



WORKER CENTER, AFL-CIO

The Job Seekers' Update

Your Quarterly Guide to Free & Low-Cost Resources for Job Search Assistance, Career Development, and Self-Employment in Puget Sound

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SUBJECT GUIDE

Organizations in the first section of *The Job Seekers' Update* are listed in alphabetical order. The following guide is designed to help you find resources in various categories. Some organizations may fall into more than one category.

Apprenticeship Preparation

- Apprenticeship Opportunities Project
- Apprenticeship and Nontraditional Employment for Women (ANEW)
- Washington State Department of Transportation On-the-Job Supportive Services Program

Career Counseling (See also listings under Public Colleges and Universities for career centers)

- Centerpoint Institute
- Irene Myers, MA, PCC
- TRAC Associates

Career Information Centers (see also listings under Public Colleges and Universities)

- Airport JOBS
- Careers.Org
- Seattle Public Library

Public Colleges and Universities

- Bates, Bellevue, Cascadia, Clover Park, Edmonds, Everett, Green River, Highline, Lake Washington, North Seattle, Pierce, Renton, Seattle Central, Seattle Vocational Institute, Shoreline, South Seattle, Tacoma, University of Washington

Disabilities

- Alliance of People with disABILITIES
- CARES of Washington
- Eastside Employment Services
- Lighthouse for the Blind, Inc.
- Office Careers
- Seattle Central Community College - Mainstay
- Sound Employment Services
- UW Department of Neurology/Vocational Services
- UW Employment Training Programs
- Washington State Department of Services for the Blind
- Washington Vocational Services
- WorkSource Washington

Dislocated Workers (See also listings under Public Colleges for Worker Retraining Programs)

- Community Trades and Careers
- Pacific Associates
- TRAC Associates
- Worker Center, King Co. Reemployment Support Center
- WorkSource Pierce County
- WorkSource Seattle-King County
- WorkSource Snohomish County

(Subject Guide continued on page 2)

The Job Seekers' Update is published as a community service by the King County Reemployment Support Center, a program of the Worker Center, a division of the Martin Luther King, Jr. County Labor Council AFL-CIO.

This publication is funded by the King County Work Training Program.

To be added to - or removed from - the mailing list, call (206) 441-8408, ext. 10.

SUBJECT GUIDE (continued from page 1)

Ethnic/Cultural/Low-Income

Asian Counseling and Referral Service
Center for Career Alternatives
Central Area Motivation Program (CAMP)
Chinese Information and Service Center (CISC)
Millionair Club
National Asian Pacific Center on Aging
Pacific Associates
Seattle Goodwill
Seattle Indian Center
The Job Connection
United Indians of All Tribes
Urban League of Metropolitan Seattle
WorkSource Pierce County
WorkSource Seattle-King County
WorkSource Snohomish County

Ex-Offenders

Central Area Motivation Program (CAMP)

Homeless

FareStart
Seattle Conservation Corps
YWCA Homeless Intervention Project

Public Assistance

Neighborhood House - Park Lake
The Job Connection
Washington Women's Employment & Education
WorkFirst Program

Publications

The Employment Paper Guide
Where Are You Going? Career Guide

Refugees/Recent Immigrants

Asian Counseling and Referral Service
Chinese Information and Service Center (CISC)
Refugee Federation Service Centers
TRAC Associates

Seniors/Older Workers

AARP/Senior Community Service Employment
National Asian Pacific Center on Aging
Pacific Associates
Pike Market Senior Employment Program
Seattle, City of, Mayor's Office for Senior Citizens

Starting Your Own Business

Black Dollar Task Force, Entrepreneurial Training and Development
Renton Technical College, Small Business Classes
Small Business Development Centers

Substance Abuse Recovery

Veterans Independent Enterprises of WA (VIEW)

Veterans

Fleet & Family Support Center
King County, Veterans Program
Veterans Affairs Puget Sound Health Care System
Veterans Independent Enterprises of Washington
WorkSource Washington

Women (See also listings under Public Colleges for Women's Centers)

Apprenticeship and Non-traditional Employment for Women (ANEW)
Pierce College Displaced Homemaker Program
Pathways for Women, YWCA
Seattle, City of, Office for Civil Rights
Washington Women's Employment & Education
Women's Business Exchange
YWCA(s)

Youth/Young Adults

Center for Career Alternatives
Central Area Motivation Program (CAMP)
Job Corps
King County Work Training Program
Mercer Island Youth and Family Services
Metrocenter YMCA Youth Employment
Seattle, City of, Summer Youth Employment
Seattle Youth Garden Works
Shoreline Community College, CEO Program
South Seattle Community College, Career Link
Student Conservation Association, Conservation Career Development Program
WorkSource Snohomish - JobMart
YWCA The Working Zone

Community and Government Resources for Job Search Assistance, Job Training, Career Development, and Small Business Development

AARP Foundation

- **WorkSearch**

655 S Orcas St, Ste 207, Seattle, 98108

P: (206) 624-6698 F: (206) 624-6699

Provide free employment services for 40+ older workers. If age, income and residency eligible, earn \$600+ a month while job searching. Some tuition paid training available. Experienced, supportive staff will help you return to work fast.

Airport JOBS

Sea-Tac Intrnl Airport: Mezzanine-Rm #6447, Sea-Tac, 98168

P:(206) 835-7501 F: (206) 835-7507

Web: www.airportjobs.org

Airport Jobs provides a one-stop job search center at Sea-Tac Airport where job seekers can review current job openings for airport and local related employers and submit job applications to employers. Job listings are available on line at the website listed above. Also available are fax and copier services, Internet access for a job search, resume and cover letter software, and information on job fairs, recruiting events, and other community resources.

Alliance of People with disABILITIES

Independent Living Program. Assessing strengths and educational needs. Evaluate resume, interview, and job search strategies (including attitude, interpersonal and communication skills). Provide information on the ADA, Social Security, DSHS programs and services, employment, Civil Rights, and other disability laws. Will assist in advocacy for the participant with service providers. Information on workplace accommodations for applicant, employee, and employer. Pre-employment services. Available to persons with disabilities in King County.

- **East King County Office**

16315 NE 87th St, Ste B-3, Redmond, 98052

P: (425) 558-0993 F: (425) 558-4773 TDD: (425) 861-4773

- **Seattle Office**

4649 Sunnyside Ave N, Ste 100, Seattle, 98103-6900

P: (206) 545-7055 F: (206) 545-7059 TDD: (206) 632-3456

Apprenticeship and Nontraditional Employment for Women (ANEW)

6770 E Marginal Wy S, Bldg B-124, Seattle, 98108

P:(206) 768-6859, or (206) 768-6671 F: (206) 768-6852

Web: www.anewaop.org

Since 1980, ANEW has worked to help women and men become competitive for trades' occupations. Construction Readiness Training (CRT) is an 11 week apprenticeship preparation training program, including introduction to multi-trades, strength building and job/life skills components. Call for orientation location and time.

Apprenticeship Opportunities Project

6770 E Marginal Wy S, Bldg B-124, Seattle, 98108

P:(206) 381-1384 F: (206) 381-1389

Web: www.anewaop.org

Helps women, people of color, people with disabilities, and low-income people access opportunities in the construction trades through apprenticeships. Must be at least 18 years old, physically able to perform construction work, live in King Co., have (or be in process of obtaining) a high school diploma or GED, possess a valid WA driver's license, and be drug free. Orientations are held weekly on Tuesdays at 2pm. Call for information or visit our website.

Asian Counseling and Referral Service

3639 Martin Luther King Jr Wy S, Seattle, 98144

P:(206) 695-7590 F: (206) 448-5874

Web: www.acrs.org

We provide Career Development, Job Skills Training (office occupation, welding, Nursing Assistant Certified, housekeeper trainings, etc.), Job Readiness Preparation, Job Placement, Retention Services to Seattle/King County low-income job seekers at no cost, and work-based literacy program to limited-English proficient workers and their employers. We work closely with local businesses to meet their labor needs. Vocational Program Orientation is every Tuesday at 3pm, for more information call Yong Lim at yonglim@acrs.org or (206) 695-7590.

Bates Technical College

1101 S Yakima Ave, Tacoma, 98405

- **Assessment Center**

P: (253) 680-7030

Offers a Career Explorer four-hour testing session and a one-hour follow-up consultation with a certified vocational counselor. Includes the Strong Interest Inventory, Myers-Briggs Type Indicator, Differential Aptitude Tests, and Learning Style Inventory. Learn more about your interests, abilities, and personality. Sessions are held weekly throughout the year. Cost is \$92.90 including all materials. Call for appointment.

- **Employment Security Job Service Center**

P: (253) 680-7240

Provides job leads and other job search assistance.

- **Worker Retraining Program**

P: (253) 680-7299

Services for workers facing layoff, receiving unemployment benefits, or whose benefits have run out during the past two years.

**Do you want to receive the Job Seekers' Update?
Call (206) 441-8408, ext. 10
Please leave your name, company (if applicable),
address and phone.**

Bellevue Community College

3000 Landerholm Cir SE, Bellevue, 98007-6484

- **Arts and Humanities**
R-230 P: (425) 564-2341
Web: <http://www.bcc.ctc.edu/prepforwork>
A free eleven-week vocational ESL class for non-native speakers of English looking for work or job advancement. Topics include assessing skills and interests, writing a resume, researching job opportunities, calling potential employers, practicing interviews, and English language skills for all phases of the job search. Intermediate/advanced classes offered. Call for information about next scheduled class or visit our website.
- **Center for Career Connections**
Student Services Building P: (425) 564-2279
Web: <http://www.bellevuecollege.edu/careers>
Provides career planning and job search services to students, alumni and members of the community including career transition; resume and interviewing classes; free quarterly career and job search workshop series, individual career advising, job search and internship assistance; job fair schedules, and computerized career resources.
- **Women's Center**
Student Services Building P: (425) 564-2279
Web: <http://www.bellevuecollege.edu/wc>
Provides a variety of information and referral services for all students, alumni and members of the community, both men and women including career transition; resume and interviewing classes; free quarterly career and job search workshop series, job search and internship assistance; job fair schedules, and computerized career resources. Also provides individual resource advising; scholarship and financial information and free quarterly career and job search workshops.
- **Worker Retraining Program**
B-131 P: (425) 564-4054
Web: www.bellevuecollege.edu/we
Email: worktrng@bcc.ctc.edu
Assistance for workers facing layoff, receiving unemployment benefits, whose benefits ended within the past 24 months, displaced homemakers, or former self-employed. Offers free tuition, priority registration and educational planning. Opportunity Grants. Call or visit our website for weekly orientation or call for more information regarding our programs: (425) 564-2514.

Black Dollar Task Force

116 21st Ave, Seattle, 98122

P:(206) 323-0534 F: (206) 323-4701

Web: www.blackdollar.org

Black Dollar Task Force serves as a resource center assisting people in looking for service through the African American Business Directory and referrals to training and job placement available. Also offered are four entrepreneurial classes 3 times a year.

Careers.Org

Web: www.careers.org

Job and career resources for the state of Washington. Since 1995, Careers.Org has been a great place to start your job search! Over 6,000 links to jobs, employment, job search, employer resources, education, entrepreneurship, home office, career services and career references organized by topic and regionally, on more than 3,000 pages.

CARES of Washington

CARES of Washington provides opportunities for people with disabilities in the Puget Sound region to achieve their full employment potential. CARES specializes in providing individualized and long-term support for clients. Services are provided in Snohomish, King, Pierce and Kitsap counties to over 300 people annually. CARES provides career advancement, self-sufficiency, job readiness, pre-employment training, job placement, job coaching and job retention services to adults over 18 with barriers to employment.

- **Bremerton Office**
2817 Wheaton Wy, Ste 209, Bremerton, 98337
P: (360) 377-1502
- **Seattle Office**
1833 N 105th St, Ste 201, Seattle, 98133
P: (206) 938-1253
- **Tacoma Office**
1501 Pacific Ave, Ste B-01, Tacoma, 98402
P: (253) 274-1479

Cascadia Community College

18345 Campus Way NE, Library Annex, Bothell, 98011-8205

Web: www.cascadia.ctc.edu

Receive FREE tuition and books at Cascadia Community College (in Bothell just off I-405) to start a new career or update your computer skills! Enroll in Computer Applications (Word, Excel, Access, etc.), Web Technology, Software Programming, or Networking Technology to get a certificate or degree or just update your skills. Other available areas of study include: Environmental Technologies & Sustainable Practices, Solar PV System Specialist Certificate, Energy Management Specialist Certificate, daytime/evening GED and ESL, and Integrated ESL/office skills certificate, phlebotomy.

- **Worker Retraining Program**
P: (425) 352-8132
Web: www.cascadia.ctc.edu/wrp
You may be eligible for free books and tuition through Worker Retraining if you: 1) have been laid off and are currently receiving Unemployment Benefits OR 2) have received Unemployment Benefits within the last two years OR 3) are formerly self-employed OR 4) are a displaced homemaker (no longer supported by the income of another family member). You may also be eligible if you are working and meet 2 of 3: 1) your occupation is in decline, 2) you do not have 45 college credits, 3) you must upgrade your skills to stay employed. Program staff can also assist in the initial planning of a customized training program and the

Cascadia Community College (continued)

completion of Commissioner Approved Training (CAT) and Training Benefits (TB) applications. Additional scholarships are available to those who have exhausted their Unemployment Benefits.

- **WorkFirst**

P: (425) 352-8139

You may be eligible for free books and tuition through WorkFirst if you are a low-income parent in any kind of paid employment or a TANF recipient. Low income working parents may also be eligible for childcare assistance through DSHS if they are employed 20 hours or more a week.

Center for Career Alternatives

Provides education, GED preparation, vocational training, short-term job training and job placement assistance for low-income youth and adults. All services are free for eligible participants.

- **Everett Office**

3331 Broadway, Ste 1001, Everett, 98201

P: (425) 252-6400 F: (425) 259-1691

- **Seattle Office**

901 Rainier Ave S, Seattle, 98144

P: (206) 322-9080 F: (206) 322-9084

TDD: (206) 322-6044

Centerpoint Institute for Life and Career Renewal

4000 NE 41st St, Bldg D, Ste 2, Seattle, 98105-5428

P:(206) 686-5433

Web: www.centerpointseattle.org

A non-profit organization offering career services to adults in transition. Our mission is to inspire people to discover creativity, passion, and renewed commitment in life and at work.

Services include individual counseling, workshops, support groups, retreats, Career Resource Center and Weekly Job Search Clinics. Attend a free Wednesday Orientation Session.

Central Area Motivation Program (CAMP)

722 18th Ave, Seattle, 98122

P:(206) 812-4940 F: (206) 328-8138

- **Employment Program**

P: (206) 812-4940

Job listings, job search information, workshops, and career counseling for low-income individuals. Job placement program for low-income youth and adults. All services free. Call for schedule of orientations and job search training workshops.

- **Re-Entry Assistance Program Work Orientation**

P: (206) 812-4948

The Re-Entry Assistance Program may help you with pre-employment preparation, job search assistance, vocational training, life skills training, job placement and development, housing assistance, driver's license re-instatement, bus tokens and clothing for interviews and work. If we are not able to help, we may be able to refer you elsewhere. Bring picture ID and Social Security Card. Please call (206) 812-4948 to make an appointment.

Chinese Information and Service Center

611 S Lane St, Seattle, 98104

P:(206) 624-5633 F: (206) 382-2089

Email: idal@cisc-seattle.org

- **Employment Program**

Individual and group assistance with job search skills and job placement for non-English speaking or English as a second language individuals. Modest fee for services to adults. Services free for youth (14 to 21 years old) and persons of disability.

Clover Park Technical College

4500 Steilacoom Blvd, Lakewood, 98499

- **Assessment Center**

P: (253) 589-5670

Assessment testing for enrollment in college technical programs, call for testing schedule. Photo identification required; cost is \$17.75.

- **Worker Retraining Program**

P: (253) 589-5541

Services for workers facing layoff, receiving unemployment benefits, or whose benefits have run out during the past 2 years.

- **WorkFirst Office**

P: (253) 589-5503

Training programs and funding assistance for TANF and low income working parents.

- **WorkSource Affiliate Site and Career Center**

P: (253) 583-8800

Job leads and other job search assistance available to the public and Clover Park Technical College students.

Community Trades and Careers

811 Madison, Everett, 98203

P:(425) 353-7521

- **Dislocated Worker Program**

Services for dislocated workers - workers unemployed as a result of a plant closure, mass layoff, workforce reduction or declining occupation demand. Benefits may include job search assistance, reemployment counseling, and vocational skills training.

Delridge Rec-Tech Computer Lab

4501 Delridge Wy SW, Seattle, 98106

P:(206) 684-0364

Computer lab and printed resources are available for adults who wish to produce a resume or check job listings on the internet. This service is available Mon - Thur from 5:30-8pm.

Eastside Employment Services

1215 120th Ave NE, Bellevue, 98005

P:(425) 453-0676 F: (425) 453-0338

Assists individuals with disabilities in finding employment with King County businesses.

Edmonds Community College

20000 68th Ave W, Lynnwood, 98036

Web: www.edcc.edu

- **Business Training Center**
9901 24th Pl W, Everett, 98204
P: (425) 640-1840 F: (425) 267-5749
Web: <http://www.THE-BTC.com>
The Center offers an array of classes and programs to help students meet their business and professional needs, including training towards specialty certifications.
- **Career Action Center**
P: (425) 640-1256
Web: <http://careeractioncenter.edcc.edu>
Job listings for part-time and full-time jobs and internships. Some of the positions are exclusively for ECC students and alumni. The CAC hosts multiple career-related events throughout the year.
- **Career Planning Classes**
P: (425) 640-1593
Web: <http://ccls.edcc.edu>
Edmonds Community College's Career, College and Life Success department offers several types of career planning classes, which include interest/personality inventories, self-exploration, career research, and decision-making.
- **Worker Retraining Program**
P: (425) 640-1433
Web: www.edcc.edu/retraining
Job retraining available now in high demand fields for those facing layoff, or collecting unemployment benefits, or whose benefits have run out in the past 24 months. Program also serves displaced homemakers, those who were self-employed and are now unemployed and veterans honorably separated from the US Armed Services within the past 24 months. Services include career counseling, financial assistance with tuition and books, and help with job placement.

Everett Community College

2000 Tower St, Everett, 98201

- **Career Planning Classes**
P: (425) 388-9263
EVCC's Human Development Dept offers career classes including interest/personality inventories, self-exploration, career research and decision making.
- **Counseling, Advising & Career Center**
P: (425) 388-9263
The Center provides tools to explore various career & educational opportunities. Access to free career exploration software programs.
- **Diversity & Equity Center, Women's Services**
P: (425) 388-9292
Free advising, planning and individual support for displaced homemakers, single parents, and for women in general entering college for the first time, returning after a long absence, or in life transitions. Student support services,

Everett Community College (continued)

support groups and resource referrals within school or in the community. Call for additional information. Member of Snohomish Co. Displaced Homemakers Consortium.

- **Student Employment Referral Center**
P: (425) 388-9278
Web: <http://www.everettcc.edu/serc>
Employment information for EvCC Students, alumni and the Community. Referrals for part-time, full-time, temporary, entry level, and highly skilled jobs. Assistance with Resumes, Job Interviews, and Internships. Federal and State Work Study positions on or off campus. Hundreds of job listings are received each week. Workshops are held each quarter to help clients gain job search skills. Employers on Campus is on Thursday's throughout the quarter, spotlighting one of our employers. Co-sponsors of the Snohomish County Job Fair (www.snocojobfair.com) is held three times a year in Jan., Apr. and Oct.
- **Worker Retraining Program**
P: (425) 388-9547
Services for workers facing layoff, receiving unemployment benefits, or whose benefits have run out during past two years.
- **WorkFirst**
P: (425) 388-9551, or (425) 388-9547
Services for families on TANF or low wage working parents.

FamilyWorks

1501 N 45th St, Seattle, 98103

P:(206) 694-6727

Family Works is a Family Resource Center and Food Bank located in the Wallingford neighborhood. We offer some limited employment resources. We have a clipboard with current job listings we post job training programs. We have one public access computer that can be used for at least 1/2 hour on a first come first served basis. We have a phone for short phone calls that are job related. We have one-on-one computer assistance by appointment only. A volunteer employment advisor provides free consultations by appointment only. For appointments or more information, call the above number.

FareStart

700 Virginia St, Seattle, 98101

P:(206) 443-1233 F: (206) 441-7543

Web: www.farestart.org

Sixteen-week food-services education and training program for homeless and disadvantaged individuals. Support services and job placement assistance available to participants. Program orientations held Tuesdays at 9:30am. Call for information or visit our website.

S.T.E.P.
Searching for Training and Employment Programs
www.cityofseattle.net/step

Fleet and Family Support Program

Naval Station Everett

13910 45th Ave NE, Ste 857, Marysville, 98271
P:(425) 304-3367

This program prepares separating service members and their family members to meet the challenges of transitioning from a military to a civilian lifestyle. It helps you evaluate employment and lifestyle options by offering individual counseling, workshops to build job search skills, computer assisted programs, and referrals to other service providers. Our classes are available only to people with military ID. Call for assistance.

Green River Community College

12401 SE 320th St, Auburn, 98092-3622

- **Career and Advising Center**

P: (253) 833-9111, ext. 2641

Our professional staff provides entry-level academic, professional/technical and exploratory advising and planning assistance.

- **Continuing Education**

P: (253) 833-9111, ext. 2535

Offers evening and weekend classes in small business development, continuing professional education and certification programs, short-term job training programs, basic computer training, and lifelong learning, flagger certification, forklift truck operator certification, and pilot/escort vehicle operator certification.

- **Student Services/Women's Programs**

P: (253) 833-9111, ext. 2547

Web: <http://www.greenriver.edu/womensprograms/>
Resources and support for women entering school or in transition. Workshops offered during entire year. Student resource. Call for more information or go to our website.

- **Worker Retraining Program**

P: (206) 464-6133, ext. 2211 - Seattle
(253) 833-9111 ext. 2211 - Auburn
(253) 924-0180 ext. 2211 - Tacoma

Provides training in all GRCC Vocational Programs and financial assistance for workers facing layoff who will be receiving unemployment benefits, those presently unemployed, or those who have exhausted their benefits within the past two years.

- **WorkFirst Program**

P: (206) 464-6133, ext. 2211 - Seattle
(253) 833-9111 ext. 2211 - Auburn
(253) 924-0180 ext. 2211 - Tacoma

WorkFirst helps low-income men and women learn job-specific skills in order to earn a better living. Participants can receive assistance to pay for tuition, books and fees.

Highline Community College

2400 S 240th St, Des Moines, 98198-9800

- **Student Employment Center**

Bldg 6, 2nd Fl

P: (206) 878-3710, ext. 3350

Highline Community College (continued)

Students and non-students welcome! Search Highline's job listings and learn how to search the Internet for jobs.

- **Women's Programs**

Bldg 6, 1st Fl

P: (206) 878-3710, ext. 3340 F: (206) 870-3741

Tuition and book assistance for income eligible, working parents (mothers AND fathers). Resources referral service available to all - potential students, current students and community members. We can help you overcome the hurdles you face coming to school, support you while you are here, and assist you with the transition back to work. Attend our free Considering College Orientation as the first step towards your educational and personal goals.

- **Worker Retraining Program**

Bldg 6, 2nd Fl

P: (206) 878-3710, ext. 3802 F: (206) 870-3730

Services for workers who are currently receiving unemployment benefits or who have received benefits within the last 24 months or are facing a layoff, OR are a displaced homemaker formerly dependent on the income of another family member but are no longer supported by that income, OR are unemployed or underemployed and are having trouble obtaining or upgrading employment, OR have been operating their own business and are unemployed because of general economic conditions in the community in which they reside or currently working and vulnerable to layoff.

Irene Myers, MA, PCC

P.O. Box 9763, Seattle, 98109

P:(206) 283-2735

Web: www.irenemyers.com

- **Career and Life Design**

Workshops, coaching, "Archetypes of Calling" inventory, Dependable Strengths process, workshops on introvert/extrovert communication.

Job Corps, U.S. Department of Labor Admissions and Placement Offices

Admissions and Placement Offices

Free professional and vocational training for people 16-24 in a residential environment. Free job placement upon graduation from program. Students receive a small salary while learning a trade. Contact Admissions Counselor for more detailed information. Every Tuesday at 2pm in the Seattle office is an Information Session that is an hour-long presentation of the program.

- **King County Office**

1511 3rd Ave, Ste 321, Seattle, 98101

P: (206) 622-6593, ext. 11 or 15 F: (206) 467-9812

- **Snohomish County Office**

3331 Broadway, Ste 1001, Everett, 98201

P: (425) 388-0166

King County

- **Dislocated Worker Program**
A comprehensive reemployment program for workers unemployed due to a plant closure, layoffs, foreign competition, natural disaster, or declining demand for skills, as well as displaced homemakers. Services provided may include skills assessments, job search assistance, reemployment counseling, and scholarships toward training programs at approved training sites. See WorkSource Seattle-King County, page 17 for a site near you (<http://www.worksourceskc.org>).
- **Veterans Program**
123 3rd Ave S, Ste 300, Seattle, 98104 or WorkSource Renton: 500 SW 7th St, Ste 100 Renton, 98057
P: (206) 296-7656, WorkSource Renton (206) 205-3211 F: (206) 296-0298
Emergency financial assistance, case management, job placement & referrals, short-term and transitional housing and referral service for veterans and incarcerated veterans. Must have DD214 form and live in King County. Financial assistance available to eligible veterans. All services free. Call for requirements.
- **Work Training Program, Administrative Office**
401 5th Ave, Ste 510, Seattle, 98104
P: (206) 296-5220
Web: <http://kingcounty.gov/dchs/csd/worktraining>
Serves youth ages 16-24 in several locations and dislocated workers through WorkSource Centers and Affiliates in Seattle- King County. The King County Jobs Initiative serves adults involved with the criminal justice system. Job training, placement, and educational services at several different sites. See link to <http://www.worksourceskc.org> for services and workshop schedule for WorkSource system. All services free. Different eligibility requirements for different funding sources. See our website for options.

King County Reemployment Support Center

(see Worker Center/AFL-CIO, page 16)

Lake Washington Technical College

11605 132nd Ave NE, Kirkland, 98034-8506

- **Employment Resource Center**
West Building, Rm W207
P: (425) 739-8113
Web: www.lwtc.edu/erc
Job search assistance, career/job search literature, Internet job search. Resume critique and career choice workshop. Co-location for Pacific Associates and YWCA. New online career services - go to our website.
- **Opportunity Grant Scholarship**
West Building, Rm W207
P: (425) 739-8390
Email: opportunitygrant@lwtc.edu
Alternative phone: (425) 739-8100, ext. 448
The Opportunity Grant Scholarship assists in low-income students in reaching their educational and career goals in

Lake Washington Technical College (continued)

- high-wage, high-demand occupations. Students must be in Accounting, Business or Healthcare programs, a Washington State resident and meet eligibility guidelines. Services include tuition and books, support services, tutoring, education and career planning and assistance with job placement.
- **Worker Retraining Program**
West Building, Rm W207
P: (425) 739-8206
Web: www.lwtc.edu/wrp
Services for workers facing layoff, collecting unemployment benefits or for those whose benefits have run out in the past 24 months. The program also services displaced homemakers and those who were self-employed and are now unemployed. Services include career counseling, financial assistance with tuition and books and help with job placement. Check out our website for more information.
 - **WorkFirst GED and Basic Skills Training**
West Building, Rm W207
P: (425) 739-8131
GED preparation classes and Adult Basic Skills education free to qualifying low-income parents. Please call for more information.
 - **WorkFirst Job Skills Training**
West Building, Rm W207
P: (425) 739-8339
Assistance with tuition and books for low income parents enrolled in vocational programs. Job skill training for up to one year certificate programs.

LDS Employment Services

A free employment referral service organized by the Church of Jesus Christ of Latter Day Saints. No fees charged to the job seeker or employer. By appointment only.

- **Federal Way Employment Resource Center**
34815 Weyerhaeuser Way S, Federal Way, 98023
P: (253) 815-6983
Hours of operation: Monday - Friday from 10 am to 2 pm.
- **Renton Employment Resource Center**
220 S 3rd Pl, Renton, 98057
P: (425) 687-6942 F: (425) 687-8581
Hours of operation: Mon-Fri from 9am to 4pm.

Lighthouse for the Blind, Inc.

2501 S Plum, Seattle, 98144
P:(206) 322-4200 F: (206) 329-3397
TDD: (206) 324-1388

- **Service, Office and Systems (SOS)**
Provides specialized training to blind or visually impaired persons seeking employment as customer service representatives, receptionists, clerks, and other entry-level administrative positions.

Mercer Island Youth and Family Services

2040 84th Ave SE, Mercer Island, 98040

P:(206) 275-7764, or (206)2757890 F: (206) 275-7890

TDD: (206) 236-7321

- **JOBLINK**

Web: <http://www.mijoblink.org>

JOBLINK makes connections between job seekers, local businesses and Mercer Island residents offering employment opportunities. During the school year and summer JobLink maintains public job posting boards. Individual job search assistance available for Mercer Island youth 14-22 and low-income adults. Job Boards maintained 9 am - 5 pm at agency office.

Metrocenter YMCA

909 4th Ave, Seattle, 98104

P:(206) 382-5013 F: (206) 382-7894

Provides youth and young adults between the ages of 16 and 21 the opportunity to complete their education and gain crucial career and occupational skills necessary to help them find and maintain positive employment. Some programs require income eligibility.

Millionair Club

2515 Western Ave, Seattle, 98121

P:(206) 728-5627 F: (206) 957-3848

- **Employment Services**

Offers individuals limited job searching assistance. Please call for assistance. Day Labor program provides short-term, daily-paid jobs.

Multi-Service Center

1200 S 336th St, Federal Way, 98003

P:(253) 838-6810

- **ABE, GED, ESL**

For south King County residents. Small classes, days and evenings.

- **Employment Services**

Offers help with Work Preparation: skill and interest assessment, workplace readiness and job search training – including resumes, applications, interviewing, letters and job search activities. Career Development and Employment Support Services offered as well. Open to all income levels.

National Asian Pacific Center on Aging (NAPCA)

Web: www.napca.org

- **Senior Community Service Employment Program**

1511 3rd Ave, Ste 914, Seattle, 98104

P: (206) 322-5272 F: (206) 322-5387

On-the-job training, part-time work experience, job search assistance, and placement services for low-income individuals age 55 and older, with expertise in serving Asians and Pacific Islanders. Information and referrals regarding Asian/Pacific elderly services. All services free.

National Asian Pacific Center on Aging (NAPCA) (continued)

- **Senior Environmental Employment (SEE) Program**

1511 3rd Ave, Ste 914, Seattle, 98101

P: (206) 838-8163 F: (206) 624-1023

The SEE program develops part-time and full-time paid assignments for workers 55 years and older in the U.S. Environmental Protection Agency. Send resume and cover letter to address or to Lois@napca.org.

Neighborhood House - Park Lake

422 SW 102nd St, Seattle, 98146

P:(206) 461-4554 F: (206) 767-7671

Web: www.nhwa.org

Employment assistance include Vocational ESL classes, case management, tuition assistance and job search/readiness support, ESL and Citizenship classes/assistance, youth tutoring and individual/family support. HELPLINE provides limited financial assistance for emergency situations and community resources referrals. Bilingual staff members represent 30 different languages and cultures. Eligibility requirements for programs vary. Please call for more information.

North Seattle Community College

9600 College Wy N, Seattle, 98103-3599

- **Career Services**

P: (206) 527-3685

Some postings for part-time, full-time, temporary, seasonal and volunteer positions. Employment and free job search workshops. Access to Career Resource Center with reference library and computers to use in career/job search.

- **Worker Retraining Program**

P: (206) 527-3787

Retraining for dislocated workers, individuals receiving unemployment insurance, displaced homemakers and formerly self-employed. Weekly orientations every Tuesday, 2:30pm - 4:00pm; College Center Building, Room 3449.

Office Careers

500 SW 7th, Ste 202, Renton, 98057

P:(425) 255-3317

Customized Computer/Clerical Training. Training is available at our school in Renton or in your home delivered through the Internet. Open Enrollment.

Pacific Associates

1833 N 105th St, Ste 305, Seattle, 98133

P:(206) 728-8826 F: (206) 728-0925 Email: info@pacassoc.com

- **Skills Training**

Services for low income, unemployed and under-employed residents of King County who are 18 years of age or older who need to obtain marketable skills leading towards a livable, self-sufficient wage. Assistance is provided for attending Community & Technical Colleges. Tuition, books, supplies, and other support that may be necessary to attend training are available to support eligible individuals.

Pathways for Women YWCA

3301 Broadway, Everett, 98201

P:(425) 258-2766, ext. 226

6027 208th St SW, Lynnwood, 98036

P: (425) 774-9843 Toll Free: (877)-773-9843

- **Displaced Homemakers Program**

Intensive pre-employment for individuals moving into the work force after an extended period providing unpaid homemaking service. Classes offered monthly throughout Snohomish County to eligible persons. All services free.

Pierce College

9401 Farwest Dr SW, Tacoma, 98498-1999

- **Women & Family Services/Displaced Homemakers Program/Life Transition Program**

P: (253) 964-6234, or (253) 964-6298

Offers information, programs and support for individuals seeking to return to school or enter the work force. Along with the Life Transition Program, the Women & Family Services office helps individuals find opportunities and voice through workshops, support groups and referrals. The Life Transition program offers specific career transition services for eligible individuals. Specialized assistance in locating non-traditional employment is also available as well as a eleven week educational and work readiness program which includes an introduction to computers.

- **Worker Retraining Program**

P: (253) 964-6265

Retraining in professional technical, pre-employment and career transition programs for dislocated workers, displaced homemakers, recently separated veterans and individuals facing layoff, receiving unemployment insurance benefits, or whose benefits have run out during the past two years. Special funding opportunities and tuition assistance may be available based on an individual's work, family, personal, and financial circumstances. Career transition programs available for those seeking to participate in detailed assessment processes and improve job search techniques and strategies. Specific eligibility criteria may apply.

Pike Market Senior Employment Program

85 Pike St, Ste 200, Seattle, 98101

P:(206) 728-2773, ext. 6 F: (206) 727-4849

Referral agency connecting senior citizens (55+ years) with day, temporary or permanent work. Temporary employment includes carpentry, homecleaning, moving, odd jobs, painting, restaurant/dishwashing, yardwork/landscaping.

Refugee Federation Service Centers

7101 Martin Luther King Wy S, #214, Seattle, 98118

P:(206) 725-9181 F: (206) 725-9175

Job search assistance, pre-employment training, vocational skills, on-the-job training and worksite literacy for refugees and immigrants. Main location in Seattle has on-site electronic assembly facility. All services free. Also located at:

Refugee Federation Service Centers (continued)

- **Kent**

1215 Central Ave S, Ste 210, Kent, 98032

P: (253) 852-5150 F: (253) 852-1336

- **White Center**

10025 16th Ave SW, Seattle, 98146

P: (206) 762-4894 F: (206) 764-0662

Renton Technical College

3000 NE 4th St, Renton, 98056

Web: www.rtc.edu

- **Counseling Center**

P: (425) 235-5840

Free career counseling for prospective students.

Monday -Thursday, 7:30am: to 6:00 pm

Friday, 7:30 am to 4:00 pm

- **Small Business Classes**

P: (425) 235-2352, ext 2285

Classes and workshops for small business owners, entrepreneurs, managers, and anyone interested in starting a small business. All classes listed on website.

- **Student Success Center**

P: (425) 235-2352, ext. 7785 or 5514

Services for job seekers and assistance with learning strategies. Open Monday through Friday from 8:00am to 5:00pm.

- **Worker Retraining Program**

P: (425) 235-2352, ext. 5569 or (425) 235-5840

Offers vocational counseling, financial aid, training, and job placement for those who have received a recent layoff notice, are receiving unemployment benefits, or have exhausted those benefits within the last two years. Services are also available for displaced homemakers, those who were self-employed or veterans. Please call for more information.

S.T.E.P. (Searching for Training and Employment Programs)

Web: www.cityofseattle.net/step

The on-line, Internet guide to resources for career planning, job search assistance, job skills training, apprenticeships, and self-employment in King, Pierce and Snohomish counties.

Seattle Central Community College

1701 Broadway, Seattle, 98122

- **Career Services Center**

Room 1102E P: (206) 344-4383

Web: <http://seattlecentral.edu/careercenter>

Career specialist available to assist with career choices, computerized career assessments, catalogs and websites of colleges and universities and scholarship and grant information. All services are free to students and non-students. Appointments unnecessary, but are encouraged.

- **Community Education**

P: (206) 587-5448

Seattle Central Community College (continued)

Classes for both career development and personal enrichment. Also provides customized training for Seattle area business and other organizations.

- **Cooperative Education and Service-Learning**
P: (206) 587-5422
Internship, volunteer and service-learning resources for students.
- **Mainstay**
P: (206) 587-3813 F: (206) 287-5533 TDD: (206) 587-3813
Vocational assessment, job search assistance, and on the job training and support services for individuals with physical, developmental, emotional and sensory disabilities services. Youth with disabilities, who are in school-based transition programs to prepare for competitive employment, are also served.
- **Women's Programs**
801 E Pine St, Room 202 - Fine Arts Bldg
P: (206) 587-3854 F: (206) 516-2956
Assists women in identifying and achieving educational and career goals through a resource center and one-to-one assistance. Facilitates entry of WorkFirst participants into college classes and programs.
- **Worker Retraining Program**
Room 4177 P: (206) 587-6310 F: (206) 344-4390
Employment and lifelong learning programs, for people who are unemployed and in need of meaningful work or retraining. Public access to computer/Internet for career development and job search. Please call for orientation and information.

Seattle Conservation Corps

7727 63rd NE, Ste 201, Seattle, 98115

P:(206) 684-0190 F: (206) 386-1696

Paid work experience program provides outdoor labor and learning center for homeless adults. Program includes individualized job placement assistance. All services free.

Seattle Goodwill

1400 S Lane St, Seattle, 98144

P:(206) 860-5791 F: (206) 325-9845

- **Adult Basic Education (ABE)**
Program provides classroom instruction in subjects such as reading, writing, math and computers. ABE is for individuals aged 16 and over who want to learn. The program services include adult education, literacy, GED, and American conversational English classes. A participatory approach to learning is used to help students meet their academic and personal needs. All classes, programs and services are free and open to the public.
- **Education and Workforce Development Programs**
The Employment and Training Program is a nine-month paid program. This program combines paid on-the-job training with job skills classes and job search strategies that will prepare you for a career with a future. Learn workplace and technical skills, such as business communication,

Seattle Goodwill (continued)

communication, customer service, computer applications and data entry. Get help with job search, job placement and job retention.

- **Seattle Goodwill Works**
P: (206) 860-9675 F: (206) 325-9845
Goodwill Works is a not-for-profit employment training and placement program that provides training and placement services for participants and on-going support to employers and employees. The program provides intensive training that focuses largely on developing and reinforcing the workplace behaviors, attitudes and skills that are necessary to get and keep a good job.

Seattle Indian Center

611 12th Ave S, Ste 300, Seattle, 98144

P:(206) 329-8700 F: (206) 328-5983

- **Employment Services Department/WIA**
Email: sic_employment@qwest.net
Job search assistance, job listings, educational counseling, tuition assistance and career planning for American Indians, Alaska Natives and Hawaiian Natives residing in King County. Intakes for income-eligible individuals from 9am - 4pm daily and Tuesdays at 2:30pm. Computer Technology Training offered. Resource room with Internet access and computers for walk-in clients to use for job searching, resume development and cover letter creation. Computer and video based tutorials for clients to brush-up specific software skills. All services free.

Seattle Public Library

1000 4th Ave, Seattle, 98101

P:(206) 386-4636 F: (206) 386-4634

Career and job search information as well as basic computer skills classes for adults. Resources on Washington occupations and employers, fundraising and starting/managing a small business. Web page with links to information on career choice, local job search, job related test preparation. Adult ESL and literacy programs including conversation classes, learning English on a computer and basic computer classes. All services free.

Seattle SCORE

2401 4th Ave, Ste 450, Seattle, 98121

P:(206) 553-7320 F: (206) 553-0194

Seattle SCORE provides free personalized one-on-one counseling to help people start and operate a successful small business. Seattle SCORE provides workshops for a modest fee, for new businesses and aspiring entrepreneurs; these workshops provide a general overview of what it takes to start and operate a new business. Seattle SCORE also provides free mentoring for long-term business advising sessions.

Seattle Vocational Institute

2120 S Jackson St., Seattle 98144

P:(206) 587-4950

- **Job Resource Center**

P: (206) 516-2940

Full-time and part-time jobs are posted and updated. Information on employers and current wages for different occupations are also available. Pre-employment and Life Skills workshops are offered periodically. These workshops provide information on how to manage stress, make initial contact with potential employers, write a resume and interview successfully.

- **Worker Retraining Program**

P: (206) 587-4965

Services for workers facing layoff, receiving unemployment benefits or whose benefits have run out during the past two years. Call for orientation information.

- **WorkFirst Program**

P: (206) 587-4965

Employment Services for individuals currently receiving Temporary Assistance for Needy Families. Employment resources for students and the community.

Seattle Youth Garden Works

5700 6th Ave S, Ste 207, Seattle, 98108

P:(206) 632-0352

Web: www.sygw.org

Email: info@sygw.org

Seattle Youth Garden Works is a non-profit program that provides employment and educational opportunities for homeless and at-risk youth (ages 14-21) through an innovative, entrepreneurial market gardening program. Youth tend organic vegetables and herbs from seed for sale at local farmer's markets. Youth learn lessons about agriculture, environmental science and nutrition. They leave our program with increased self confidence; transferable employment skills such as how to write a resume, sales tracking and inventory, cashiering and customer service, and entrepreneurship and marketing; and employment maintenance skills such as reliability, working with a supervisor and as part of a team.

Seattle, City of (Human Services)

- **Mayor's Office for Senior Citizens Age 55+ Employment Resource Center**

810 3rd Ave, Ste 350, Seattle, 98104-1604

P: (206) 684-0500 F: (206) 684-0494

Job search workshops, individual counseling and resources for Seattle/King County job seekers ages 55 and older.

Monday - Thursday, 9 am to 3pm (call for appointment).

- **Seattle Office for Civil Rights**

810 3rd Ave, Ste 750, Seattle, 98104-1604

P: (206) 684-4500 F: (206) 684-0332

TDD: (206) 684-4503

Web: <http://www.seattle.gov/civilrights>

The Seattle Office for Civil Rights promotes equal access to services within the City of Seattle and works to eliminate

Seattle, City of (Human Services) (continued)

discrimination in housing, employment, public accommodations, contracting and predatory lending for Seattle residents. The office provides city-wide leadership and guidance in the areas of civil rights and equal opportunity, develops anti-discriminatory programs and policies, enhances awareness through education and community outreach and enforces City, State and Federal anti-discrimination laws. All services are free.

- **Seattle Youth Employment Program (SYEP)**

Central Building, 810 3rd Ave, Ste 420, Seattle, 98104

P: (206) 386-1375 F: (206) 621-5032

A 7-week summer program that provides work readiness training through learning-rich worksite and educational experiences to low-income Seattle youth facing challenges to employment. Youth are ages 14-21 and all services are free.

Shoreline Community College

16101 Greenwood Ave N, Seattle, 98133

- **Career Education Options (CEO)**

P: (206) 546-7844 F: (206) 546-5826

Provides educational services to individuals, ages 16-21, who left high school without earning a diploma. Services for eligible participants include GED preparation, free professional/technical career training, job search assistance, and support services.

- **Counseling Center**

P: (206) 546-4559 F: (206) 533-5101

Career and Major Destinations classes offered Fall, Winter and Spring quarters. WOIS (computerized career program). Call for new student advising and registration.

- **Food Stamp Education and Training Program**

P: (206) 546-5882

Provides additional services for Basic Food recipients. Potential childcare and transportation assistance, along with other support services. Call for eligibility requirements and additional information.

- **Women's Center**

P: (206) 546-4715

Information, referral, presentations, workshops and support.

- **Worker Retraining Program**

P: (206) 546-4610

Services for workers facing layoff, receiving unemployment benefits or whose benefits have run out during the past two years. Also provides services for self-employed persons, displaced homemakers and workers at risk of being laid off due to a need for new skills. Call for orientation information.

- **WorkFirst Programs**

P: (206) 546-6957

FREE job training and tuition assistance for parents with children 18 years or younger. Must be receiving DSHS TANF or be low-income parent who is working at least part-time to be eligible. Job placement assistance is available as well as other services.

Small Business Development Centers

Web: www.wsdbc.org

Sponsored by the Small Business Administration in partnership with state and local governments, the educational community, and the private sector to provide high-quality low-cost assistance, counseling, and training to prospective and existing business owners.

- **Auburn SBDC**
110 2nd St SW, Ste 135, Auburn, 98001
P: (253) 333-4953 F: (253) 333-4940
- **Bellevue Community College SBDC**
3000 Landerholm Cir SE, Bellevue, 98007-6484
P: (425) 564-2888 F: (206) 564-4023
- **Edmonds Community College SBDC**
Mailing Address: 9901 24th Pl W; Everett, 98204
P: (425) 640-1435 F: (425) 743-5726
Web: www.wsdbc.org Email: sbdc@edcc.edu
Physical Address: Quadrant I-5 Corporate Park; 728 134th Street SW, Ste 128, Everett, 98204
- **Green River Community College SBDC**
110 2nd St SW, Ste 135, Auburn, 98001
P: (253) 333-4953 F: (253) 333-4940
417 Ramsay Wy, Ste 112, Kent, 98032
(253) 856-9595 ext. 5401 FAX: (253) 333-4972
- **Highline Community College SBDC**
P.O. Box 98000, MS 99-101, Des Moines, 98198
P: (206) 870-3785 F: (206) 870-5929
- **Renton SBDC**
P: (425) 235-7819
Email: sbdc-renton@rtc.edu
- **Seattle WSU SBDC**
13925 Interurban Ave S, Ste 100, Seattle, 98168
P: (206) 246-4445 F: (206) 246-2542
- **Tacoma SBDC**
1101 South Yakima Ave, M-123, Tacoma, 98405
P: (253) 680-7768 F: (253) 680-7771

Sound Employment Services

709 NE Northlake Wy, Seattle, 98105

P:(206) 634-3459 F: (206) 634-2043

We assist people with disabilities find and maintain employment. Community based job assessment, job development, interview and resume skill building, career consulting, co-worker training including disability awareness and support. Funding from DDD and DVR or private pay negotiable.

South Seattle Community College

6000 16th Ave SW, Seattle, 98106

- **Career Development Services/WorkSource Affiliate Site**
P: (206) 764-5304
Web: <http://worksource.southseattle.edu>
Email: careercenter@sccd.ctc.edu
Comprehensive Career Development Center open to students and the community. Offers Internet access, over a dozen computerized career exploration software programs, job leads, vocational testing for a fee, and job search

South Seattle Community College (continued)

assistance. Community partners on site provide access to other resources such as tuition assistance and support services. For free workshops please check our website.

- **Career Link Academy at South Seattle Community College**
P: (206) 764-7946
Web: <http://www.southseattle.edu/programs/careerlk.htm>
If you are between the ages 16 and 21 years old, left high school without a diploma or have a GED, and want to gain skills for success in college and beyond while working toward a high school diploma, then Career Link at South can help you to plan for your education and future career. Conveniently located in West Seattle, South Seattle Community College Career Link is a unique program offering a multitude of opportunities including college readiness, career exploration and job skills training.
- **Continuing Education**
6000 16th Ave SW, Rm OLY 130, Seattle, 98106
P: (206) 764-5339 F: (206) 768-6699
Web: <http://www.southseattle.edu> or
<http://www.learnatsouth.org>
Email: cedstaff@sccd.ctc.edu
Provides a variety of educational and training opportunities for individuals wishing to explore new horizons and/or obtain specific industry certification. Programs offered include: Certified Financial Planning; Lifelong Learning Classes; Computer Application and Information Technology Classes. To register go to <http://www.LearnAtSouth.org>.
- **Worker Retraining Program**
P: (206) 764-5835
Web: worksource.southseattle.edu or
southseattle.edu/programs/workretr.htm
All individuals who are currently receiving Washington state unemployment benefits or whose unemployment benefits have been exhausted within the last 24 months or are facing the prospect of layoff may be eligible for assistance under the Worker Retraining Program. Attend a Worker Retraining Orientation held every Thursday in Robert Smith's Building in Room 81 at 1:00 pm. SSCC's Worker Retraining Program provides: Financial Assistance, Career Planning and Job Search Instruction.

Student Conservation Association

1265 S Main St, Ste 210, Seattle, 98144

P:(206) 324-4649 F: (206) 324-4998

- **Conservation Leadership Corps**
Active year-round program designed to engage youth from diverse backgrounds in hands-on conservation and leadership service.

Job Seekers' Resources
King County WorkSource Centers
Find one near you!
Website: www.worksourcekc.org

Tacoma Community College

6501 S 19th St, Tacoma, 98466

- **Career and Job Center**

P: (253) 566-5191

Listings for full-time, part-time, and temporary jobs in many job categories, such as government agencies, medical, education, and more. Other job listings available through numerous Internet sites. Labor market information and employer information. Staff is available to answer questions regarding job listings, provide assistance with resumes and cover letters, and refer users to other TCC resources. A Washington State Employment Security representative is also available on site. Open to the public.

- **Worker Retraining Program**

P: (253) 566-5188

Training assistance for workers facing layoff, those receiving UI benefits or whose benefits have run out during the past 24 months, veterans honorably discharged in the last 24 months, displaced homemakers and the formerly self-employed.

The Employment Guide

P.O. Box 706, Bothell, 98041

P:(425) 487-9456

Web: www.employmentguide.com and

<http://www.employment-expo.com>

Free resource for career-development and advertisements for career opportunities. Distributed weekly.

The Job Connection

The Job Connection is operated by the Seattle Housing Authority and serves public housing & housing choice vouchers holders. Residents living inside a 12 block radius of High Point, New Holly and Rainier Vista who meet income guidelines are also eligible to receive employment services. The Job Connection offers a wide range of employment services customized to meet individual needs as they enter or re-enter the job market. Call for more information.

- **High Point Community**

6558 35th Ave SW, Seattle, 98126

P: (206) 937-3292

- **Lake City Community**

12546-1/2 33rd Ave NE, Seattle, 98125

P: (206) 363-1471

- **NewHolly Community**

7058 32nd Ave S, Ste 201, Seattle, 98118

P: (206) 760-2709 F: (206) 760-2515

Email: cliam@seattlehousing.org

- **Rainier Vista Community**

4410 29th Ave S, #2

P: (206) 722-4010

- **Yesler Terrace Community**

825 Yesler Wy, Lower Level, Seattle, 98144

P: (206) 344-5837

TRAC Associates

1001 Broadway, Ste 217, Seattle, 98122

P:(206) 443-9999 F: (206) 443-9079

Direct Vocational Services (language assistance available in all programs).

- **Adult and Career Pathways**

Assessment, vocational testing, case management support, training plan development, funding and monitoring, placement, job retention and wage progression services. Free to eligible low-income adults in King County.

- **Dislocated Worker Program**

Assessment, vocational testing, case management support, training plan development, funding and monitoring, job placement, job retention and wage progression services. Free to eligible dislocated workers in King County.

- **King County Jobs Initiative (KCJI)**

Assessment, testing, case management support, job readiness, short-term training plan development and monitoring, placement, job retention and wage progression services. Free to eligible low-income adults in King County outside the City of Seattle.

- **Refugee and Immigrant Assistance Programs**

Job placement, case management support, job readiness training, ESL classes and job retention. Assistance available to refugees.

- **Seattle Jobs Initiative (SJI)**

Assessment, testing, case management support, job readiness, training plan development and monitoring, placement, job retention and wage progression services. Short term training programs: Office Occupations, Welding, IT Help Desk/Support Services, Introduction to the Trades. Orientation held every Wednesday at 1:45. Free to eligible low-income adults in the city of Seattle desiring full-time permanent work that pays \$9/hour or more + benefits.

United Indians of All Tribes Foundation

PO Box 99100, Seattle, 98139

P:(206) 285-4425 F: (206) 282-3640

Web: www.unitedindians.org

Pre-employment program includes GED training, career-inventory assessment and job placement for low-income youth 16 - 20-years old.

University of Washington

- **Employment Training Program**

Medical Center, Rehabilitation Medicine, 1959 NE Pacific St, Box 357920, Seattle, 98195-7920

P: (206) 543-6387

The Employment Training (ETP) provides a wide variety of community based services for individuals who have a development, or other, disability, and are looking for work. Some of these services include: functional assessments on actual work sites, job development and matching, on the job training and long-term follow up services in King County.

University of Washington (continued)

- **UW Career Center**
134 Mary Gates Hall, Box 352810, Seattle, 98195-2810
P: (206) 543-0535 F: (206) 616-4863
Web: www.careers.washington.edu
HuskyJobs online job listing service (\$60/quarter), and a job search workshop titled, Dependable Strengths Seminar, available to individuals in the community for a fee. The primary focus of services is for students and alumni of the UW. Services include career counseling; internship, part-time and career listings as well as job search assistance workshops. Alumni pay a small fee for service. Call for more information.
- **UW Women's Center**
Cunningham Hall, Box 351380, Seattle, 98195-1380
P: (206) 685-1090 F: (206) 685-4490
Web: <http://depts.washington.edu/womenctr>
Email: womens@u.washington.edu
Free job listings; information and referrals on issues of interest to women; classes on career development, financial planning and personal goals; workshops; college re-entry counseling, GRE and SAT prep classes and scholarship listing.

University of Washington, Dept of Neurology – Vocational Services

Harborview Medical Center - Client Services: 401 Broadway, Suite 2088, Seattle, 98104. Mail: Harborview Medical Center: 325 9th Ave., Box 35974, Seattle, 98104
P:(206) 744-9135 F: (206) 744-9988 Web: www.nvsrehab.org
Comprehensive no cost job placement and vocational rehabilitation services to persons with epilepsy, brain injury, stroke, multiple sclerosis, and other neurological concerns. Individual counseling, vocational assessment, job tryouts, job search skills, job leads, home based work options and follow-up services on the job. Collaborative placement arrangements are established with a number of companies. New clients seen Tuesdays, 10:30am Twice-weekly Job Club. Consultations to other service providers and employers.

Urban League of Metropolitan Seattle

105 14th Ave, Seattle, 98122-5594
P:(206) 461-3792, ext. 3034 F: (206) 461-8425
Individual job search assistance available. Job bank available on a walk-in basis Monday-Thursday, 10:00am - 5:30pm Targeted recruitment for local employers.

Veterans Affairs Puget Sound Health Care System

1660 S Colombian Wy, RCS-117, Seattle, 98108
P:(206) 277-3872 F: (206) 764-2263

- **Vocational Rehabilitation Services**
Provides comprehensive vocational rehabilitation services to veterans with physical, visual and/or cognitive deficits. These services include vocational assessments and testing; counseling; job search skills training; job sampling experience; and on-the-job training.

Veterans Independent Enterprises of WA (VIEW)

4630 16th St E, Ste B-16, Fife, 98424
P:(253) 922-5650 F: (253) 922-0248

VIEW is a vocational re-adjustment program providing transitional housing, substance abuse, and mental health services to homeless vets. Participation may last up to eighteen (18) months, with a minimum six (6) month commitment. Paid work adjustment training and housing are provided during the length of stay. Individual and group therapy, vocational counseling and job placement assistance is included. VIEW is a drug free workplace that conducts regular random testing for all clients. Eligibility is open to all Veterans.

WA Women's Employment & Education (WWE)

Offers 5 week Pre-Employment/Job Readiness class (ReachPlus - Reaching Employability and Achieving Career Habits) and computer training classes. Emphasis on self-esteem building and motivation in combination with job readiness, business English, job search tools, interviewing skills, and computer skills. Services to graduates include internship placement, employment counseling, job search assistance, support in problem solving, and community referrals. All services are free to low-income individuals living in Pierce and South King counties.

- **King County Office**
515 W Harrison, Ste 208, Kent, 98032
P: (253) 859-3718 F: (253) 859-1881
- **Pierce County Office**
3516 S 47th St, Ste 205, Tacoma, 98409
P: (253) 474-9933

Washington State Department of Transportation On-the-Job Supportive Services Program

2120 S Jackson, Rm 610-J, Seattle, 98144
P:(206) 587-4954

Toll: 1-866-252-2680

The WA State Dept. of Transportation, O.J.T. program recruits, counsels, and places women, people of color and disadvantaged individuals as trainees or apprentices in highway construction jobs (i.e. Carpentry, Electrical, Iron Worker, Mechanic & Teamster).

Washington State Dept of Services for the Blind

3411 S Alaska St, Seattle, 98118

P:(206) 721-4422 F: (206) 721-4103

TDD: (206) 721-4056 Toll: 1-800-552-7103

Web: www.dsb.wa.gov

Vocational rehabilitation services for blind and low-vision persons seeking employment. Assessment, counseling and guidance, basic skills training, career planning, job search and placement assistance. Our Assistive Technology (AT) specialists help participants evaluate their technology and skill development needs. There is no fee for services. Outside of Seattle area call toll free number for information on nearest field office. Business Enterprise Program trains and licenses legally blind people to manage snack/gift shops, snack bars and cafeterias in government buildings.

Washington Vocational Services

22316 70th Ave W, Ste D, Mountlake Terrace, 98043

P:(425) 774-3338 F: (425) 744-1555

Web: www.wvs.org

Email: pfrisk@wvs.org

Private non-profit agency located one mile north of King County line. Provides vocational services for people who have disabilities. Offers job seeking skills, training, job development, and follow up services that include: job coaching, self directed job search, resume writing, and vocational evaluation. This agency serves clients from Seattle to Bellingham. Many services are free.

Women's Business Exchange

PO Box 46998, Seattle, 98146

P:(206) 382-1234

Web: www.wbex.org

Networking organization dynamic opportunities for leadership of women in business. Open to the public.

Worker Center, AFL-CIO

2800 1st Ave, #250, Seattle, 98121

P:(206) 441-4942 F: (206) 441-4984

Web: www.wc-kclc.org

- **King County Reemployment Support Center**

Information and referral by phone to connect unemployed workers with job search and job training resources in the Puget Sound area. Provides employers and workers "Rapid Response" assistance before and during plant closures and significant layoffs. Publisher of The Job Seekers' Update and producer of the online resource directory called Searching for Training and Employment Programs (S.T.E.P.) See page 10.

Worker Retraining Programs

(see listings under individual Community and Technical Colleges)

WorkFirst Program

WA State Employment Security Department. Employment services for participants who are receiving a Temporary Assistance to Needy Families (TANF) Public Assistance grant through DSHS. Program locations:

WorkFirst King County

- **Auburn WorkFirst Program**
2707 "I" St NE, Auburn, 98002
P: (253) 804-1173
- **Federal Way WorkFirst Program**
1414 S 324th St, Ste B-108, Federal Way, 98003
P: (253) 661-4966
- **King East WorkFirst Program**
At WorkSource Redmond-7735 178th Pl NE, Redmond, 98052-4454
P: (425) 861-3786

WorkFirst King County (continued)

- **King South WorkFirst Program**
At WorkSource Affiliate Auburn-2707 I St NE, Auburn, 98002
P: (253) 372-5811
- **North Seattle WorkFirst Program**
At WorkSource North Seattle - 9600 College Wy N, Ste 1151, Seattle, 98103
P: (206) 440-2500
- **Rainier WorkFirst Program**
At WorkSource Affiliate Rainier-2531 Rainier Ave S, Seattle, 98144-5395
P: (206) 721-6000
- **Renton WorkFirst Program**
At WorkSource Renton-500 SW 7th St, Renton, 98057
P: (206) 205-3500 F: (425) 271-0885
TDD: (206) 205-3508
- **White Center WorkFirst Program**
9650 15th Ave SW, Ste 220, Seattle, 98106
P: (206) 716-2474

WorkFirst Snohomish County

- **Everett WorkFirst Program**
840 N Broadway, Bldg A, Everett, 98203
P: (425) 339-5000
- **Lynnwood WorkFirst Program**
20311 52nd Ave W, Ste 300, Lynnwood, 98036
P: (425) 673-3201
- **Sky Valley WorkFirst Program**
3201 Smith Ave, Ste 114, Everett, 98201
P: (425) 258-6330
- **Smokey Point WorkFirst Program**
3704 172nd St NE, #P, Arlington, 98223
P: (360) 658-2273

WorkSource Washington

Web: www.go2worksource.com

The statewide WorkSource Center system provides all the workforce information, technology, and services business needs to survive and thrive. WorkSource Centers assist jobseekers to identify, search, train for when necessary and achieve successful careers. WorkSource Affiliate Sites provide most of the same services as WorkSource Centers however were designed to increase local community access by making it easier to find WorkSource in your neighborhood. WorkSource Connection Sites provide access to WorkSource services, as well as unique resources only available through each college site. Visit us in person or online for complete list of connection site services and resources, including funding for training.

WorkSource Pierce County

1305 Tacoma Ave, Ste 201, Tacoma, 98402 P:(253)593-7300
F:(253)593-7377 Business Connection:(253) 583-8800

- **WorkSource Affiliate Bates Technical College**
1101 S Yakima Ave, Rm M210E, Tacoma, 98405-4895
P: (253) 680-7240 F: (253) 680-7187

WorkSource Pierce County (continued)

- **WorkSource Affiliate Clover Park Technical College**
4500 Steilacoom Blvd SW, Lakewood, 98499
P: (253) 583-9847 F: (253) 583-8907
- **WorkSource Affiliate Goodwill Industries Tacoma**
714 S 27th Street, Tacoma, 98409
P: (253) 272-5166 F: (253) 272-3966
Toll: 8005847980
- **WorkSource Affiliate Pierce College Fort Steilacoom**
9401 Farwest Drive SW, Lakewood, 98498-1999
P: (253) 964-6265 F: (253) 912-3640
- **WorkSource Affiliate Tacoma Community College**
6501 S 19th St, Tacoma, 98466-6100
P: (253) 566-5188 F: (253) 566-6011
- **WorkSource Affiliate Tacoma Community House**
1314 S L St, Tacoma, 98415
P: (253) 383-3951 F: (253) 597-6687
- **WorkSource Affiliate Tacoma Housing Authority**
1724 E 44th St, Tacoma, 98404
P: (253) 284-9489 F: (253) 476-2379
- **WorkSource Affiliate Vadis**
1701 Elm St, Sumner, 98390
P: (253) 863-5173, ext 228 F: (253) 863-2040
- **WorkSource Lakewood Affiliate**
5712 Main St SW, Ste 200, Lakewood, 98499
P: (253) 984-5400 F: (253) 984-5999

WorkSource Seattle-King County

Web: www.worksourceskc.org

WorkSource Centers across King County provide employer services including electronic job posting, resume banks, and computerized job-matching; labor market, workforce, and industry sector information and trends; targeted recruiting; and assistance with Rapid Response to layoffs and closures. Jobseekers can receive free use of computers, copiers, phones, and FAX for job searching; job referrals and placement; referrals to job training, education programs and other community services; and access to Unemployment Insurance. Special employment programs for disabled workers and veterans are also available through WorkSource Centers.

- **WorkSource Affiliate Auburn**
2701 I Street NE, Auburn, 98002
P: (253) 804-1177 F: (253) 804-5341
- **WorkSource Affiliate Downtown Seattle**
2024 3rd Avenue, Seattle, 98121
P: (206) 436-8600 F: (206) 436-8690
- **WorkSource Affiliate North Seattle**
9600 College Wy N, #1151, Seattle, 98103
P: (206) 440-2500 F: (206) 440-2501
- **WorkSource Affiliate Rainier**
2531 Rainier Ave S, Seattle, 98144
P: (206) 721-6000 F: (206) 721-4537
- **WorkSource Affiliate So. Seattle Community College**
6000 16th Ave SW, Seattle, 98106-1499
P: (206) 764-5304 F: (206) 764-7932

WorkSource Seattle-King County (continued)

- **WorkSource Connection Site-Bellevue CC**
3000 Landerholm Cir SE, #B231, Bellevue 98007-6484
P: (425) 564-2279 F: (425) 564-2230
TDD: (425) 564-4087
- **WorkSource Connection Site-Highline CC**
2400 S 240th St, Des Moines, 98198-9800
P: (206) 878-3710 F: (206) 870-3749
TDD: (208) 870-4853
- **WorkSource Connection Site-North Seattle CC**
9600 College Wy N, Workforce Educ Bldg-Rm 1648, Seattle, 98103
P: (206) 527-3787 F: (206) 526-0175
TDD: (206) 526-0079
- **WorkSource Connection Site-Shoreline CC**
16101 Greenwood Ave N, Shoreline, 98133
P: (206) 546-5882 F: (206) 546-5852
- **WorkSource Redmond**
7735 178th Pl NE, Redmond, 98052
P: (425) 861-3700 F: (425) 497-3659
TDD: (425) 861-3808
- **WorkSource Renton**
500 SW 7th St, Ste 100, Renton, 98057
P: (206) 205-3500
TDD: (206) 205-3508

WorkSource Snohomish County

Web: www.worksourceonline.com

- **WorkSource Connection Site-ERC**
9901 24th Pl W, Ste 111, Everett, 98204
P: (425) 267-5700
- **WorkSource Everett**
3201 Smith Ave, Ste 114, Everett, 98201
P: (425) 258-6300 F: (425) 257-1213
- **WorkSource Lynnwood**
20311 52nd Ave W, Ste 300, Lynnwood, 98036
P: (425) 673-3300 F: (425) 712-3046
- **WorkSource Youth Center**
3331 Broadway, Ste 1001, Everett, 98201
P: (425) 252-6400 F: (425) 259-1619

YouthCare

YouthCare Orion Center's employment training programs are available to homeless, transitioning and at-risk young people ages 16-22 year olds. All training programs are paid Washington minimum wage with education, internship, job shadow opportunities, job development, placement and retention services are provided as well.

- **Barista Program**
P: (206) 622-5555, ext. 230
A 8 week barista training curriculum that is a collaboration between YouthCare and FareStart and includes espresso extraction, drink building, customer service skills, coffee history and 5 weeks of practice at FareStart 2100 Café. Call for eligibility and enrollment.

YouthCare (continued)

- **Digital Bridge YouthTech**
P: (206) 622-5555, ext. 230
A 16 week training program where students are trained in software applications and computer hardware to earn a Cisco IT Essentials credential and receive college credit. If needed, high school credits can be earned through the program that meets for 17 hours a week. Call for eligibility and enrollment.
- **Tile Project**
P: (206) 622-5555, ext. 204
This program is conducted in collaboration with YWCA Working Zone. It teaches the techniques of hand building, throwing, glazing, mosaics, basic woodworking and about gas and electric firing. This program is ten weeks long with 16 hours of training a week.

YWCA Family Village

- **YWCA Eastside Employment Services**
16601 NE 80th St, Redmond, 98052
P: (425) 556-1352
Individual job search assistance for Eastside residents. Comprehensive resource room including job bank and Internet access. Access to the Working Wardrobe available by referral. All services free and open to men and women over age 18 who are low to moderate income.

YWCA Homeless Intervention Project

Job search assistance, job readiness, counseling and supportive services, job retention services, basic skills instruction and occupational skills training for homeless adults looking for full-time, permanent employment in King County. Call to set an appointment.

YWCA Homeless Intervention Project (continued)

- **Eastside Office (Redmond WorkSource)**
7735 178th Pl NE, Ste B, Redmond, 98052
P: (425) 861-3715
- **Seattle Office (Downtown Seattle WorkSource)**
2024 3rd Ave, Seattle, 98121
P: (206) 436-8607, or (206) 436-8606

YWCA Opportunity Place

2024 3rd Ave, 2nd Fl, Seattle, 98121
P:(206) 436-8600

- **Employment Services**
Eligibility requirements are residents of King County and the available services for eligible participants are: resume assistance, job referrals, skills/interest testing, information on community resources and education/training opportunities, a job bank resource room, workshops/classes, working wardrobe vouchers for women and men, specialized training and job placement. Other program assistance for homeless jobseekers and for people receiving TANF. Referrals for other programs and resources also. All services are free.

YWCA Working Zone

5516 Roosevelt Wy NE, Seattle, 98105
P:(206) 633-7901, ext. 14 F: (206) 633-0579
Provides a combination of work-readiness training, career exploration, links to education and apprenticeship resources, paid internships and job placement assistance to "out-of-home" homeless youth ages 15-22. Help obtaining ID, birth certificate, work-specific documentation or licenses, work clothes and showers. All services are free. Interested youth please call. Employers and others interested call 633-7901, ext.14.

Do you want to receive the Job Seeker's Update?

Call (206) 441-8408, ext. 10

**Please leave your name, company (if applicable),
address and phone.**

S.T.E.P.

Searching for Training and Employment Programs

Web address: www.cityofseattle.net/step

Joint Apprenticeship and Training Committees

State-approved, joint apprenticeship and training committees provide vocational skills training in a variety of trades. Apprenticeships combine paid on-the-job training with craft-related classroom instruction. Certified by the Washington State Apprenticeship Council, these programs determine the journey level standards of the trade and deliver the appropriate level of skills training. Although individual programs have specific entrance requirements determined by the demands of the trade,

in general, apprentice candidates must:

- Be 18 years or older.
- Have reliable transportation.
- Be drug free.
- Be committed to 3-5 years of paid on-the-job training and 100 - 216 hours per year of related classroom instruction.
- Be interested in a career, NOT just a job!

For more detailed information about an individual craft apprenticeship program please call:
(Unless otherwise listed, all area codes are 206)

Automotive Machinist	1-800-562-7031	Ironworker	244-2993
Bricklayer, Tiler, and Masonry	768-8333	Construction Craft Laborer	1-800-554-4457
Boilermaker	624-4707	Meatcutters	(253) 735-8181
Carpenter	(425) 235-2465	Machinist	762-7990
Everett Carpenter	(360) 428-2933	Millwright	(253) 437-5235
Lathing, Acoustic and Drywall Installers	(425) 235-5835	Operating Engineer	(509) 968-3203
Piledriver	(253) 437-5235	Painter	762-8332
Carpet, Linoleum, and Soft Tile Layer	762-8332	Plasterer	(425) 235-7879
Cement Mason	762-9286	Plumbers and Pipefitters	(425) 271-5900
Culinary	459-0300	Everett Plumbers and Pipefitters	(360) 486-9400
Drywall Finisher	762-8332	Refrigeration	(425) 271-5900
Outside Electrical Lineworker	(503) 253-8202	Power Line Clearance and Tree Trimmer	(503) 253-8202
Construction Electrician	(425) 228-1779	Roofer	728-2777
Low-Energy Sound Communication Tech.	(425) 228-1779	Seafarers	1-877-235-3275
Marine Electrician	(253) 395-6500	Sheetmetal Worker	(425) 823-5737
Residential Electrician	(425) 228-1779	Sprinkler Fitter	441-0737
Glaziers and Glassworkers	762-7001	Stationary Engineer	(253) 351-0184
Heat & Frost Insulators & Asbestos Workers	(425) 235-7827	Facilities Custodial Services	(253) 351-0184

The State Apprenticeship Council also certifies several “plant apprenticeship programs” in various occupations. Like craft apprenticeship committees, these programs are co-sponsored by individual companies and unions. Among the larger programs are:

- Seattle City Light & International Brotherhood of Electrical Workers(206) 386-1603
- Tacoma Power & International Brotherhood of Electrical Workers(253) 502-8365

Some school districts and fire departments also sponsor “plant programs.” For more information on other apprenticeship opportunities contact your regional office of the Washington State Department of Labor and Industries.

Government Job Hotlines

Federal Government Agencies

Department of Commerce	1-800-470-8896
Environmental Protection Agency	(206) 553-1240
NOAA	(206) 526-6294
U.S. Postal Service	(206) 442-6240

State Government Agencies

State of Washington	(360) 664-6226
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City & County Government Agencies

City of Auburn	(253) 931-3077
City of Bellevue	(425) 452-7822
City of Bothell	(425) 486-9473
City of Bremerton	(360) 478-5241
City of Burien	(206) 248-5534
City of Everett	(425) 257-8767
City of Federal Way	(253) 661-4089
City of Issaquah	(425) 837-3044
City of Kent	(253) 856-5272
City of Kirkland	(425) 828-1161

City of Mercer Island	(206) 236-5326
City of Puyallup	(253) 841-5596
City of Redmond	(425) 556-2121
City of Renton	(425) 430-7652
City of SeaTac	(206) 241-2295
City of Seattle	(206) 684-7999
City of Tacoma	(253) 591-5795
City of Tukwila	(206) 433-1828
King County	(206) 296-5209
Metro	(206) 684-1024
Pierce County	(253) 798-7466
Port of Seattle	(206) 728-3444
Seattle Center	(206) 684-7218
Seattle City Light	(206) 233-2181
Seattle Housing Authority	(206) 615-3535
Seattle Public Library	(206) 386-4120
Senior Jobs Hotline	(206) 684-0477
Snohomish County	(425) 388-3686
Thurston County	(360) 786-5499

King County Library System Career and Job Search Resources

Branches listed have career information centers:

Auburn	(253) 931-3018	Kingsgate	(425) 821-7686
Bellevue Regional	(425) 450-1765	Kirkland	(425) 822-2459
Bothell Regional	(425) 486-7811	Lake Hills	(425) 747-3350
Burien	(206) 243-3490	North Bend	(425) 888-0554
Des Moines	(206) 824-6066	Redmond	(425) 885-1861
Fairwood	(425) 226-0522	Shoreline	(206) 362-7550
Federal Way Regional	(253) 838-3668	Vashon	(206) 463-2069
Kent	(253) 859-3330	White Center	(206) 243-0233

All branches have Microsoft Word software for résumé preparation, as well as access to the World Wide Web. Please call the library in advance to reserve a time on one of these computers. The library system also has a software program, "Resume Builder," listed under databases on the website, which is accessible anywhere with a KCLS library card.

Visit the website, <http://www.kcls.org>, to find links to Jobs and Careers in the "Web Links" section. Job postings for the library itself are listed at the bottom of the website, under "KCLS employment."

Publications

The Employment Guide

Free Resource for career development information and advertisements for career opportunities. Community calendar of events for the job seeker. Free publication that is distributed weekly via street newsboxes.

Where Are You Going? Career Guide

<http://www.wtb.wa.gov/> - click on Training Resources
Online Career Guide includes an Online Self Assessment Quiz, links to education & training programs, and many other tools to help you choose a career. To order a copy contact: <http://fortress.wa.gov/prt/printwa/scprt/default.asp>.

Job Search Support Groups

(Schedules subject to change - please call to confirm)

Group	Sponsor/Location	Phone	Schedule
The Highline Career Connection - Networking, Support for Career Search	Highline Community College 2400 South 240 th Street Des Moines, WA 98198-9800	(206) 878-3710 x 3340	Thursdays: 12 NOON - 1:30 pm
Employment Networking Group	North Creek Presbyterian Church 621 164 th Street S.E., Room C72 Mill Creek, WA 98012	(425) 743-2386 or http://www.northcreekpres.org	Fridays: 10 am - 12 NOON
Job Resource Club	Seattle Vocational Institute 2120 S Jackson St, Room 102 Seattle, WA 98144	(206) 516-2940	2 nd & 4 th Tuesday: 12 NOON - 2pm
Job Support Program	Westminster Chapel 13646 NE 24 th Street, Room 304 Bellevue, WA 98005	(425) 562-8028 (425) 747-1461	Thursdays: 7 pm – 9 pm

MY PERSONAL JOB SEARCH NOTES

Calendar of Workshops, Classes, and Events

April - June 2009

(Schedules subject to change - please call to confirm)

Date/Time	Workshop, Class or Event	Sponsor/Location	Phone	Cost
Apr 3	Career Choice Workshop	Lake Washington Technical College	425-739-8113	FREE
Apr 4 1p-4p	Rehabilitation Job Fair	University of Washington	rehabjob@u.washington.edu	FREE
Apr 6 – Jun 11 1p-4p	Life Transition Program	Pierce College	253-964-6298	\$25
Apr 9/Apr 22/May 7 6p-9p	Finding Your Ideal Career	Pierce College	253-964-6616	\$129
Apr 13 6:30p-8:30p	How to Start Your Own Business – An Overview	Seattle Central Community College	206-587-5448	\$50
Apr 14 6p-9p	Financial Management – Cash Flow	Pierce College	253-964-6616	\$59
Apr 15 10a-2p	Job Fair	Green River Community College	253-833-9111 x 2553	FREE
Apr 16 10a-2p	Career Fair	Seattle Central Community College	206-344-4383	FREE
Apr 17	Career Choice Workshop	Lake Washington Technical College	425-739-8113	FREE
Apr 18 9a-12p	Getting to YOU'RE HIRED!	Shoreline Community College	206-533-6700	\$49
Apr 17 & Apr 20 8:15a-5p	Dependable Strengths Workshop	University of Washington	206-543-0535	\$150
Apr 20 6:30p-8:30p	Doing a Feasibility Study/ Research Your Ideas	Seattle Central Community College	206-587-5448	\$50
Apr 21 6p-9p	Marketing & Advertising Done Right	Pierce College	253-964-6616	\$59
Apr 22 9a-1p	Annual Job Fair	Renton Technical College	425-235-2352 x 7785	FREE
Apr 22 11a-3p	The Greater Seattle Job Fair	Jobbernaut Career Fairs	800-525-7748	FREE
Apr 25 9a-4p	Flagging and Traffic Control	Pierce College	253-964-6616	\$55
Apr 25 9a-12p	Are You Ready to Start Your Own Business?	Shoreline Community College	206-533-6700	\$49
Apr 27 6:30p-8:30p	Creating Your Mission Statement - Competitive	Seattle Central Community College	206-587-5448	\$50

Calendar of Workshops, Classes, and Events

April - June 2009

(Schedules subject to change - please call to confirm)

Apr 27 – Jun 11 8:30a-5p	Pierce Works!	Pierce College	253-964-6298	Eligibility
Apr 28 6p-9p	Successful Business Management	Pierce College	253-964-6616	\$59
Apr 29	Workplace 101 – Ready for a Job?	Lake Washington Technical College	425-739-8113	FREE
Apr 30 10a-3p	Snohomish County Job Fair	Everett Community College	425-388-9279	FREE
May 1	Career Choice Workshop	Lake Washington Technical College	425-739-8113	FREE
May 4 8:30a-4:30p	Flagger and Traffic Control Training	Shoreline Community College	206-533-6700	\$55
May 4 6:30p-8:30p	Marketing/Public Relations/Sales	Seattle Central Community College	206-587-5448	\$50
May 5 6p-9p	What's In a Business Plan?	Pierce College	253-964-6616	\$59
May 6 11a-3p	The Seattle Career Fair	Choice Career Fairs	www.ChoiceCareerFairs.com	FREE
May 6 6p-9p	Flagging and Traffic Control	Pierce College	253-964-6616	\$55
May 6	Workplace 101–Rev Up Your Resume	Lake Washington Technical College	425-739-8113	FREE
May 7 10a-2p	Career Fair	Edmonds Community College	425-640-1280	FREE
May 8, 15 and 29 8a-5p	Project Management	Shoreline Community College	206-533-6700	\$899
May 9 9a-12p	Are You Ready to Start Your Own Business?	Shoreline Community College	206-533-6700	\$49
May 11 6:30p-8:30p	Marketing 4 P's (Production, Promotion, Price and Place)	Seattle Central Community College	206-587-5448	\$50
May 13	Workplace 101 – Captivating Cover Letter	Lake Washington Technical College	425-739-8113	FREE
May 15	Career Choice Workshop	Lake Washington Technical College	425-739-8113	FREE
May 16 9a-12p	Getting to YOU'RE HIRED!	Shoreline Community College	206-533-6700	\$49
May 15 & May 18 8:15a-5p	Dependable Strengths Workshop	University of Washington	206-543-0535	\$150
May 18 6:30p-8:30p	Financial Statements	Seattle Central Community College	206-587-5448	\$50

Calendar of Workshops, Classes, and Events

April - June 2009

(Schedules subject to change - please call to confirm)

May 20	Workplace 101 – Improving Interviewing Skills	Lake Washington Technical College	425-739-8113	FREE
May 27	Workplace 101 – Communication at Work 1	Lake Washington Technical College	425-739-8113	FREE
Jun 1 11a-2p	Job Fair	National Career Fairs	www.nationalcareerfairs.com	FREE
Jun 1 6:30p-8:30p	Financial Records Keeping	Seattle Central Community College	206-587-5448	\$50
Jun 8 6:30p-8:30p	Operations & Human Resources	Seattle Central Community College	206-587-5448	\$50
Jun 10 9a-2p	Job Fair	Pierce County VETS	800-441-6373	FREE
Jun 15 6:30p-8:30p	Financing Your Business	Seattle Central Community College	206-587-5448	\$50
Jun 23 11a-2p	The Seattle Career Fair	Choice Career Fairs	www.ChoiceCareerFairs.com	FREE

For a wide variety of workshops ranging from Job Search and Getting Hired to Career Planning and Basic Computer Skills, please contact your local WorkSource center, affiliate or connection site (see page 16) or go to their on-line calendar at: <http://www.worksourceskc.org/>