City of Seattle
Legislative Department
2013 Women and Minority-owned Business Enterprise Plan

The Legislative Department, headed by the Council President, is comprised of three divisions. City Council establishes City laws, approves the City's annual budget, oversees executive operating departments, and ensures the City provides a quality environment for its citizens through its policy-making role. Central Staff provides policy and budget analysis and finance and budget support. The Office of the City Clerk provides support for the City and Council's legislative process, city records management oversight and guidance, manages Seattle Municipal Archives, and provides critical departmental infrastructure support.

Department Representative

Eric Ishino, Finance Manager

Traditional 2013 Goals

Purchasing goal: 10% ($12,000)
Consulting goal: 18% ($35,000)

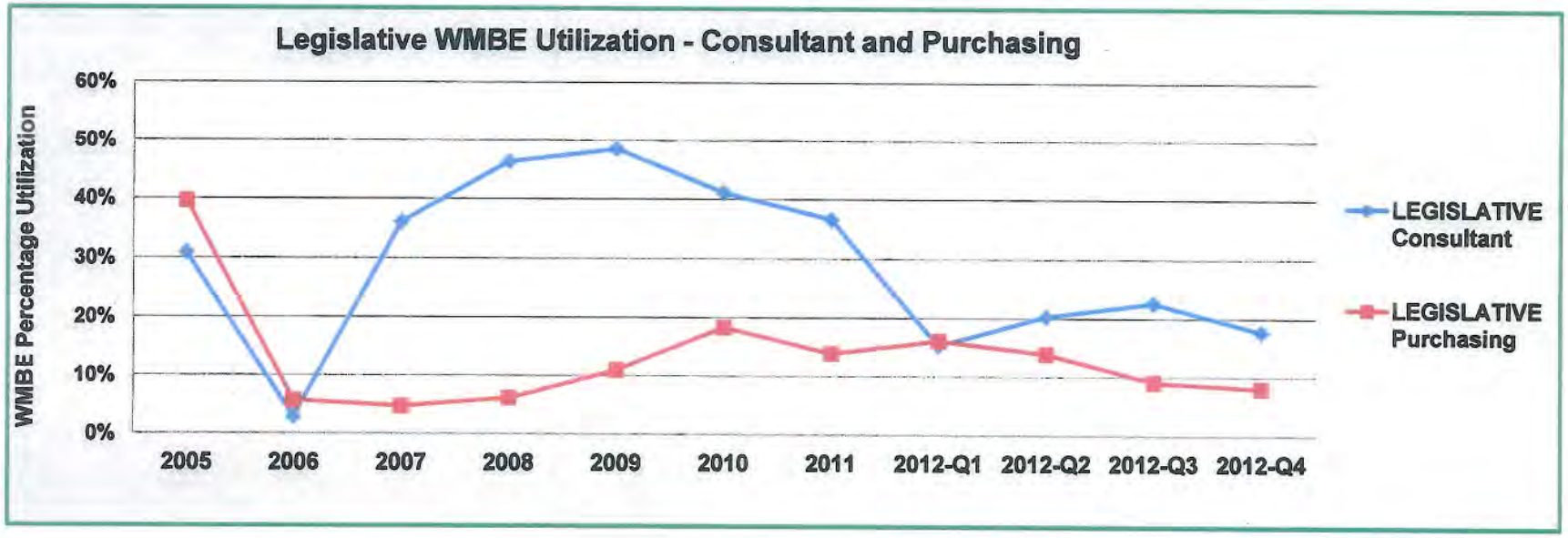
Outreach Events

Because most of our consultant contracts require specialized expertise, it is often difficult to identify WMBE vendors. Most of our purchases for goods and services are off of blanket contracts or for conference and training registration fees. Thus, it does not appear meaningful for our department WMBE representative to participate in general outreach events.

Plans and Strategies

The department will continue to provide information, training and reminders to Councilmember and staff regarding WMBE participation in purchasing and contracting. By continued use of the City's consultant roster, the department will have more opportunity to use WMBE consultants. Because most of the department's purchases are made with City credit cards, purchases from WMBE vendors are not included in the WMBE utilization reports. The department will continue to identify and use WMBE vendors for purchases, when possible, for those credit card purchases.

LEGISLATIVE						
Year	Consultant			Purchasing		
	Total	Percent	WMBE	Total	Percent	WMBE
2005	$ 309,940.06	31%	$ 96,280.46	$ 341,755.55	40%	$ 135,750.63
2006	$ 292,402.87	3%	$ 8,780.03	$ 297,291.45	6%	$ 17,208.97
2007	$ 448,594.78	36%	$ 162,229.45	$ 234,512.53	5%	$ 11,156.95
2008	$ 962,281.91	46%	$ 446,416.10	$ 200,168.21	6%	$ 12,396.42
2009	$ 335,811.33	49%	$ 163,115.77	$ 136,668.93	11%	$ 15,077.16
2010	$ 166,606.87	41%	$ 68,622.46	$ 109,621.10	18%	$ 20,160.70
2011	$ 143,113.35	37%	$ 52,528.35	$ 76,375.21	14%	$ 10,622.95
2012-Q1	$ 73,081.14	15%	$ 11,243.00	$ 33,829.23	16%	$ 5,468.00
2012-Q2	$ 97,770.31	20%	$ 19,937.99	$ 39,237.11	14%	$ 5,468.00
2012-Q3	$ 112,507.72	23%	$ 25,551.49	$ 77,344.56	9%	$ 7,046.78
2012-Q4	$ 185,837.98	18%	$ 33,121.99	$ 131,984.18	8%	$ 10,631.86



1) 2012 year to date spend through 12/31/12
2) Produced by PCSD/FAS on 1/2/2013
3) Source: Standard Summit Reports