

**City Light Advisory Board Meeting  
July 13, 2004, 8:30am – noon  
Boards & Commissions Conference Room  
MEETING SUMMARY**

Board members present: Don Wise, Jay Lapin, Randy Hardy, Sara Patton, Carol Arnold

Also present: Jorge Carrasco (Superintendent City Light), Joan Walters, Hardeve Juj, Carol Everson, Alice Ekman, Nancy Glaser, (City Light), Carol Butler (Legislative), Will Patton (City Attorney's Office) Alec Fisken, Julie Tobin (Office of Policy & Management)

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**Superintendent's Update**

- The weather report. (Handout)
- Nucor – brief overview of current situation. (Handout)
- Enron northwest refund – Will Patton gave an overview of the current situation. (See handout)
- Okeson Lawsuit – Will Patton gave an overview of issues resolved and a summary of items still to be decided.

The Advisory Board asked that Will Patton keep them advised on the Okeson lawsuit and the implications for City Light, and provide a further update at the August meeting. Given that the lawsuit may have a significant impact on the ongoing financial stability of the utility and the refund situation may possibly divert staff from implementing the City Light priorities, Jay Lapin and Carol Arnold offered to help facilitate, particularly with the "street light" remedy issues. Superintendent Carrasco will discuss the offer with the Executive and follow up with Jay and Carol.

- The Superintendent agreed to provide a short handout on the financial operating status of the utility at future meetings and share his monthly report to the Mayor and Council with the Advisory Board.

**Inter-agency Payments/Capital Improvement Project Costs**

A future Advisory Board Meeting will be devoted to this issue. Alec Fisken recommended meeting with the Department of Finance staff responsible for inter-departmental cost allocations.

**Financial Policies**

The financial policies are still under discussion and not yet finalized. A key issue to be resolved is how to create and protect a contingency reserve fund. Now the discussions are more focused it is time to re-involve the Advisory Board sub group in the process and the Superintendent will set up a meeting with the relevant City Light and Executive staff, Carol Arnold, Jay Lapin and Don Wise.

**Candidate Utilities and Scope for Governance Best Practices Study** (See handout)

Carol Arnold thanked Jay Lapin for developing the outline and conducting additional research on the proposed utilities. The next step is for the Advisory Board (and others present) to provide more detailed questions to be answered in the interviews with each utility.

Candidate utilities:

City Public Service San Antonio  
Sacramento Municipal Utility District  
Memphis Light Gas & Water Division  
Jacksonville Electric Authority  
Austin Energy

Tacoma Power  
Orlando Utilities Commission  
Colorado Springs Public Utilities  
Eugene Water & Electric Board  
Nashville Electric Service

Julie Tobin will forward the utility website addresses to Carol Arnold and Jay Lapin.

A sub group of Jay Lapin, Carol Arnold and Julie Tobin will gather more information on these utilities and send a memo to Board members by July 27 for discussion at the August Advisory Board meeting.

### **Regional Transmission Organization (RTO)**

Randy handed out a memo with a draft recommendation on City Light's policy in regards to RTOs.

The Board asked that this topic be brought back to the August meeting for discussion.

### **Bonneville Power Administration (BPA) Resource Issue**

The BPA has issued a proposal on its future role in resource acquisition and will be taking public comment some time between mid August and the second week in September. The first public hearing will be on August 17 at the Mountaineers Club. The BPA has proposed a reasonably active role in energy efficiency and renewable energy development. Superintendent Carrasco will bring an outline of testimony for the August 17 hearing and a few points on the City Light position on major issues, to the next Advisory Board meeting.

### **Rates Process**

City Light is developing a revenue requirement to go to Council by September 27. The Advisory Board asked that they be kept informed and, where possible, involved in the process. The Rates Advisory Committee is taking a hiatus.

### **Summary of Follow Up Items**

- Okeson facilitation offer – Discuss/meet with Jay Lapin and Carol Arnold (Superintendent Carrasco)
- Financial policies – Set up a meeting (Superintendent Carrasco)
- Best practices study – Memo providing further detail (Jay Lapin, Carol Arnold, Julie Tobin)

### **Items for August 3 Meeting Agenda**

- Short financial/operating status report (Superintendent Carrasco)
- Okeson Lawsuit – Will Patton
- Scope for Governance Best Practices Study – Jay Lapin
- BPA Resource Issue – Recommendation and testimony (Superintendent Carrasco)
- Report Schedule for Outreach Activities - Carol Arnold/Sara Patton