

DUCTLESS HEAT PUMP PROJECT



Program Overview

Seattle City Light (SCL) is committed to bringing its customers programs which help them save on their energy expenses. We are pleased to announce that Seattle City Light has joined a regional pilot program initiated by the Northwest Energy Efficiency Alliance (NEEA) to displace electric resistance heating in single-family residential homes with air source mini-split ductless heat pumps. The purpose of the program is to collect data in an effort to evaluate energy consumption in homes using ductless heat pumps. A sample of participating homes will be monitored for up to two years after installation. The program will run through December of 2009 or until the participation goals of the pilot program have been met.

Eligibility Criteria

Equipment

Only inverter-driven air source ductless heat pumps using variable speed compressors, variable speed outdoor fans, multiple or variable speed indoor blowers, and using R410a refrigerant will be eligible for the rebate.

Residence

- Single-family residential home in SCL service area. Duplexes, tri-plexes, and four-plexes are eligible. Only one rebate per metered customer.
- New construction is ineligible. (Housing built after 2007.)
- Home must have been occupied by same resident for previous 12 months. This resident must expect to occupy the residence for two years after installation.
- Primary heat source must be electric resistance heat such as baseboards, wall fans or electric furnaces. NOTE: Home may not have *any* gas service hooked up.
- Resident must agree to share one year's billing history before installation and up to two year's history after installation.

Seattle City Light Rebate

- \$1,200 per home.

Approval and Rebate Process

1. SCL and contractors solicit participants. SCL will mail 28,000 letters in early March to homes with electric resistance heat. For jobs solicited by contractor, go to step 4.
2. SCL will screen interested customers and send Qualified Contractors List to eligible residents
3. Residents will solicit bids from Qualified Contractors List. This list is available through www.seattle.gov/light/consERVE/dhp or www.goingductless.com.
4. For each job accepted and before installation, homeowner will complete with the help of their contractor the *Homeowner's Participation Form*. Please correctly fill out the form, have customer sign, and send where instructed on the bottom of the form.
5. The homeowner will receive a verification letter from Seattle City Light with a coupon code once their project has been pre-approved. This coupon code is required by Seattle City Light for their rebate form. **Coupon numbers must be issued no later than December 31, 2009 and installation must be completed by January 31, 2010.**
6. After the customer has received a verification letter they are free to schedule their installation. After installation, contractor must fill out the *Contractor Invoice Form* and send where instructed along with a copy of the final invoice.
7. Customers must complete and sign the rebate form and return it to Seattle City Light. If the customer would like their rebate to be paid directly to the contractor, they must complete and sign the *Payment to Contractor Form* on the other side of the rebate form.
8. After final approval and when all paperwork has been submitted, your rebate will be processed. Checks are mailed within 30 days after we have received all completed paperwork.

Forms: *The Homeowner's Participation Form* and *Contractor Invoice Form* are available from www.nwductless.com. It is very important that each form be filled out correctly as any errors can cause payment delays.

Contractors please note: If your customer has elected for you to receive the rebate, you must provide Seattle City Light with a copy of the final invoice and a copy of your Federal W-9 tax form. Also please have your customer complete and sign both sides of the rebate form. Please see Seattle City Light Rebate Form for more info.

We appreciate your participation in this program. If you have any questions or concerns, feel free to contact our Conservation Helpline at 206-684-3800 or Eugenia Morita, Program Manager at 206-684-4280.