



City of Seattle

Gregory J. Nickels, Mayor

Seattle City Light
Jorge Carrasco, Superintendent

Request for Notification of Tenant Delinquency Seattle City Light Accounts

To: Seattle City Light
New Accounts and Meter Sets
700 5th Avenue, Suite 3300
P O Box 34023
Seattle, WA 98124-4023
Fax Number: (206) 684-3347

Dear Seattle City Light:

Please notify me if the electric bill for the tenant(s) account listed below becomes delinquent. I am the owner or authorized agent for this property. I understand that I will be provided a copy of any billing statement that reflects a past due amount.

TENANT NAME(S) _____

SERVICE ADDRESS _____
_____ **ZIP** _____

ACCOUNT NUMBER _____

Please send notification to me at the following address. I understand notification will be sent to this address for the above tenant's account until I instruct you otherwise in writing.

NAME OF REQUESTOR _____
Must be owner or agent making request

ADDRESS _____
_____ **ZIP** _____

I understand that this tenant will be notified of my request for notification of account delinquency as required by law. This request applies only to the tenant(s) listed. If there is a change in tenancy, Seattle City Light must receive a request for notification of delinquency for the new tenant(s) in order to continue the notification process.

SIGNATURE OF REQUESTOR _____ **DATE** _____
You must sign your name here

I am an agent
I am the owner **Owner's Name** _____
Daytime Phone _____ Other Phone _____