



Dear City Light Customer,

Here at City Light we're looking forward to wrapping up another successful year for the Solar Incentive Program on June 30, 2015.

We're excited about the growth we've seen in customer solar installations in the past few years and we expect to process over \$3 million in incentives for approximately 2,000 qualified solar customers this year compared to just over \$6,000 for 25 customers in 2006. Wow, how times have changed!

Please read through the following newsletter for important information and updates for the 2015 incentive year. Future updates will also be posted online at: <http://www.seattle.gov/light/solarenergy/SIP.asp>

Annual Applications - July & August 2015

Note: Late applications will not be accepted beyond the due date on your annual application.

All qualified customers will receive their annual applications throughout the months of July and August. We do all the leg work of totaling your annual gross kWh production and calculating your incentive amount. Once you receive the application from City Light, all you have to do is:

- Sign the application
- Choose your incentive payment preference
- Return your application by the due date on your application

Customers with a valid e-mail on file will be the first to receive their applications. To ensure that you receive your solar incentive e-mail, please add SCL_SolarIncentive@seattle.gov as a 'safe contact' to that e-mail from City Light reaches your inbox. If you haven't received an application by the end of August, please notify us immediately.

****IMPORTANT REMINDER: Submit June 30th Read ****

Beginning this year (2015) City Light will not be obtaining year-end (6/30) production meter reads. We will automatically use engineering estimates to calculate your year-end read which will be used to determine your 2015 incentive payment. Customers may self-report their utility production meter read on June 30th in lieu of a year-end estimate via e-mail or phone. **Deadline:** Submit reads by 07/15/2015.

Submit your 6/30 read via e-mail at SCL_SolarIncentive@seattle.gov or via phone at 206-684-5516

Support Renewable Energy in Seattle!!

You are already making a huge impact in supporting local renewable energy resources with your solar system installation, however, there are still more ways to show your support through the following program:

GreenUp: A voluntary green power program that allows customers to support regional renewable energy efforts including local solar installations and education and outreach through a small contribution each billing period. Learn more and Sign up online: <http://www.seattle.gov/light/Green/greenPower/greenup.asp>

Incentive Calculations

Incentives are calculated based on a combination of the following:

- Pre-metered engineering estimates (New Installation - First year receiving incentive)
- Actual production meter reads (All customers)
- Year-end reads/engineering estimates (All customers - new in 2015)

Note on Estimates: City Light uses engineering estimates to calculate kWh production for pre-metered estimates and year-end estimates as defined above when actual reads are not available. Estimates are based on calendar days of production, the kW capacity of your generating system, and USDOE (PVWatts) average sole performance for the Seattle area that has been normalized. **Note:** *As we do not have specific system data estimates will be normalized by comparing the actual production verses PVWatts expected production from the date the production meter was installed through the last actual meter read date in order to determine any variance between these two numbers.*

For a detailed description of how incentives are calculated please visit our FAQ page: <http://www.seattle.gov/light/solarenergy/incentiveFaq.asp>

Incentive Credits and Refunds

Beginning in 2015, all incentive amounts will first be applied to the City Light account associated with your production meter. You then have the option to request a check for the amount of the incentive payment, leave it as a credit on your account or a combination of the two.

Credit balances will apply to any current or future charges until the credit balance is zero or a check is requested. We anticipate applying credits to City Light accounts as early as September, but no later than the state deadline of December 15th. If you request a check, please allow 4-6 weeks after the credit is applied to your account before receipt.

MORE INFORMATION

Solar Incentive Program

Attn: Solar - 700 5th Ave, Ste. 3200
PO Box 34023
Seattle, WA 98124-9871
SCL_SolarIncentive@seattle.gov
(206) 684-5516
<http://www.seattle.gov/light/solarenergy/SIP.asp>

Reading Electric Meters

Digital Meters

Most digital meters display the kilowatt-hours consumed, followed by a "segment check," which is a series of "8"s that show that the display is working correctly. If a part of a segment is missing, the read could be reported incorrectly.

For Digital Net Meters (customers with solar or wind installations), the display segments move back and forth, depending on whether grid power is being used or fed back. There is typically an arrow showing the direction of energy flow, with the words "delivered" or "received" displayed.



Mechanical Meters

It's easy to read a mechanical meter once you learn a few tricks.

- The dials are like watch faces in a row (every other dial moves counterclockwise).
- If the pointer is between two numbers, record the lower of the two numbers.
- If the pointer is directly on a number, look at the dial to the right. If the pointer on that dial has passed "0", record the number the pointer is on. If not, record the next lowest number on the dial you are recording.

