

City Light Advisory Board
Meeting Summary
August 12, 2003, 8:30 am – 12:00 pm
Boards & Commissions Conference Room L2, City Hall

Board members: Jay Lapin, Carol Arnold, Donald Wise, Sara Patton, Maura O'Neill, Randy Hardy (via phone)

Also present: Andrew Lofton, Mayor's Office; Jim Ritch, Superintendent; Jesse Krail, Deputy Superintendent, Nancy Glaser, Director, Strategic Planning & Environment & Safety; Kevin Clark, Strategic Planning Office; Mike Sinowitz, Deputy Superintendent, Power Management; Dana Backiel, Generation; Joan Walters, Director Customer Services; Bob Royer, Director Communications; Larry Vogel, Public Affairs (Seattle City Light), Julie Tobin (Office of Policy & Management), Thomas Dunlap, (Department of Finance), Carol Butler (Legislative Central Staff)

Board Business

SCL Advisory Board web page. The Board agreed that the SCL Advisory Board web page was ready to go live and thanked Larry and Bob for their good work. All meeting materials -- agendas, notes and presentations -- will be posted to the website. Julie will forward those materials to Larry as soon as they are finalized and reviewed by the Board.

Network SCL Employee Newsletter. Jay agreed to be interviewed for the SCL employee newsletter, but because the September publication deadline was this week, the Board agreed that the article could wait until the October newsletter. Jay would like to see the questions prior to the interview and Bob agreed to send the questions to Jay in advance.

Community outreach meeting status.

1. Denis Hayes of the Bullit Foundation and K.C. Golden of Climate Solutions meeting with Sarah and Jay will take place later in the month. Sarah and Jay met with Bill Arthur (Sierra Club), Steve Weiss (NW Energy Coalition) and Jay Formick (Oregon HEAT).
2. Eugene Wasserman of the Neighborhood Business Council with Sara and Don. Not yet scheduled.
3. Boeing -- Keith Warner or his Deputy -- with Carol and Jay. Delayed until September.
4. Vulcan with Maura and Don. (Maura to set up.) Meeting to take place later in the month.
5. SCL Employees -- mid-level managers with Carol and Maura. (Carol will set up.)
6. Authors of the Vantage Study with Jay and Randy. Conference call will take place on August 18.
7. Stu Clarke of BPA with Carol and Maura. Completed.

Carol will come up with a recommendation on how to share the information gained from these meetings.

City Light Rate-Setting and Rate Advisory Committee (RAC)

The Board agreed that it wishes to participate in the upcoming rate-setting process for City Light. Don Wise was asked to develop a proposal, in consultation with the Mayor's Office and City Council, for how the Board can most effectively participate in the rate process, and make a recommendation to the board in the fall. While agreeing that it should not participate as a member of the citizens Rate Advisory Committee, the Board would like to make sure it is fully aware of the work of the RAC and designated Don Wise as the Board's liaison to the RAC.

Advisory Board workplan

Carol Butler handed out a memo to the Advisory Board summarizing Ordinance 121059 and the Board workplan requirements.

Presentations

Resource Strategies by Nancy Glaser (Director) Strategic Planning with Raquel Bennett (Strategic Advisor), Kevin Clark (Strategic Advisor) Strategic Planning and Mike Sinowitz (Deputy Superintendent) Power Management

Presentation and handouts attached.

Forecast horizon - Raquel also handed out a diskette for the Board's use.

Follow up

- The Board requested a breakout of safety metrics broken out by distribution, generation and other branches. Nancy will provide.
- The Board requested that the Klamath renewal discussion be brought back to a later meeting.
- The Board would like more definition on green tags. What are the policy alternatives and potential economic benefits to the utility and the City? Mike will incorporate this in his presentation next week.

Seattle City Light Distribution Branch by Jesse Krail (Deputy Superintendent)

Presentation attached.

Other items handed out:

- 2002 Distribution System Reliability Performance Report
- Transmission and Distribution Capacity Planning Practices Review Phase 1 Project Report prepared by Energy Expert Services, Inc.
- Staff Overview SCL Distribution Branch Management Team

Follow up

- The Board asked how the SCL reliability index compares to Tacoma. Jesse will forward information to the Board.
- At a future meeting the Board would like to be briefed on each item listed on the interagency support slide (14), i.e. to get a better sense of how the costs are shared across SCL and other agencies/departments.

SCL Superintendent Search Committee

The recruitment is proceeding and the recruiter should have a list of candidates by September 12. The Board would like to participate by offering their advice to the Mayor and Council during the process. Given their broad knowledge of the energy business they may know some of the candidates being recommended or selected for interview and would have input on their capability. The Board asked that it be able to meet with the short-listed candidates outside of the interview process. Andrew agreed that the Mayor shares the Board's view and that the Mayor does want to solicit the Board's advice. He also agreed that the Board should have some conversation with the final three to five candidates. Andrew will decide how best to make that happen. Andrew also mentioned that the recruiter will probably have conversations with the Board as part of the background reference checking process. All agreed to respect the privacy of the candidates and keep the names confidential. The Mayor will conduct the final interviews and will bring his selected candidate to the Council.

Superintendent's Update

Curtailement issue. The Superintendent meeting with the Bonneville Power Administration (BPA), Snohomish Public Utility District (SNOPUD) and Puget Power to follow up on the curtailment issue went well.

Other Follow-up

- The Board asked for copies of the specific policy resolutions/ordinances referenced in the policy overview piece provided by SCL. Nancy and Carol Butler will pull together by the next meeting.
- The Board would like to be added to the Light report distribution list.

Agenda items for next meeting

Reschedule October 7 meeting. Bring calendars.

Put employee outreach (higher on the agenda).