



The Department of Neighborhoods (DON) invites interested community members to submit notice of their interest to serve on the Neighborhood Planning Advisory Committee.

## Neighborhood Planning Advisory Committee (NPAC)

**Purpose of NPAC: Community-based review and advisory role for Neighborhood Planning.**

The NPAC will make recommendations and provide on-going guidance to the Executive and City Council on the development of the Neighborhood Plan Status Reports and Criteria for prioritization in the Neighborhood Plan Update Process.

### Neighborhood Plan Status Report

The Status Report will be a city-wide compilation of information on the status for each neighborhood plan, providing a snapshot of planning and growth in a citywide context.

The Status Report will include information about achievements made and emerging challenges of growth and development in urban villages and urban centers in Seattle since the adoption of the neighborhood plans. The status report is intended to provide a review of these issues in comparison with the current neighborhood plan and identify new areas of concern not addressed by the current neighborhood plan.

The NPAC will:

1. Review scope of neighborhood plan status reports and make recommendations on the elements to be included in the status reports.
2. Provide advice on the content and general format of the neighborhood plan status reports.
3. Per Section C3 of Attachment A to Council Bill 116319, co-host with the Planning Commission broad public outreach open houses regarding the neighborhood plan status report process.

### Neighborhood Plan Updates

The urgency of development in Southeast Seattle related to the completion of Light Rail Stations requires that those neighborhood plans adjoining the station areas be updated.

The NPAC will:

4. Provide advice on community outreach and the appropriate scope of Neighborhood Plan updates that will be occurring in 2008-2011.
5. Provide advice on the order of plan updates after the status reports are completed.
6. Provide advice on community involvement strategies as needed at the neighborhood level.

7. Make recommendations on how best to reach under-represented communities and identify ways in which neighborhoods can welcome and involve new people in the update process.
8. Propose ways in which neighborhoods can improve the consistency and usefulness of Neighborhood Plans while maintaining the ability to address issues that may be unique to each neighborhood.
9. Before plan updates begin-- beyond the initial three neighborhood plans that will be updated in 2009-- NPAC will recommend to the Executive and City Council whether to allow neighborhoods to use an outside city approved consultant to draft their plan updates.
10. Identify ways to ensure that Neighborhood Plan updates reflect a broad range of interests and concerns within the neighborhood and options for “validating” neighborhood plan updates.
11. Recommend ways in which the City can improve both implementation of Neighborhood Plans and communication about the City’s progress to implement them.
12. Recommend how neighborhoods can remain involved in and work with the City to implement Neighborhood Plans and identify options for outside resources and public/private partnerships.
13. Help identify criteria to prioritize possible Neighborhood Plan updates that may occur after 2011.

### **Formation of the NPAC**

City Council legislation passed on September 22, 2008 defines the composition of the NPAC:

- |           |                                                                          |
|-----------|--------------------------------------------------------------------------|
| 13        | District Council representatives                                         |
| 1         | Chair of the City’s Neighborhood Council Neighborhood Planning Committee |
| 2         | Members of the Seattle Planning Commission                               |
| 4         | Community members appointed by the Executive                             |
| 4         | Members appointed by the City Council                                    |
| <b>24</b> | <b>Total membership</b>                                                  |

For the first committee selection, the City Council and the Executive will select half of NPAC members to serve one-year terms, and the other half of NPAC members will be selected to serve two year terms to stagger timing of new membership. After year one, all terms will be two-years.

Applicants must:

- either reside or work in Seattle
- not be employed by the City of Seattle

Please note that NPAC members will not receive financial compensation.

**9/26/08** – Publicize invitation to apply for NPAC membership through District Councils

- Post notice on Department of Neighborhoods (DON) and Department of Planning and Development (DPD) websites
- Recruit individuals for 8 positions from the Executive and City Council

**10/7/08** – Due date for District Council appointee names and Planning Commission names

- City Council and the Executive review and approve District Council and Planning Commission representatives
- City Council and the Executive appoint at-large representatives

**10/14/08** – Selected Committee members notified

Interested applicants should contact their respective District Councils. Appointees must be communicated to the Department of Neighborhoods by 5:00 pm Tuesday, October 7<sup>th</sup>, 2008.

The City of Seattle is committed to promoting diversity in civic participation. Women, persons with disabilities, sexual and gender minorities, persons of color, immigrants and refugees are encouraged to apply.

For questions please contact:

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### **Convening NPAC**

**9/25/08** - DPD and DON talk to Planning Commission and consultant about facilitation of NPAC with some DON staff support

**10/29/08** – First NPAC meeting. Location TBA

### Meetings

The first NPAC meeting will take place on Wednesday, October 29<sup>th</sup>, 2008. The timing and location of future meetings will be determined by the NPAC. We anticipate that participation will require a significant time commitment. All meetings will be open to the public. City Staff will provide logistical support.

## Neighborhood Planning Advisory Committee (NPAC) Application

**Contact Information:**

Name: (first)		(last)	
Street Address:			
City:		State:	Zip:
Phone:		Email:	

**Please briefly describe your professional background:**

**Please briefly describe the ways you will report back to a community constituency:**

**Please briefly describe your experience with neighborhood planning (if any):**

**Please briefly describe why you want to join the NPAC:**

**Please share any other qualifications you would bring to the NPAC:**

**Availability (double-click on all boxes that apply to check available times):**

	Monday	Tuesday	Wednesday	Thursday	Friday
Days	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evenings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>