Exhibit A

The Seattle Public Library

Closed Aug. 27 - Sept. 3, 2012

Libraries closed due to budget cuts

All locations of The Seattle Public Library will close Monday, Aug. 27 through Sunday, Sept. 2, due to citywide budget cuts. The Library system will remain closed on Monday, Sept. 3 for the Labor Day holiday. Regular Library operations will resume Tuesday, Sept. 4.

"We regret any inconvenience that the closure may cause our patrons," said City Librarian Marcellus Turner. City departments have made significant cuts to address a continuing budget shortfall. The Library is funded from the city general fund.

The systemwide closure will produce approximately $613,000 in savings. The Library closure will mean salary reductions for nearly 620 employees who will not be paid during that week. The closure week was selected because general Library use is not as high as other weeks of the year, school is not in session and there are fewer Library programs scheduled.

15 branches continue to operate with reduced hours

In addition to the closure, the Library continues cuts to operating hours. More than half the Library's branches operate 35 hours a week. The Library is also operating with a reduced book budget. The $5 million budget for books and materials is 13 percent less than 2009.

"Without the closure, it would have been difficult to generate the magnitude of savings necessary without cutting more operating hours or further reducing the book budget," Turner said. "We understand how much people depend and rely on our services, but these are very difficult economic times."

Turner encourages patrons to plan now for the closure. "This is a good time to learn how to download books, movies and music, since some electronic services will be available during the closure," he said.

The majority of the Library's $51.8 million budget pays for direct public service – Library personnel to run the libraries. The rest of the budget pays for books and materials, and fixed costs, such as Internet services and utilities.

Last day to check out materials

Please keep track of due dates for Library materials. Due dates are printed on the receipts you receive at the checkout desk. Due dates will be staggered so the Library can process and reshelve materials more efficiently.

Materials will not be due during the one-week closure and fines will not be charged.

Central Library

Last day to check out materials:
6 p.m. Sunday, Aug. 26

Book drops close:
6 p.m. Sunday, Aug. 26

Book drops reopen:
6 a.m. Tuesday, Sept. 4

Branch libraries open Sundays

Last day to check out materials:
5 p.m. Sunday, Aug. 26

Book drops close:
5 p.m. Sunday, Aug. 26

Book drops reopen:
9:30 a.m. Tuesday, Sept. 4

Ballard Branch
Beacon Hill Branch
Broadview Branch
Capitol Hill Branch
Douglass-Truth Branch
Greenwood Branch
Lake City Branch
Northeast Branch
Rainier Beach Branch
Southwest Branch
West Seattle Branch

Branch libraries closed Sundays

Last day to check out materials:
6 p.m. Saturday, Aug. 25

Book drops close:
6 p.m. Saturday, Aug. 25

Book drops reopen:
9:30 a.m. Tuesday, Sept. 4

Columbia Branch
Delridge Branch
Fremont Branch
Green Lake Branch
High Point Branch
International District/ Chinatown Branch
Madrona-Sally Goldmark Branch
Magnolia Branch
Montlake Branch
NewHolly Branch
Northgate Branch
Queen Anne Branch
South Park Branch
University Branch
Wallingford Branch

Interlibrary Loan requests and purchase suggestions

Last day to make an Interlibrary Loan request:
Friday, Aug. 17

Last day to make a purchase suggestion:
Friday, Aug. 17

Book donations

Please contact the Friends of The Seattle Public Library Book Sale office at 206-523-4053 or email book.sale@spl.org to donate books during the one-week closure. No book donations will be collected at Library facilities during the closure.

Book groups

Book group kits will not be sent, received or returned during the one-week closure. September kits will be sent to libraries in mid-August prior to the closure if they are available.

Library services unavailable during the closure

- **Holds**
  You will not be able to place holds on items in the online catalog.
- **Book drops**
  Do not leave books and other items outside Library locations during the closure.
- **Library computers**
- **Programs and events**
- **Quick Information telephone service**
- **Ask a Librarian (including email and chat)**
- **Mobile Services deliveries**
  The bookmobile will not be in service.
- **TeleCirc**
  You will not be able to use the Library's telephone circulation service.
- **U.S. Mail**
  The U.S. Post Office will hold all mail until the Library reopens.
- **Wi-Fi**

Library parking garages

The underground, independently operated parking garage at the Central Library, 1000 Fourth Ave., will be open 7 a.m. to 8 p.m. Monday, Aug. 27 through Friday, Aug. 31, and closed Saturday, Sept. 1 through Monday, Sept. 3.

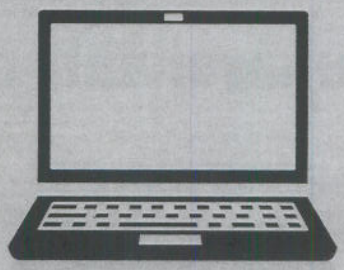
Parking garages at the Capitol Hill, Greenwood, Montlake and Ballard branches will be closed.

Co-located Service Centers

The Ballard Neighborhood Service Center, co-located with the Ballard Branch and the Lake City Neighborhood Service Center, co-located with Lake City Branch, will remain open. The Lake City parking garage also will stay open.

Please keep track of due dates for Library materials.
Due dates are printed on the receipts you receive at the checkout desk.
Due dates will be staggered so the Library can process and reshelve materials more efficiently.

Materials will not be due during the one-week closure and fines will not be charged.



Some online services available during the closure

Please note staff will not be available to help you use these services. Visit www.spl.org to:

- **Catalog**
  Search for books and materials and add items to "My List" but you will not be able to place items on hold.

- **My Account information**
  See what items you have checked out or on hold, as well as see your fines.

- **Pay a fine/fee online**
  Use your credit card or PayPal account to pay fines or fees.

- **Calendar of Events**
  See information about upcoming Library programs.

- **SPL Mobile**
  View information about using SPL Mobile, the Library's app for Web-enabled phones.

- **Databases**
  Access more than 95 premium databases, including Britannica Online, ChiltonLibrary.com, Consumer Reports, Mango Languages and Morningstar Investment Research Center.

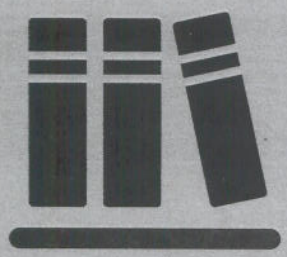
- **Downloadable media**
  Access more than 134,000 items in the digital collection, including 100,000 e-books and audiobooks, 1 million downloadable song titles and 10,000 movie titles. There will be links to instructional videos on how to download digital media.

- **Digital collections**
  Access photos from the Alaska-Yukon-Pacific Exposition Collection, the Northwest Art Collection and The Seattle Historical Photograph Collection; the Seattle City Directory Collection; and the Century 21 Exposition Digital Collection.

- **Adult blog: Shelf Talk**

- **Teen blog: Push to Talk**

- **Library podcasts**



King County Library System

The neighboring King County Library System is aware of The Seattle Public Library's budget situation and upcoming closure. To find out how to receive service from the King County Library System during the closure, call 425-462-9600, or visit its website at www.kcls.org.

Materials will not be due during the one-week closure and fines will not be charged.

Library Closure NEWS
The Seattle Public Library

The Seattle Public Library closes Aug. 29 - Sept. 5, 2011

All locations of The Seattle Public Library will close Monday, Aug. 29 through Sunday, Sept. 4, due to citywide budget cuts. The Library system will remain closed on Monday, Sept. 5 for the Labor Day holiday. Regular Library operations will resume Tuesday, Sept. 6.

"We regret any inconvenience that the closures may cause our patrons," said Library Interim Chief Executive Officer Lin Schnell. All city departments have made significant cuts to address a $67 million gap in the 2011 budget. The Library is funded from the city general fund.

Library asked to cut $3.7 million

The systemwide closure will produce approximately $650,000 in savings, helping achieve the Library's budget reduction target of $3.7 million for 2011.

> **'We understand how much people depend and rely on our services, but these are very difficult economic times.'**
>
> *Lin Schnell, Library Interim Chief Executive Officer*

The Library closure will mean salary reductions for nearly 640 employees who will not be paid during that week and who are taking cuts to their cost of living adjustments. The closure week was selected because general Library use is not as high as other weeks of the year, school is not in session and there are fewer Library programs scheduled.

15 branches continue to operate with reduced hours

In addition to the closure, the Library continues to operate 15 branches only 35 hours a week. The Library has also eliminated positions and cut the book budget.

"Without the closure, it would have been difficult to generate the magnitude of savings necessary without cutting more operating hours or further reducing the book budget," Schnell said. "We understand how much people depend and rely on our services, but these are very difficult economic times."

Schnell encourages patrons to plan now for the closure. "This is a good time to learn how to download books, movies and music, since they will be available during the closure," she said.

The majority of the Library's $50 million budget pays for direct public service – Library personnel to run the libraries. The rest of the budget pays for books and materials, and fixed costs, such as Internet services and utilities.

Last day to check out materials

No materials will be due during the one-week closure and no fines will be charged.

Please keep track of due dates for Library materials. Due dates are printed on the receipts you receive at the checkout desk. Due dates will be staggered so the Library can process and reshelve materials more efficiently.

Central Library

- ✔ Last day to check out materials: 6 p.m. Sunday, Aug. 28
- ✔ Book drops close: 8 p.m. Sunday, Aug. 28
- ✔ Book drops reopen: 6 a.m. Tuesday, Sept. 6

Branch libraries open Sundays

- ✔ Last day to check out materials: 5 p.m. Sunday, Aug. 28
- ✔ Book drops close: 5 p.m. Sunday, Aug. 28
- ✔ Book drops reopen: 9:30 a.m. Tuesday, Sept. 6
  - ✦ Ballard Branch
  - ✦ Beacon Hill Branch
  - ✦ Broadview Branch
  - ✦ Capitol Hill Branch
  - ✦ Douglass-Truth Branch
  - ✦ Greenwood Branch
  - ✦ Lake City Branch
  - ✦ Northeast Branch
  - ✦ Rainier Beach Branch
  - ✦ Southwest Branch
  - ✦ West Seattle Branch

Branch libraries closed Sundays

- ✔ Last day to check out materials: 6 p.m. Saturday, Aug. 27
- ✔ Book drops close: 6 p.m. Saturday, Aug. 27
- ✔ Book drops reopen: 9:30 a.m. Tuesday, Sept. 6
  - ✦ Columbia Branch
  - ✦ Delridge Branch
  - ✦ Fremont Branch
  - ✦ Green Lake Branch
  - ✦ High Point Branch
  - ✦ International District/ Chinatown Branch
  - ✦ Madrona-Sally Goldmark Branch
  - ✦ Magnolia Branch
  - ✦ Montlake Branch
  - ✦ NewHolly Branch
  - ✦ Northgate Branch
  - ✦ Queen Anne Branch
  - ✦ South Park Branch
  - ✦ University Branch
  - ✦ Wallingford Branch

Interlibrary Loan requests and purchase suggestions

- ✔ Last day to make an Interlibrary Loan request: Friday, Aug. 19
- ✔ Last day to make a purchase suggestion: Friday, Aug. 19

Library parking garages will be closed

The underground, independently operated parking garage at the Central Library, 1000 Fourth Ave., will be closed during the one-week closure. The Library will offer monthly parkers choices for the week, including a refund or parking at nearby garages.

Parking garages at the Capitol Hill, Greenwood, Montlake and Ballard branches will be closed.

Co-located Service Centers

The Ballard Service Center, co-located with the Ballard Branch and Lake City Center, co-located with Lake City Branch, will remain open. The Lake City Service Center parking garage will stay open.

King County Library System

The neighboring King County Library System is aware of The Seattle Public Library's budget situation and upcoming closure. To find out how to receive service from the King County Library System during the closure, call 425-462-9600, or visit its website at: http://www.kcls.org.

Library services unavailable during one-week closure

Most Library services will be unavailable during the one-week closure.

- **No materials will be due and no fines will be charged.**
- **The last day to check out Library items** before the August closure is Sunday, Aug. 28. The Central Library, 1000 Fourth Ave., will be open until 6 p.m. that day, and another 11 branches will be open until 5 p.m. Visit www.spl.org, or call 206-386-4636 for more information on Library locations and hours.
- **No book drops will be open.** Do not leave books and materials outside Library locations during the closure.
  - **Central Library** book drops will close at 8 p.m. Sunday, Aug. 28 and reopen at 6 a.m. Tuesday, Sept. 6.
  - Book drops at **branches that are open on Sundays** will close at 5 p.m. Sunday, Aug. 28 and reopen at 9:30 a.m. Tuesday, Sept. 6.
  - Book drops at **branches that are closed on Sundays** will close at 6 p.m. Saturday, Aug. 27 and reopen at 9:30 a.m. Tuesday, Sept. 6.
- **No ability to place holds** on books and materials from the online catalog. No staff will be working to process the thousands of books and materials each day that customers normally put on hold.
- **Limited access to the website** (www.spl.org). No staff members will be working to maintain the site or troubleshoot problems.
- **No Library computers will be available.** You will not be able to reserve a computer for the week the Library system is closed.
- **No access to Wi-Fi.**
- **No programs or events** in Library meeting rooms.
- **No TeleCirc,** the Library's telephone circulation service.
- **No Quick Information** telephone service.
- **No Text a Librarian,** email a librarian or chat with a librarian.
- **No Mobile Services.**
- **No mail** will be received during the closure. The Library will have the U.S. Post Office hold all mail until the Library reopens. There will not be staff available to accept deliveries.

Book donations

Please contact the Friends of The Seattle Public Library Book Sale office at 206-523-4053 or email book.sale@spl.org to donate books during the one-week closure. No book donations will be collected at Library facilities during the closure.

Book groups

No book group kits will be sent, received or returned during the one-week closure. Kits will be sent to libraries after we open on Tuesday, Sept. 6.

No materials will be due during the one-week closure and no fines will be charged.

Electronic services available during the closure

Some online resources will be available for you to use remotely during the closure. Please note staff will not be available to provide assistance to use these services. Please be aware there may be occasional disruption of available online services because of a software upgrade. Visit www.spl.org to access:

- **Catalog.** You will be able to search for books and materials but will not be able to place items on hold.
- **"My Account" information.** You will be able to see what items you have checked out or placed on hold, as well as see your fines.
- **Pay a fine/fee online.** You will be able to use your credit card or PayPal account to clear your Library account of any fines or fees online.
- **Calendar of Events.** You will be able to see information about upcoming Library programs.
- **SPL Mobile page.** You will be able to view information about using SPL Mobile, the Library's app for Web-enabled phones.
- **Databases.** You will have access to more than 75 premium databases, including Britannica Online, ChiltonLibrary.com, Consumer Reports, Mango Languages and Morningstar Investment Research Center.
- **Downloadable media.** You will have access to more than 92,000 items in the digital collection, including 83,000 e-books and audiobooks, 500,000 downloadable song titles and 5,000 downloadable movie titles. There will be links to instructional videos on how to download digital media.
- **Digital collections.** You will have access to special collections that have been digitized: Photos from the Alaska-Yukon-Pacific Exposition Collection, the Northwest Art Collection and The Seattle Historical Photograph Collection; the Seattle City Directory Collection; and the Century 21 Exposition Digital Collection.
- **Adult blog** "Shelf Talk" and **teen blog** "Push to Talk."
- **Library podcasts.**

No materials will be due during the one-week closure and no fines will be charged.

Please keep track of due dates for Library materials.
Due dates are printed on the receipts you receive at the checkout desk.
Due dates will be staggered so the Library can process and reshelve materials more efficiently.

Library Closure NEWS

The Seattle Public Library

The Seattle Public Library closes Aug. 30 - Sept. 6, 2010

All locations of The Seattle Public Library will close Monday, Aug. 30 through Sunday, Sept. 5, due to citywide budget cuts. The Library system will remain closed on Monday, Sept. 6 for the Labor Day holiday. Regular Library operations will resume Tuesday, Sept. 7.

"We regret any inconvenience that the closures may cause our patrons," said City Librarian Susan Hildreth. All city departments have made significant cuts to address a $67 million gap in the 2010 budget. The Library is funded from the city general fund.

Library asked to cut $3 million

The systemwide closure will produce approximately $650,000 in savings, helping achieve the Library's $3 million in cuts for 2010.

The Library closure will mean salary reductions for nearly 650 employees who will not be paid during that week. The closure week was selected because general Library use is not as high as other weeks of the year, school is not in session and there are fewer Library programs scheduled.

Branch hours also reduced

In addition to the closure, the Library has already reduced operating hours at 15 branches. The Library has also sustained management and administrative cuts from 2009, delayed replacing staff computers, and cut the book budget, and cut staff training.

"Without the closure, it would have been difficult to generate the magnitude of savings necessary without cutting more operating hours or further reducing the book budget," Hildreth said. "We understand how much people depend and rely on our services, but these are very difficult economic times."

Hildreth encourages patrons to plan now for the closure. "This is a good time to learn how to download books, movies and music, since they will be available during the closure," she said.

The majority of the Library's $50 million budget pays for direct public service – Library personnel to run the libraries. The rest of the budget pays for books and materials, and fixed costs, such as telecommunication and Internet services and utilities.

The city expects a $56 million budget shortfall in 2011.

No materials will be due during the one-week closure and no fines will accrue.

Last day to check out materials

No materials will be due during the one-week closure and no fines will accrue.

Please keep track of due dates for Library materials. Due dates are printed on the receipts you receive at the checkout desk. Due dates will be staggered so the Library can process and reshelve materials more efficiently.

Central Library

✔ Last day to check out materials: 6 p.m. Sunday, Aug. 29

✔ Book drops close: 8 p.m. Sunday, Aug. 29

✔ Book drops reopen: 6 a.m. Tuesday, Sept. 7

Library parking garages will be closed

The underground, independently operated parking garage at the Central Library, 1000 Fourth Ave., will be closed during the one-week closure. The Library will offer monthly parkers choices for the week, including a refund or parking at nearby garages.

Parking garages at the Capitol Hill and Ballard branches will be closed.

Neighborhood Service Centers located at the Beacon Hill and Capitol Hill branches will provide assistance by appointment only.

The Lake City Neighborhood Service Center and parking garage will remain open.

Branch libraries open Sundays

✔ Last day to check out materials: 5 p.m. Sunday, Aug. 29

✔ Book drops close: 5 p.m. Sunday, Aug. 29

✔ Book drops reopen: 9:30 a.m. Tuesday, Sept. 7

- ✦ Ballard Branch
- ✦ Beacon Hill Branch
- ✦ Broadview Branch
- ✦ Capitol Hill Branch
- ✦ Douglass-Truth Branch
- ✦ Greenwood Branch
- ✦ Lake City Branch
- ✦ Northeast Branch
- ✦ Rainier Beach Branch
- ✦ Southwest Branch
- ✦ West Seattle Branch

Branch libraries closed Sundays

✔ Last day to check out materials: 6 p.m. Saturday, Aug. 28

✔ Book drops close: 6 p.m. Saturday, Aug. 28

✔ Book drops reopen: 9:30 a.m. Tuesday, Sept. 7

- ✦ Columbia Branch
- ✦ Delridge Branch
- ✦ Fremont Branch
- ✦ Green Lake Branch
- ✦ High Point Branch
- ✦ International District/ Chinatown Branch
- ✦ Madrona-Sally Goldmark Branch
- ✦ Magnolia Branch
- ✦ Montlake Branch
- ✦ NewHolly Branch
- ✦ Northgate Branch
- ✦ Queen Anne Branch
- ✦ South Park Branch
- ✦ University Branch
- ✦ Wallingford Branch

Interlibrary Loan requests and purchase suggestions

✔ Last day to make an Interlibrary Loan request: Friday, July 23

✔ Last day to make a purchase suggestion: Friday, Aug. 20

Library services unavailable during one-week closure

Most Library services will be unavailable during the one-week closure.

- **No materials will be due and no fines** will be accrued.
- **The last day to check out Library items** before the August closure is Sunday, Aug. 29. The Central Library, 1000 Fourth Ave., will be open until 6 p.m. that day, and another 11 branches will be open until 5 p.m. Visit www.spl.org, or call 206-386-4636 for more information on Library locations and hours.
- **No book drops will be open.** Do not leave books and materials outside Library locations during the closure.
  - **Central Library** book drops will close at 8 p.m. Sunday, Aug. 29 and reopen at 6 a.m. Tuesday, Sept. 7.
  - Book drops at **branches that are open on Sundays** will close at 5 p.m. Sunday, Aug. 29 and reopen at 9:30 a.m. Tuesday, Sept. 7.
  - Book drops at **branches that are closed on Sundays** will close at 6 p.m. Saturday, Aug. 28 and reopen at 9:30 a.m. Tuesday, Sept. 7.
- **No ability to place holds** on books and materials from the online catalog. No staff will be working to process the thousands of books and materials each day that customers normally put on hold.
- **Limited access to the website** (www.spl.org). No staff members will be working to maintain the site or troubleshoot problems.
- **No Library computers will be available.** You will not be able to reserve a computer for the week the Library system is closed.
- **No access to Wi-Fi**
- **No programs or events** in Library meeting rooms.
- **No TeleCirc,** the Library's telephone circulation service.
- **No Quick Information** telephone service.
- **No Text a Librarian,** e-mail a librarian or chat with a librarian.
- **No Mobile Services.**
- **No mail** will be received during the closure. The Library will have the U.S. Post Office hold all mail until the Library reopens. There will not be staff available to accept deliveries.

King County Library System

The neighboring King County Library System is aware of The Seattle Public Library's budget situation and upcoming closure. To find out how to receive service from the King County Library System during the closure, call 425-462-9600, or visit its website at: http://www.kcls.org.

Book groups

No book group kits will be sent, received or returned during the one-week closure. Kits will be sent to libraries as usual on the last Wednesday of the month, Aug. 25. Kits not available then will be sent as soon as possible after Labor Day, Monday, Sept. 6.

Book donations

Please contact the Friends of The Seattle Public Library Book Sale office at 206-523-4053 or e-mail **book.sale@spl.org** to donate books during the one-week closure. No book donations will be collected at Library facilities during the closure.

Electronic services available during the closure

Some online resources will be available for you to use remotely during the closure. Please note staff will not be available to provide assistance to use these services. Visit www.spl.org to access:

- **Catalog.** You will be able to search for books and materials but will **not** be able to place items on hold.
- **"My Account" information.** You will be able to see what items you have checked out or placed on hold, as well as see your fines.
- **Calendar of Events.** You will be able to see information about upcoming Library programs.
- **SPL Mobile page.** You will be able to view information about using SPL Mobile, the Library's new app for Web-enabled phones.
- **Databases.** You will have access to more than 70 premium databases, including Britannica Online, ChiltonLibrary.com, Consumer Reports and Morningstar Investment Research Center.
- **Downloadable media.** You will have access to more than 50,000 items in the digital collection, including 42,000 e-books and audiobooks, 3,000 downloadable music titles and 5,000 downloadable movie titles. There will be links to instructional videos on how to download digital media.
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- **Adult blog** "Shelf Talk" and **teen blog** "Push to Talk."
- **Library podcasts.**

No materials will be due during the one-week closure and no fines will accrue.

Please keep track of due dates for Library materials.
Due dates are printed on the receipts you receive at the checkout desk.
Due dates will be staggered so the Library can process and reshelve materials more efficiently.

Library Closure NEWS

The Seattle Public Library

The Seattle Public Library to close Monday, Aug. 31 – Monday, Sept. 7

No materials will be due and no fines will accrue during the closure week

All locations of The Seattle Public Library will close Monday, Aug. 31 through Sunday, Sept. 6, due to citywide budget cuts. The Library system will remain closed on Monday, Sept. 7 for the Labor Day holiday. Regular Library operations will resume Tuesday, Sept. 8.

"We know the people of Seattle love their libraries and we are sorry for any inconvenience the closure causes to the many users who depend on our services," said City Librarian Susan Hildreth.

All city departments asked to make reductions

All city departments are cutting their budgets to address a $43 million gap in the 2009 budget. The Library is funded from the city general fund.

$1 million cut

The systemwide Library closure will save approximately $655,000, helping the Library achieve its 2 percent budget reduction target – about $1 million – this year.

The Library closure will mean salary reductions for more than 700 employees who will not be paid or accrue vacation, sick leave, or retirement benefits during that week. The closure week was selected because general Library use is not as high as other weeks of the year, school is not in session and there are fewer Library programs scheduled during that time.

> ***'While there were no good options, temporarily closing will have the least impact on public service for the long term.'***
>
> *City Librarian Susan Hildreth*

Regular branch hours preserved

Cutting branch hours also could have saved the same amount of money, but the impacts would have been much more severe. For example, closing branches on Fridays would have resulted in the loss of 5,408 service hours to the public, compared to the 1,437 hours lost by closing all operations for one week. Also, a Friday closure would have resulted in an estimated 22 staff layoffs.

Other options – such as a rotating schedule of closures so that some Library service was available – were examined, but did not produce the magnitude of savings necessary.

"While there were no good options, temporarily closing will have the least impact on public service for the long term," said City Librarian Susan Hildreth. "It preserves our regular hours of operation." The Library's $50 million budget is composed largely of personnel who run the libraries and provide direct public service, books and materials, and fixed costs, such as telecommunication and Internet services and utilities.

Other budget cuts

To achieve the remaining $350,000 in savings for 2009, the Library cut management and administration, extended the staff computer replacement cycle to five years and reduced the training budget. The city librarian and Library directors also took a 4.5 percent salary cut. The current economic challenges are expected to continue through 2010 and there is a likelihood of further cuts next year.

Central Library parking garage will remain open

The underground, independently operated parking garage at the Central Library, 1000 Fourth Ave., will remain open, as well as Neighborhood Service Centers co-located with branch libraries that have separate entrances. Service Centers located within branches will continue to provide assistance by appointment only.

Book groups

No book club books will be sent, received or returned during the one-week closure. Book club books will be sent to libraries as usual on the last Wednesday of the month, Aug. 26. Books not available then will be sent as soon as possible after Labor Day, Monday, Sept. 7. Contact your library, or the Washington Center for the Book at bookgroups@spl.org or 206-615-1747 if you are part of a book group and have questions.

No Library services available during one-week closure

No Library services will be available during the one-week closure and will have the following impacts:

- **No materials will be due** and no fines will accrue.
- **No book drops will be open.** Do not leave books and materials outside Library locations during the closure. You will be responsible for theft, loss or damage to materials left outside Library buildings. There is no need to return materials during the closure because no materials will be due and no fines will accrue.
- **No access to the online catalog.** You will not be able to search the catalog, place holds on materials, or check your Library record. No staff members will be working to maintain the systems, or process the thousands of books and materials each day that customers would be putting on hold.
- **No access to the Web site** (www.spl.org). No staff members will be working to maintain and troubleshoot problems on the site, or to provide assistance from the many phone numbers, e-mails and other informational points listed on the site. This means the online "chat with a librarian" reference service, databases and other online resources, will not be available.
- **No Library computers will be available.** You will not be able to reserve a computer for the week the Library system is closed.
- **No programs or events** in Library meeting rooms.
- **No TeleCirc,** the Library's automated telephone service.
- **No Quick Information** telephone service.
- **No mail** will be received during the closure. The Library will have the U.S. Post Office hold all mail until the Library reopens. There will not be staff available to accept deliveries.
- **No Mobile Services.**

Important dates

Last day to check out materials

No materials will be due during the one-week closure and no fines will accrue. Please keep track of the due dates for Library materials. Due dates are printed on the receipts you receive at the checkout desk.

Central Library

- ✓ Last day to check out materials: 6 p.m. Sunday, Aug. 30
- ✓ Book drops close: 8 p.m. Sunday, Aug. 30
- ✓ Book drops reopen: 6 a.m. Tuesday, Sept. 8
- ✓ Library reopens 10 a.m. Tuesday, Sept. 8

Branch libraries open Sundays

- ✓ Last day to check out materials: 5 p.m. Sunday, Aug. 30
- ✓ Book drops close: Noon Sunday, Aug. 30
- ✓ Return books inside branch: Noon-5 p.m. Sunday, Aug. 30
- ✓ Book drops reopen: 9:30 a.m. Tuesday, Sept. 8
- ✓ Branches reopen 1 p.m. Tuesday, Sept. 8

  - Ballard Branch
  - Beacon Hill Branch
  - Broadview Branch
  - Capitol Hill Branch
  - Columbia Branch
  - Douglass-Truth Branch
  - Green Lake Branch
  - Greenwood Branch
  - Lake City Branch
  - Northeast Branch
  - Northgate Branch
  - Rainier Beach Branch
  - South Park Branch
  - Southwest Branch
  - West Seattle Branch

Branch libraries closed Sundays

- ✓ Last day to check out materials: 6 p.m. Saturday, Aug. 29
- ✓ Book drops close: 10 a.m. Saturday, Aug. 29
- ✓ Return books inside branch: 10 a.m.- 6 p.m. Saturday, Aug. 29
- ✓ Book drops reopen: 9:30 a.m. Tuesday, Sept. 8
- ✓ Branches reopen 1 p.m. Tuesday, Sept. 8

  - Delridge Branch
  - Fremont Branch
  - High Point Branch
  - International District/ Chinatown Branch
  - Madrona-Sally Goldmark Branch
  - Magnolia Branch
  - Montlake Branch
  - NewHolly Branch
  - Queen Anne Branch
  - University Branch
  - Wallingford Branch

Interlibrary loan requests and purchase suggestions

- ✓ Last day to make an interlibrary loan request: Friday, July 17
- ✓ Last day to make a purchase suggestion: Friday, Aug. 7.

Book donations

During the one-week closure, please contact the Friends of The Seattle Public Library Book Sale office at 206-523-4053 or e-mail booksale@spl.org, regarding how to deliver book donations.

No book donations will be collected at Library facilities during the closure.

King County Library System

The neighboring King County Library System is aware of The Seattle Public Library's budget situation and upcoming closure. To find out how to receive service from the King County Library System during the closure, call 425-462-9600, or visit its Web site at: http://www.kcls.org.