

Office of City Auditor 2013 Annual WMBE Plan

- 1. WMBE representative.** Mary Denzel is the WMBE representative for the Office of City Auditor. Mary is the Deputy City Auditor, and handles the contracting process when we have occasion to use consultants. She participated for five years in the City's Consultant Contracting Advisory Group (CCAG) which provided considerable training in the City's efforts to provide opportunities for women and minority business enterprises (WMBEs).
- 2. WMBE Goals.** We anticipate spending \$300,000 for consulting in 2013. We expect one contract will be with the University of Washington, and the others with independent consultants. We expect 25% of our Consulting spend will be with WMBE firms. Our office does very little contracting, and the contract amounts are small. We issued 2 contracts in 2012, and anticipate issuing 3 in 2013. One of the 2012 contract is with the University of Washington, and the other with a non-WMBE roster firm. When we solicit consultants we generally use the City's consultant roster, which provides opportunities for small businesses to compete for City contract opportunities. As contracting opportunities arise, we will continue our commitment to provide opportunities for WMBE firms to work with us.

We use the City's blanket contracts for virtually all of our purchasing. We spent \$62 in 2012 and anticipate spending \$100 in 2013, 0% Purchasing spend with WMBE firms.
- 3. Optional 2013 Project-Specific Goals:** N/A as we don't have projects.
- 4. Outreach Events.** We encourage WMBE firms with expertise in the areas we contract for to apply to be on the City's consultant roster.
- 5. Plans and Strategies.** We actively seek WMBE firms on the roster and will continue to do so. We are currently reviewing proposals from roster firms for a contract we plan to issue in December 2012 or January 2013. There are two minority-owned firms and one woman-owned firm among the four firms being considered. The Office of City Auditor will participate in citywide training and any other informational exchanges that provide the office with the tools to make more informed contracting decisions.