

Standard Insurance Company

800.331.3397 Fax  
 920 SW Sixth Avenue Portland OR 97204

**Request for Long Term Disability  
 Conversion Materials**

Under the provisions of your Group Long Term Disability (LTD) Insurance Coverage provided by Standard Insurance Company, you may have the right to convert your group LTD coverage. If you wish to apply for LTD Conversion Insurance, an application must be submitted, evidence of insurability may be required and if approved, your premiums must be paid within 31 days of the date of termination of your Group LTD Insurance Coverage. If you are interested in converting your Group LTD insurance please complete and return this form to the address above. We will provide the necessary forms and information. For your convenience, at your election, we can send the information electronically to your e-mail address, or we can mail the forms to your street address.

My employment is terminating because I am unable to work due to sickness or injury. <input type="checkbox"/> Yes <input type="checkbox"/> No		Today's date:	
Name:		Birthdate:	
Group Name: <b>CITY OF SEATTLE</b>			
Group LTD Policy No: <b># 608217-B</b>		Date your Group LTD Coverage ends:	
Address:			
City:	State:	Zip:	Phone: (      )
E-mail Address:		Please send application forms via: <input type="checkbox"/> E-mail <input type="checkbox"/> Regular Mail	