

Seattle Fire Marshal's Office

220 3rd Avenue S. Seattle, WA 98104-2608
 Phone: 206-386-1450 Fax: 206-386-1348



Special Events Permits and Fees as of January 1, 2013

In 2013, the Seattle Fire Marshal's Office will introduce several changes intended to make special events permits work better for customers. Permits for fireworks and LPG use (propane) have been [streamlined](#). Permits that were issued for a calendar year will now be issued on a 12 month basis providing customers more flexibility. Small outdoor events of less than 500 people without fences or enclosures will no longer require permits. Special events fees are also changing, as presented in the tables below. Some fees have been reduced or held constant at 2011 levels, while other fees will increase, generally by around 3%.

Important note regarding late penalties: To avoid late fees, starting in 2013, applications for temporary place of assembly permits and fireworks permits will need to be received 30 calendar days prior to the event. Most other special events permits must be submitted 10 calendar days prior to the event date to avoid late penalties (which provides customers more time than the 2012 requirement of 10 business days). The review time helps ensure that events meet Seattle Fire Code requirements and helps keep event participants safe. A phase-in period will be provided to assist customers with the transition to the new 30 day requirement. Applications that are received less than three business days prior to an event may not be processed and no permit may be issued, except where the chart below indicates that "same day" applications are possible.

The initial event permit fee is based on the type of event and the number of people who will attend the event, as follows.

Code No.	Temporary Assembly Events	Due	2013 Fee
2500-FM	Farmers' Market	10 days prior	No fee
2503	Indoor, Event attendance of 0 - 999	30 days prior	\$214
2503.2*	Outdoor, Event attendance of 500 – 999 , or 100 – 999 where enclosures or barricades confine attendees **	30 days prior	\$214
2505.1	Indoor or Outdoor, Event attendance of 1,000 - 2,999	30 days prior	\$353
2505.2	Indoor or Outdoor, Event attendance of 3,000 - 9,999	30 days prior	\$706
2505.3	Event attendance of 10,000 - 19,999	30 days prior	\$1,008
2505.4	Event attendance 20,000 and over	30 days prior	\$2,016

* No permit is required for outdoor events with fewer than 500 attendees if the outdoor event has no fences or barricades confining attendees. For outdoor events that confine attendees with fences or barricades, no permit is required for events with fewer than 100 attendees.

** If an outdoor confined space event is attached to/or occurs in conjunction with an indoor space, the cumulative attendance for both spaces shall be used to determine whether a permit is required.

Events may also require additional permits for items like tents, fireworks display, or use of LPG (propane) for cooking and heating.

Code No.	Permit Type	Due	2013 Fee
Open Flame or Flame Effects			
1102	Open flame/flame effects, single event	10 days prior	\$178
2511	Open flame/flame effects, valid 12 months	10 days prior	\$469
Code No.	Permit Type	Due	2013 Fee
Tent or Air-Supported Structure			
3201	Tent or air supported structure	10 days prior	\$236
3201-Combo	Tent or air supported structure in combination with applicable temporary public assembly permit	10 days prior	\$236 or the applicable temp public assembly permit fee, whichever is greater
Fireworks/Special Effects Use/Display			
107-SE	Temporary special events permit (ceremonial discharge of low hazard fireworks)	10 days prior	No fee
7801.1	Fireworks requiring outdoor discharge	30 days prior	\$1,177
7801.3	Fireworks barge load/unload only (not required for events with a 7801.1 permit)	30 days prior	\$589
7802	Fireworks approved for discharge before a proximate audience	30 days prior	\$625 (plus time charge)
Flammable Liquids Storage/Use			
8020	Single event	10 days prior	\$236
LPG (Propane) and/or Solid Fuel (Including Charcoal or Wood) Used for Food Vending			
8206-FV	Valid 12 months	Same day	\$319
B207	Single event	10 days prior	\$173
LPG (Propane) Storage/Use			
8206	Valid 12 months	Same day	\$319
8207	Single event	10 days prior	\$173
2500-LPG	Farmers' Market LPG, for portable outdoor heating, when issued with a 2500 FM permit, annual	Same day	\$319
Special Hazards			
8208	Single event, including indoor vehicle display, not required for holders of a 2504.5 covered/open mall permit	10 days prior	\$178

Note for Food Vendors and Customers Using Propane The 8206 permit for storage and use of LPG (propane) has been streamlined for 2013. Customers will appreciate these changes:

- valid for a full 12 months rather than just a calendar year,

- fee of \$319, which is a 30% reduction compared to the 2012 permit fee.

In 2013 we are also introducing a new 8206-FV (food vending) permit. The 8206-FV permit was developed based on customer feedback and we anticipate customers will appreciate the flexibility it offers compared to the older 8201-SE permit:

- valid for operation throughout the city of Seattle rather than in just one location,
- valid for both LPG and solid fuel like charcoal briquettes,
- valid for a full 12 months rather than just a calendar year,
- fee of \$319, which is the same price as the 2012 permit fee for the 8201-SE permit and lower than the 2012 permit fee for the generic 8206 permit.

Note for Fireworks Customers Fireworks permits have been streamlined for 2013. Customers will appreciate these changes:

- fee based on product type, not venue. When pyrotechnic displays utilize products approved for discharge before a proximate audience, they will be charged a lower fee, regardless of whether the display is indoors or outdoors.
- no additional charge for outdoor displays that involve discharge from a barge over water, based on analysis of the SFD costs of reviewing and inspecting various fireworks displays.

For more information, please call our office at 206-386-1450 and ask to speak to a member of the Special Events section. Thank you for your business and we wish you a safe and successful 2013.