclusion Plan.



John Diaz, Chief of Police
Seattle Police Department