

City of Seattle Request for Proposal # CTR-PNS-0215
Addendum #1

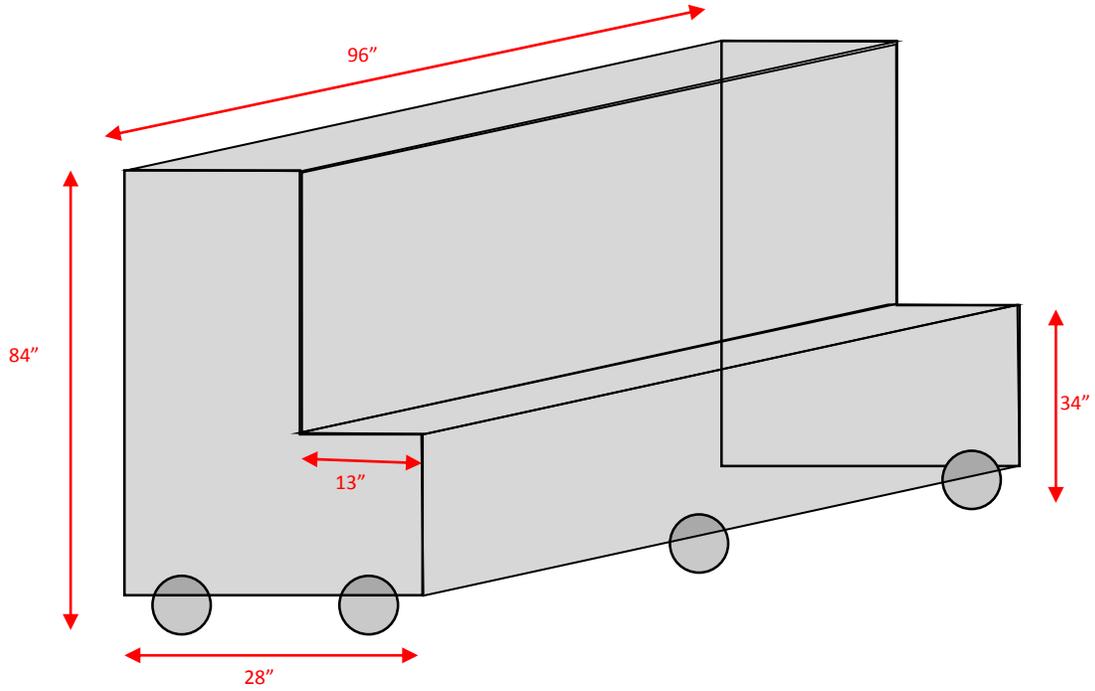
The following is additional information regarding Request for Proposal # CTR-PNS-0215, titled Seattle Center Program and Novelty Sales Concessions, released on 2/13/2015. The questions and answers below are drawn from notes taken during the Pre-Proposal Conference, held on 2/24/2015. **The due date and time for Proposals remains March 13, 2015; 4:00PM** (Pacific). This addendum is hereby made part of the RFP and therefore, the information contained herein shall be taken into consideration when preparing and submitting a proposal.

Vendor Question	City Answer
The RFP mentions a \$12,500 investment in the portable stands. How many portable stands are there?	There are five portable stands in the KeyArena and one in McCaw Hall.
How many entrances are there to the KeyArena?	There are five total public entrances: Main East, Main West, Suite Entry, Upper NW Entry and Upper SE Entry.
If the Sonics (or some other professional basketball team) return to Seattle, would the KeyArena be remodeled, and how would that affect the Concessions Agreement?	There are currently no plans for the return of a professional basketball team, however, the future is unknown. If a team returned and used the KeyArena, their games would be excluded from the Agreement. We do not anticipate that KeyArena would close for any remodeling to accommodate a team.
Is there a page limit to the proposal?	No.
Who negotiates the "flats"?	Flat fee merch buyouts are negotiated directly between the Venue and the Client. There is no involvement by the Concessionaire
Is there any Leasehold tax which applies to the Concessionaire?	No.
What kind of storage, prep and work space exists within the KeyArena?	There is storage for the portable stands and secure storage for Client inventory. There is no permanent office space.
Page 9 of the sample Concession Agreement refers to "Verification of Payment." What kind of verification is acceptable?	The Concessionaire is required to have a separate agreement directly with the Client, which will specify method of payment, as well as a settlement with the Client, specifying amount due. Any method which can verify that this payment was made is acceptable.
Are the existing portable stands in good condition?	The existing stands are in acceptable condition. Photos and dimensions of the existing stands are included at the end of this Addendum.
Can the Concessionaire bring in their own portable stands?	Yes, pending approval of design and storage needs (if required) by the Venue.
Are there any anticipated major changes to the current sales environment, as reflected in the 2011-2013 Gross Receipts information on pg. 6 of the RFP?	No. Anticipated and confirmed bookings for 2015 remain strong. Potential proposers should be aware of the minimum wage requirement in the City of Seattle, which is changing effective 4/1/15. More information regarding Seattle's minimum wage ordinance can be found at http://www.seattle.gov/civilrights/labor-standards/minimum-wage .
The following questions came by email after the pre-proposal conference:	
What are the dimensions of the freight elevator (KeyArena)	Dimensions: <ul style="list-style-type: none"> Door to Door (length) 13' 6" Inset to inset (length) 12' 9" Door Opening (width) 6' 9" Elevator Door (height) 8' 0" Elevator Inside (height) 10' 0"
What height limitations exist for stands in McCaw Hall	A portable stand's route to the sales location would need to use Elevator 5, which has an interior height of 7'5" and a door height of 7'0"

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Existing portable program and novelty sales stands - KeyArena

Approx. Dimensions



Front View



Front View, Left Side



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Front View, Right Side



Rear View

