

**City Purchasing Services**

General Questions: 206-684-0444

**Current Contract Information**

<b>Contract #</b>	0000001093		
<b>Contract Title:</b>	<b>LANDSCAPING SERVICES</b>		
<b>Detailed Description:</b>	Provide the City of Seattle, Southwest Police Precinct and West Police Precinct with Grounds Maintenance Services. (Sheltered Workshop)		
<b>City Buyer:</b>	Sharon Rothwell	<b>Phone:</b>	206-684-8310
		<b>E-Mail:</b>	Sharon.rothwell@seattle.gov

<b>Current Term:</b>	June 18, 2009	<b>through:</b>	June 17, 2010
<b>Future Extension Options:</b>	This contract may be extended into the future.		
<b>For use by:</b>	Seattle Police Department		
<b>Order Limit:</b>	N/A		
<b>Contract Type:</b>	Blanket contract: This is mandatory use for those departments that seek to purchase these same materials and supplies.		
<b>Freight Terms:</b>	Net 30 days		
<b>Delivery ARO:</b>	F.O.B. destination, Prepaid and Allowed		
<b>Vendor Name:</b>	Northwest Center		
<b>Vendor ID#</b>	0000008271		
<b>WMBE Status:</b>	No		
<b>Address:</b>	7272 West marginal Way South, Seattle, WA 98108		
<b>Contact:</b>	Stephen L. Crutcher, Area Manager		
<b>Phone:</b>	206-378-6364		
<b>E-mail:</b>	<a href="mailto:scrutcher@nwcenter.org">scrutcher@nwcenter.org</a>	<b>Fax:</b>	206-301-0527

<b>Contract History:</b> Changes to contract since it was first awarded.	Contract Start date	06/17/03
	Change Order #1 issued to extend contract term	11/19/04
	Change Order #2 issued to extend contract, add prevailing wage language and add West Police Precinct Grounds Maintenance Services to the contract	04/18/06
	Change Order #3 to extend contract to current term, expiring 06/17/08 and to change the buyer information.	12/29/06
	Change Order #4 to extend contract and increase price due to prevailing wage changes	4/1/08
	Change Order #5 to extend contract 1 year	6/11/09

<b>VENDOR EMERGENCY CONTACT INFORMATION</b>	
<b>Emergency Contact Name</b>	Michael Leslie
<b>Emergency Phone- CELL</b>	206-963-3926
<b>Emergency Phone - HARD LINE</b>	206-378-6363
<b>Emergency E-Mail address</b>	mleslie@nwcenter.org

Some Contractors have provided an alternative or out-of-state location that can be contacted for products or services during an emergency in the Seattle region that impairs the ability of the local Vendor to respond. If so, the information has been given below:

<b>Alternative Location Address</b>	
<b>Alternative Location Business Phone</b>	
<b>Alternative Location Emergency Phone</b>	
<b>Emergency E-mail Address</b>	
<b>Out of State Location Address</b>	
<b>Out of State Location Phone – Business Hours</b>	
<b>Out of State Emergency Hours</b>	
<b>Out of State E-Mail Address</b>	

**NOTES:**

- 1.



# VENDOR CONTRACT

The City of Seattle  
**PURCHASING SERVICES**  
 700 5<sup>th</sup> Avenue, Suite #4112  
 Seattle, WA 98104  
 Mailing Address:  
 PO Box 94687  
 Seattle, WA 98124-4687

Vendor Contract # 0000001093	Date 6/11/09	Change Order # 5
Payment Terms Net 30	Freight Terms Prepaid & Allowed FOB: NA	
Buyer: Sharon Rothwell	FAX: 206-233-5155	Phone: 206-684-8310

Vendor #0000008271  
**NORTHWEST CENTER INDUSTRIES**  
 7272 West Marginal Way South  
 SEATTLE WA 98108

Contact: STEVE CRUTCHER  
 Phone #: 206-378-6364  
 Fax #: 206-286-2300

<b>Ship To:</b>  SEE BELOW
<b>Bill To:</b>  SEE BELOW

NORTHWEST CENTER INDUSTRIES was awarded a sheltered workshop contract for providing the City of Seattle, Southwest and West Police Precinct with Grounds Maintenance Services. See Attachments #1,1a,&1b for specifications, terms. This contract period is from 6/18/08 through 6/17/09.

- Original Contract, 6/17/03 through 5/31/04
- Change Order #1, issued to extend contract 6/1/04 through 12/31/05
- Change Order #2, issued to extend contract 1/1/06 through 12/31/06 and add West Precinct
- Change Order #3, issued to extend contract 1/1/07 through 6/17/08 and change Buyer information.
- Change Order #4, issued to extend contract, 6/18/08 through 6/17/09, prevailing wage changes and change Buyer information.
- Change Order #5 issued to extend contract 6/18/09 through 6/17/10.

### Prevailing Wage

The awarded Contractor and all subcontractors shall file an Intent to Pay Prevailing Wage Form concurrent with the execution of the contract. The Buyer will give the award Contractor(s) a Contract Number, and the Contractor and their subcontractor(s) shall then promptly submit the Intent to Pay Prevailing Wages to the Department of Labor & Industries for approval. The City requests this be done on-line to allow the City a rapid mechanism to verify submittal of forms. The following is the web-site to apply on line; <http://www.lni.wa.gov/TradesLicensing/PrevWage/default.asp>. However, the City will accept forms submitted through paper procedures. If the Contractor utilizes paper submittal, a copy shall be promptly provided to the Buyer

Affidavit of Wages Paid: Upon contract completion, Contractor and each subcontractor shall then file the Affidavit of Wages Paid (form L700-007-000) approved by the Industrial Statistician of Washington State L&I. This may be performed on-line if the Contractor has initiated the original Intent to Pay Prevailing Wage process on line. The receipt of the approved affidavit is required before the City of Seattle can pay the final invoice. See Terms and Conditions for additional information regarding prevailing wage language.

Authorized Signature/Date  
*Pamela Johnson* 6/11/09 SR

Pricing increases or decreases may be requested by either party by written notice to Purchasing ninety (90) days prior to the effective date.

Invoices shall be mailed in duplicate to Nancy Bloss, Fleets & Facilities, 618 2nd Avenue, 14<sup>th</sup> Floor, Seattle, WA 98104. Each invoice shall indicate Contract #0000001093.

This contract is subject to cancellation by either party upon thirty (30) days advanced written notice. The City may award contracts to other vendors for similar products or services. Actual utilization will be based on availability, proximity of vendor facilities, frequency of deliveries, or any other factor deemed important to the City.

Vendor is required to maintain insurance coverage's as specified in the Terms and Conditions.

Authorized Signature/Date



Attachment #1  
Change Order #5  
Vendor Contract #0000001093  
6/18/09 through 6/17/10

Northwest Center  
7272 West Marginal Way South  
Seattle, WA 98108

Phone: 206-285-9140  
Fax: 206-286-2300

**Grounds Maintenance Services For  
Southwest Police Precinct  
2300 S.W. Webster, Seattle, WA & West Police Precinct at 810 Virginia  
Street, Seattle, WA 98104**

Northwest Center Industries, is providing grounds maintenance service to the Southwest Police Department Precinct, located at 2300 S.W. Webster, Seattle, WA. And to West Police Precinct at 810 Virginia Street Seattle, WA 98104

- 1) Lawn maintenance:
  - Aerating and de-thatching yearly
  - Mowing, edging and trimming weekly during the growing season (March through Oct), and monthly during the off-season (November through February).
  - Fertilization four times yearly
  - Pest weed control four times yearly
- 2) Planted garden areas:
  - Post-emergent mechanical and/or chemical weed control bi-monthly
  - Cultivation of beds once yearly
  - Pruning and shaping shrubs twice yearly
  - Fertilization twice yearly
  - Pre-emergent and post-emergent chemical weed control once yearly each
- 3) Trees:
  - Fertilization once yearly
  - Pruning once yearly
- 4) Parking areas and walkways:
  - Power blowing walkways weekly throughout the year
  - Power blowing parking lots monthly January through September, and weekly October through December
  - Policing planted areas weekly throughout the year
- 5) Irrigation

Attachment #1  
Change Order #5  
Vendor Contract #0000001093  
6/18/09 through 6/17/10

Northwest Center  
7272 West Marginal Way South  
Seattle, WA 98108

Phone: 206-285-9140  
Fax: 206-286-2300

- Startup system once at beginning of growing season
- Maintenance bi-monthly throughout the year
- Blow back at end of year

Payment Terms: Net 30  
Contact Person is: Steve Crutcher  
Project Supervisor- Facilities Support Services  
206-378-6364, [scrutcher@nwcenter.org](mailto:scrutcher@nwcenter.org)



### Seattle Police Department Southwest Precinct

ESTIMATED HOURS REQUIRED TO PERFORM LEVEL A GROUNDS MAINTENANCE SERVICE

#### NORTHWEST CENTER

Description of Task	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov	Dec	Annual Hours	Annual Freq.	Costing productive	Costing Supervisory	Costing Total	Area lineal/square feet *	Rate in hrs / square feet =	Production Ratio	
<b>Lawn Areas</b>																					
Power Rake / Dethatch		12.98													1	\$ 281.03	\$ 31.22	\$ 292.24	10792	1.203	1000
Aerate / Overseeding 24"		5.40													1	\$ 108.59	\$ 12.99	\$ 121.58	10792	0.500	1000
Mowing 21"	1.80	1.80	7.20	9.00	7.20	8.99	7.20	9.00	7.20	7.20	1.80	1.80	68.39	39	\$ 1,375.32	\$ 164.48	\$ 1,539.80	10792	1.000	6000	
Trimming	2.04	2.04	4.08	5.10	4.08	5.10	4.08	5.10	4.08	4.08	2.04	2.04	41.82	21	\$ 841.00	\$ 100.58	\$ 941.58	2000	1.019	1000	
Power Edging	1.82	1.82	3.64	4.55	3.64	4.55	3.64	4.55	3.64	3.64	1.82	1.82	37.31	21	\$ 750.30	\$ 89.73	\$ 840.03	2000	0.091	100	
Fertilizer Appl rotary Push		2.10				2.10					2.10		8.40	4	\$ 168.92	\$ 20.20	\$ 189.13	10792	0.195	1000	
Pest Weed Control		0.41				0.41					0.41		1.64	4	\$ 32.98	\$ 3.94	\$ 36.92	10792	0.19	5000	
<b>Garden Areas</b>																					
WeedControl Planted		8.64		8.64		8.64		8.64		8.64		8.64	51.84	6	\$ 1,042.50	\$ 124.68	\$ 1,167.18	26950	0.500	1000	
Cultivate Planted Tiller			8.89			8.89							8.89	1	\$ 178.78	\$ 21.38	\$ 200.16	26950	0.330	1000	
Prune/shape Shrubs <6ft			34.90			34.90			34.90				69.80	2	\$ 1,403.68	\$ 167.87	\$ 1,571.55	698	0.050	1	
Fertilizer Planted		5.12				5.12		5.12					10.24	2	\$ 205.93	\$ 24.63	\$ 230.55	26950	0.190	1000	
Chemical weed control		3.23				3.23		3.23					6.46	2	\$ 129.91	\$ 15.54	\$ 145.45	26950	0.120	1000	
Apply Bark Shredded															\$ -	\$ -	\$ -	26950	0.500	150	
<b>Trees</b>																					
Fertilize								11.56					11.56	1	\$ 232.47	\$ 27.80	\$ 260.27	68	0.170	1	
Prune / 12 ft									6.66				6.66	1	\$ 133.93	\$ 16.02	\$ 149.95	20	0.333	1	
<b>Parking Areas / Walkways</b>																					
Power Blowing/Parking lots	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.62	1.62	17.86	12	\$ 359.10	\$ 42.95	\$ 402.05	45600	0.178	5000	
Power Blowing Walkways	1.11	1.11	1.38	1.11	1.11	1.38	1.11	1.11	1.38	1.11	1.11	1.38	13.28	52	\$ 267.08	\$ 31.94	\$ 299.02	7772	0.178	5000	
Policing planted and hard surface	3.89	3.89	4.86	3.89	3.89	4.86	3.89	3.89	4.86	3.89	4.86	3.89	46.66	52	\$ 938.42	\$ 112.23	\$ 1,050.64	72550	0.067	5000	
<b>Irrigation</b>																					
Start-Up		1.02											1.02	1	\$ 20.51	\$ 2.45	\$ 22.97	72550	0.014	1000	
Semi-Monthly Maintenance		1.02		1.02		1.02		1.02		1.02		1.02	6.12	6	\$ 123.07	\$ 14.72	\$ 137.79	72550	0.014	1000	
Blow Back													1.02	1	\$ 20.51	\$ 2.45	\$ 22.97	72550	0.014	1000	
<b>Monthly Totals</b>	12.28	52.20	66.58	34.93	24.05	36.17	21.54	57.35	57.69	37.86	14.79	24.21	427.35								

<b>Labor Cost Annual</b>	\$ 8,594.05	\$ 1,027.78	\$ 9,621.83
<b>Staging &amp; Transportation</b>		\$ 962.18	\$ 962.18
<b>Equipment &amp; Vehicle</b>		\$ 1,443.27	\$ 1,443.27
<b>Supplies &amp; Ehemicals</b>		\$ 288.65	\$ 288.65
<b>Utilities</b>		\$ 600.00	\$ 600.00
<b>Admin., Other Overhead, &amp; Profit:</b>		\$ 1,937.39	\$ 1,937.39
<b>Total Annual</b>		\$ 14,853.33	\$ 14,853.33





NORTHWEST CENTER

West Precinct Police Station

Description of Task	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov	Dec	Annual Hours	Annual Freq.	Production Labor	Supervisory Labor
<b>Garden Area</b>																
Weeding, cleaning bed		2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00			18.00	18	\$ 361.98	\$ 43.29
Prune Shrubs		4.00						4.00					8.00	2	\$ 176.08	\$ 19.24
<b>Planted beds</b>																
Prune Shrubs		16.00						16.00					32.00	3	\$ 704.32	\$ 76.96
Weed-out Beds		4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	40.00	10	\$ 880.40	\$ 96.20
Debris removal	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	48.00	48	\$ 1,056.48	\$ 115.44
Rose shrubs			4.00		4.00	4.00	4.00		4.00		4.00		20.00	5	\$ 440.20	\$ 48.10
Chemical Appl.		1.00				1.00				1.00			3.00	3	\$ 66.03	\$ 7.22
Pest Control		1.00				1.00				1.00			3.00	3	\$ 66.03	\$ 7.22
<b>Trees</b>																
Prune / Fertilize											8.00		8.00		\$ 176.08	\$ 19.24
<b>Parking Areas</b>																
Debris Removal	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	48.00	48	\$ 1,056.48	\$ 115.44
<b>Monthly Totals</b>	8.00	36.00	18.00	14.00	18.00	16.00	18.00	34.00	18.00	16.00	24.00	8.00	228.00			

SSG General Manager  
7272 W. Marginal Way S.  
Seattle, WA 98108  
Cell Phone: 206-963-3949 ♦ Fax 206-301-0527  
E-mail: scrutcher@nwcenter.org

<b>Labor Costs</b>	\$	4,984.08	\$	548.34
Staging & Transportation				
Vehicle and Equipment costs				
Chemicals & Supplies				
Utilities				
Overhead & profit				
<b>Totals Annual</b>				
<b>Total Month</b>				

Green colored pricing is for first floor terrace garden only

