THE MUNICIPAL COURT OF SEATTLE

Date: February 5, 2013

To: Nancy Locke, Director
City Purchasing and Contracting Services

Via: Yolande E. Williams, Court Administrator

From Kwan Wong, Court Director of Finance and Administrative Services

Subject: 2013 WMBE Plan and Goals

This memo is in response to your request for 2013 WBME Plan and Goals from City agencies. Although Executive Order 2010-05 does not directly apply to the Court, we believe the principles are important to the administration of justice.

In 2013, we have established WMBE targets of 15% in Purchasing or $138,000 and 13% in Consultant Services or $30,000. In 2011 and 2012, our total WMBE utilization achieved 14.4% in both years, significantly higher than 2010.

However, it is important to point out that FAS' report of the Court's WMBE utilization rates do not reflect our actual expenditures on women and minority vendors/consultants who have not registered on City's WMBE list. When we consider all of women consultants in 2012 (Karma Rudder/Center for Ethical Leadership – $6,075, Loren Forsberg — $3,788, and Camille Keefe – $7,087) our WMBE utilization in consultant services would have been 19%. Because of the Court's mission to provide interpretation services for defendants, we used non-city registered WMBE, but court certified interpreters in the amount of $339,628 during 2012. This amount was not captured in the WMBE report.

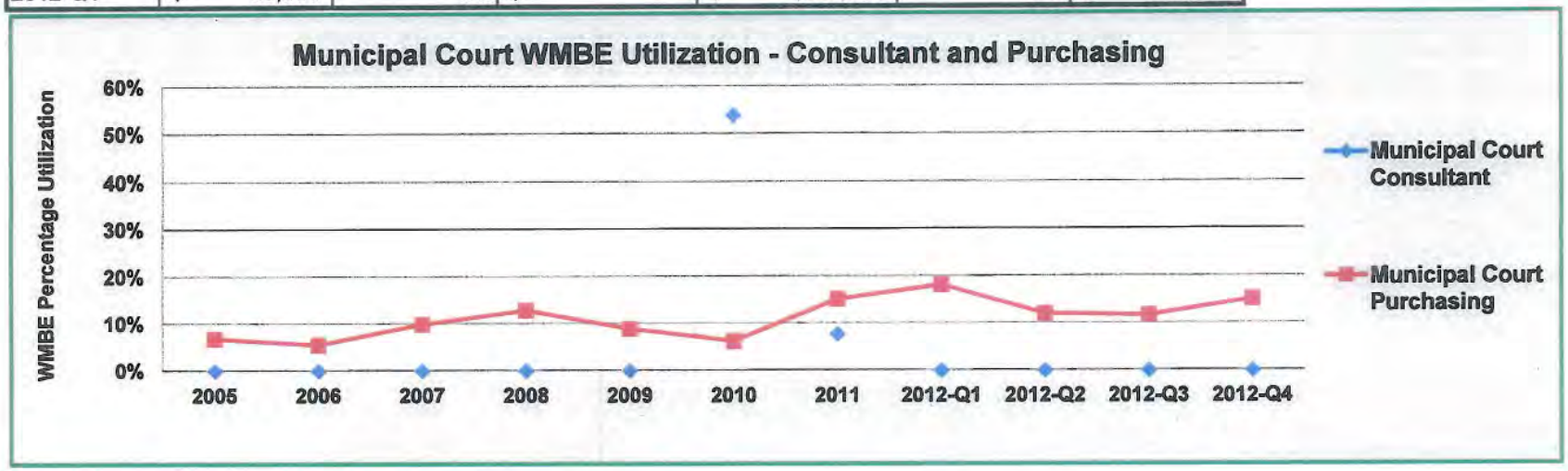
Additionally, the Court required WMBE participation in our collections contract. Alliance One has a subcontract with PMT Solutions, a WMBE qualified firm. However, since the collection vendors are not paid by the Court, this WMBE sub-contract is not included in the "Purchasing" category. Roughly 15% of our collections revenue is generated from the WMBE sub-contractor.

In 2013, the Court's Budget Manager will continue to serve as our WMBE representative. The manager will attend FAS vendor events and the City's trade shows and forums, and share information with Court management. By participating in these activities, we will stay informed of WMBE vendors, which might provide new purchasing opportunities.

Please let me know if you have questions. Thank you for your consideration and assistance.

cc: Hon. Kimi Kondo, Presiding Judge
Carl Marquardt, Mayor's Office

Municipal Court						
	Consultant			Purchasing		
Year	Total	Percent	WMBE	Total		WMBE
2005	$ 33,148	0%	$ -	$ 1,037,672	7%	$ 70,203
2006	$ 21,755	0%	$ -	$ 1,282,863	5%	$ 70,011
2007	$ 63,470	0%	$ -	$ 1,023,323	10%	$ 100,641
2008	$ 73,543	0%	$ -	$ 1,844,987	13%	$ 236,036
2009	$ 31,813	0%	$ -	$ 1,425,649	9%	$ 125,738
2010	$ 43,401	54%	$ 23,400.83	$ 1,506,462	6%	$ 93,156
2011	$ 183,247	8%	$ 14,206.90	$ 1,730,344	15%	$ 262,138
2012-Q1	$ 32,950	0%	$ -	$ 312,857	18%	$ 56,729
2012-Q2	$ 56,500	0%	$ -	$ 804,053	12%	$ 96,543
2012-Q3	$ 75,650	0%	$ -	$ 1,144,305	12%	$ 133,339
2012-Q4	$ 89,000	0%	$ -	$ 2,027,011	15%	$ 305,872



1) 2012 year to date spend through 12/31/2012
2) Produced by PCSD/FAS on 1/2/2013
3) Source: Standard Summit Reports