

South Seattle Community College Master Plan Advisory Committee

Initial Orientation Meeting

Meeting Notice

I want to thank all of you for volunteering for consideration for appointment to the South Seattle Community College Master Plan Advisory Committee. While formal appointments have not yet been made, we will be holding an Orientation Meeting for all potential appointees.

The meeting will be held:

Date:	Wednesday, February 11, 2004
Time:	7:00 PM
Place:	South Seattle Community College 6000 16th Ave. SW Robert Smith Building, Room 130 President's Boardroom

The Robert C. Smith Building is just to the east of the main entrance off of 16th. Park in visitor parking at main looped entry drive on west side of building and - enter through breezeway into building courtyard. The Presidents office suite is directly to the left. Directional signs will be put up for the occasion.

This is an informal meeting and will be run relatively loosely but will focus primarily outlining the Major Institutions Master Plan Process, likely plan schedule and the initial directions that the College is considering. While the meeting will be informal, non-the-less, we will try to keep to the following general Agenda.

D R A G T A G E N D A

- 7:00** **1. INITIAL WELCOMING REMARKS FROM SOUTH SEATTLE COMMUNITY COLLEGE PRESIDENT JILL WAKEFIELD**

- 7:15** **2. INTRODUCTIONS OF POTENTIAL MEMBERS AND STAFF THAT WILL BE INVOLVED IN THE PROCESS**

- 7:25** **2. PRESENTATION ON THE MAJOR INSTITUTIONS CODE AND PROCESS.**
 - A. Major Institutions Code process**
 - B. Obligations/expectations for CAC membership and appointment schedule.**

- 7:40** **3. PRESENTATION (BY MITHUN & KURT/MATTHEW) DESCRIBING DEVELOPMENT AND CONTENT OF THE SOUTH SEATTLE COMMUNITY COLLEGE CONCEPT PLAN**

- 8:30** **5. ADJOURN**