

2013 Seattle Fire Annual WMBE Plan

1. Department Representative

Helen Fitzpatrick, Executive Director
Travis Taylor, EEO Officer
Sheila Kelly, Administrative Staff Assistant

2. 2013 Goals

2013 Purchasing Goals for Fire is 12.5% (or \$806,700). This is higher than the 2012 goal. Due to ongoing constrained budgets and training, Fire is spending its budget on a majority of Fire Service services and equipment this limits the WMBE vendor options significantly.

2013 Consulting Contract Goals for Fire is 10% (or \$50,000) This is based upon a projected budget of \$500,000. It must be emphasized this is 'predicted budget' as we predicted \$500,000 for 2012 and eventually spent \$4.9 million. There are a few current consultant contracts on the horizon that meet the WMBE status, the contracts that are in place are fire service oriented and driven by federal grant requirements. Fire will continue to look for Consultants who meet the WMBE criteria and opt for them if the option is viable.

Currently, the department representative is going through annual and ongoing purchases in the department and looking at the WMBE Vendor list, to see what services and product can be accommodated by already existing WMBE Vendors. While this will help with some of the purchases, we are also looking to get more vendors to sign up with City as approved WMBE vendors.

3. Outreach Events

Fire will be attending the City Trade Show that reaches out to WMBE firms, along with the ongoing meetings including the IDT meetings.

Fire also attends eight to ten fire service related vendor fairs a year. We are constantly trying to recruit vendors for the WMBE project at these events. This is how we recruited our emergency medical supplies vendors.

4. Plans and Strategies

Looking at the major purchases and projects for 2013, they fall under the category of, personal protective gear, IT or grant specific purchasing. None of these meet the criteria for WMBE purchasing as blanket contracts are in place as are grant specific vendors. So while looking at the ongoing projects that Fire participates in every year, we are striving to use WMBE vendors in our outreach programs to the public, via using printers and interpreters, and changing to a WMBE office supply vendor for more of the department.

The department representative is also constantly looking on the State OMBE website to see if there are new additions to the vendor list and service list that will work for Fire. Additionally, anytime a new project and work load is introduced, the WMBE vendor list is looked at closely to see if any of the vendors meet the criteria for the work needed. The department representative also ensured that the City would maintain the current EMS supplier which is a WMBE vendor that provides excellent service.

SFD Year	Consultant		Purchasing	
	Total	Percent	Total	Percent
2005	\$ 142,524	0%	\$ 6,169,742	6%
2006	\$ 494,175	1%	\$ 4,715,541	12%
2007	\$ 620,024	0%	\$ 4,466,726	12%
2008	\$ 1,166,999	4%	\$ 4,986,937	17%
2009	\$ 209,693	16%	\$ 5,250,423	12%
2010	\$ 270,230	0%	\$ 5,718,934	11%
2011	\$ 409,466	0%	\$ 8,190,473	11%
2012-Q1	\$ 176,110	0%	\$ 2,564,181	11%
2012-Q2	\$ 266,810	0%	\$ 3,844,768	14%
2012-Q3	\$ 415,542	26%	\$ 5,262,713	13%
2012-Q4	\$ 962,251	21%	\$ 7,074,075	12%
				\$ 838,053

Fire Department WMBE Utilization - Consultant and Purchasing



1) 2012 year to date spend through 12/31/2012
 2) Produced by PCSD/FAS on 1/2/2013
 3) Source: Standard Summit Reports