

CITY NEIGHBORHOOD COUNCIL'S WORK PLAN FOR 2008

CNC's Feb. 25, 2008 meeting adopted this work plan as a guide to action, with the understanding that it would be adapted to events and opportunities. For any questions or suggestions, contact CNC chair Chris Leman, (206) 322-5463, cleman@oo.net.

| Date for completion | Work product |
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| Feb. 4 | Publicize annual deadline for letter of intent for Neighborhood Matching Fund's large projects fund [accomplished] |
| Feb. 10 | CNC conducts its biennial Citizens Budget Conference in cooperation with the City Council, Departments of Finance and Neighborhoods, and Seattle Center [accomplished] |
| February/March | District councils nominate individuals to serve on CNC's Citywide Review Team to review NMF applications |
| February 25 | Based on district council input, CNC adopts its 2008 work plan. Also at this CNC meeting, its committees present their annual work plans [accomplished] |
| March 31 | CNC meeting at which CNC appoints district and at-large members of its Citywide Review Team |
| April 14 | Deadline for final applications for NMF large projects fund |
| April 24 | Estimated date when NMF applications will be available for ratings by district councils |
| April/May (deadline May 29) | Districts submit to CNC's Citywide Review Team their evaluations of the Neighborhood Matching Fund large project applications filed by organizations within their boundaries |
| April | District Councils submit to SDOT their prioritized lists of street sidewalk, and (only for CRF) park projects that the public has nominated in the Neighborhood Street Fund and the Cumulative Reserve Fund |
| April 5 (tentative) | CNC and its committee on neighborhood planning conduct a public workshop on neighborhood planning |
| May | District Councils send their budgetary proposals to CNC, and send their own letters to the Mayor and City Council. CNC circulates a draft budget letter to the districts for their comment for possible action at its May 19 meeting. |
| May (tentative) | CNC and some District Councils present their second annual Workshop on Community-Building |
| June 30 | CNC hears any appeals of its Citywide Review Team's NMF award recommendations, and acts on them |
| June 30 | If it did not already do so at its May 19 meeting, CNC approves budget recommendations to the Mayor and City |

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| | Council |
| September 6 (tentative) | CNC and its Neighborhood Planning Committee conduct a public workshop on land use and Major Institutions issues |
| September 29 | CNC appoints a nominating committee for CNC officers and committee chairs |
| October 24 | CNC's nominating committee presents its nominations for CNC officers and committee chairs |
| November 8 | CNC and the district councils conduct a Neighborhoods Summit |
| November 26 | CNC elects CNC officers for the coming year |

ONGOING RESPONSIBILITIES OF THE CITY NEIGHBORHOOD COUNCIL

| Work product | Assignment |
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| CNC's Executive Committee and committee chairs meet monthly | CNC Executive Committee |
| Review City budget and the budget process, and develop recommendations for action by CNC | CNC's Budget Committee (see committee work plan for more detail) |
| Evaluate applications for the Neighborhood Matching Fund's large project fund, and make a set of funding recommendations to CNC | CNC's Citywide Review Team |
| Review performance of the Neighborhood Matching Fund, and develop recommendations for any action by CNC | CNC's Neighborhood Matching Fund Oversight Committee (see committee work plan for more detail) |
| Examine neighborhood planning achievements and needs, and develop recommendations for action by CNC | CNC's Neighborhood Planning Committee (see committee work plan for more detail) |
| Review the City's land use policies and proposals, including Major Institutions, and develop recommendations for any action by CNC | CNC's Neighborhood Planning Committee (see committee work plan for more) |
| Review transportation policies and procedures that affect neighborhoods citywide | CNC's Transportation Committee (see committee work plan for more detail) |
| Review Department of Neighborhoods administrative plan(s), performance measures and appraisals, publications, and staff and citizen training programs | CNC Executive Committee |
| Review City and School District policies regarding surplus properties, and develop any recommendations for | CNC Executive Committee |

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| action by CNC | |
| Find ways to strengthen participation by neighborhood businesses, children, youth, young adults, seniors, people of color, and those for whom English is not their first language. | CNC Executive Committee |
| Work with DON staff to help establish or re-establish residential associations and business associations in neighborhoods where they do not exist, and strengthen any that need assistance | CNC Executive Committee |
| Engage district councils in dialogue at CNC meetings and through other channels on challenges and opportunities they face | CNC Executive Committee |
| Work with DON and other departments to ensure the updating and use of the "community organization mailing list" that Resolutions 27709 and 28115 say shall be maintained by DON and made available to all City departments and neighborhood groups. | CNC Executive Committee |
| Administration and procedures | CNC Executive Committee |
| Ensure early and frequent notice to the public of meetings of CNC and its committees, of CNC events, and of opportunities for the public to provide input to CNC processes and decisions | CNC Chair |
| Work with City agencies to facilitate easy webcasting of CNC and other board and commission meetings | CNC Chair |
| Liaison with DON on updating web site to improve access to and expand the current and historical material about CNC and the district councils | CNC Chair |
| Approach Seattle Channel about possible series interviewing groups of district council leaders | CNC Vice Chair |