

CITY OF SEATTLE
SCOPE OF WORK AND OFFER SHEET
FOR
POLICE HARLEY-DAVIDSON™ MOTORCYCLE PARTS AND SERVICES

No Minimum Order: There is no minimum order size for this contract.

1. Complete and Submit this Offer Sheet. **This is a mandatory form.**
2. **State Discount Percentage off of Harley-Davidson Motorcycle Parts and Service per current catalog price:** 20 %
All repair parts are to be O.E.M
Note: Current Catalog shall be available upon City's request.

3. **State Shop Hourly Labor Rates:**
Regular Rates: \$ 95 HR
Overtime Rates: \$ _____

4. **Specify your normal Business hours:**
Monday through Friday: 9am - 6 pm
Saturday: 9am - 6 pm
Sunday: 9am - 5 pm } *except winter*

Normal operating Service contact person: _____
Phone no: _____ Fax no: _____
Cell phone or pager _____
Email address: _____

5. **Parts:** To be delivered to the City twenty-four (24) to forty-eight (48) hours after initial call. If unable to deliver parts within the required timeframe, Vendor shall notify the City immediately of it's next availability status as prompt as possible.
6. **Right to Replace Products & Product Discontinuance:** In the event the manufacturer discontinues or replaces a product, Vendor may request the City substitute a new product or model on the contract. The City may allow the Vendor to provide a substitute product, upon confirmation that the product has been discontinued. Pricing for such a product replacement or substitute must be the same discount rate as provided to the City on the original product.
7. **Returns and Restocking:**
 - a. Vendor Error: No restocking charge for items ordered due to Vendor error. Vendor pays all shipping costs. Standard Stock items:
 - b. No restocking penalty applies if new, unused, in original packaging and shipped back within 30 days of receipt by the City. Customer pays the shipping cost.;

- c. Non-Standard or Custom items: Item(s) may be returned if new, unused, in original packaging and shipped back within 30 days of receipt. Vendor may charge the purchaser a penalty up to but not to exceed 10% penalty computed on the net contract price of the returned item(s). Customer pays the shipping cost.
- d. Failure to perform: If Vendor has presented a particular product as suitable and fit for the purpose described by the City herein or upon order by the City, and the product fails to perform as advised and/or specified, that shall be defined as a Vendor error. No restocking charge shall be charged to the City. Further, if such fitness could not have been determined until the product had been in use, the City may return the product opened and used within 30 days of receipt without penalty or charges due to the City.

8. Warranty: The Vendor shall warrant all materials and workmanship delivered under any resulting contract to be free from defects, damage or failure for any reason whatsoever which the City may reasonably determine is the responsibility of the Vendor, for a minimum of ninety (90) days after the date of final acceptance and without cost to the City for labor, materials, parts, installation or any other costs except where longer periods of warranty of guarantees are specified.

State warranty on: Parts 96 days

State warranty on: Labor 90 days

9. Order Desk: The winning vendor shall provide a telephone service or "order desk" to receive calls from City departments for advice or assistance, recommendations on products, parts, and repairs, and for receiving and processing of phone orders. The Order Desk shall be available from 7:00a.m. to 5:00 p.m. all business days except City holidays. If your standard operating hours are otherwise, notify the solicitation City Buyer. Depending on the operating needs of the Department, hours that are similar to, but not exactly the same as the 7-5 schedule may be accepted by the City as material compliance to this requirement.

10. Options: (Options will not be part of the pricing evaluation)

- a. Does your company offer pick up and deliver of vehicles?
Yes: No: If YES, how much extra cost (if any)? \$ _____
- b. The City may need services after hours for urgent needs. This includes service requests that are made by the City to the Vendor at any time other than during normal Vendor business hours. Specify if you provide such availability. City. Yes: No: If YES, State after hours: _____ State additional charges (if any) \$ _____

11. Do you provide a Prompt Payment Discount (if any):

Specify the discount rate on the invoice total (not including sales tax) that you would give 1 (%) and the number of calendar days that the City would have to pay after receiving your invoice in order to qualify for the discount 10 (days). Note: Prompt payment discount periods must allow the City at least 10 calendar days. If at

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Police Harley-Davidson™ Motorcycle Parts and Services

least 10 days, your pricing will be reduced for evaluation purposes by the amount of your discount.

12. Specify if the Business is located within the Seattle City Limits: Businesses located and licensed within the Seattle City limits are eligible for Seattle tax consideration for purposes of calculation of low bid. This shall be equivalent to a reduction of the cost for purposes of bid evaluation only, of .025.

Yes: _____ No: X

LEGAL COMPANY NAME: B.L. & T.S. ENTERPRISES DBA Downtown

BUSINESS ADDRESS: 13001 48th Ave So Tukwila, Wa 98168 Harley

PRINT NAME: TERRY STALLCOP

TITLE: PRES.

I have read and understand the above specifications.

SIGNATURE [Signature] Date 12/10/08

NOTE:

Moving Feb 2009

New address:

3715 E. Valley Road
Renton, Wa 98057