

City of Seattle, Living Building & Deep Green Technical Advisory Group

Summary: Meeting 1, Wednesday, October 9, 2013

Location: Seattle Municipal Tower, Floor 16, Room 1600

Attendance

Living Building / Deep Green TAG members:

- Joe Giampietro, NK Architects
- Nancy Henderson, ArchEcology
- Donald Horn, Office of Federal High-Performance Green Bldgs
- Andrew Lee, Paladino and Company
- Tom Marseille, WSP
- Colleen Mitchell, 2020 Engineering
- Tom Nelson, Mithun
- Amarpreet Sethi, DLR Group
- Amanda Sturgeon, International Living Future Institute
- Chris Webb, Maul Foster Alongi

City Staff

- Diane Sugimura, Director, DPD
- Aly Pennucci, DPD
- Jess Harris, DPD
- Brennon Staley, DPD

General Public

- Stacia Miller, Cascadia Green Building Council

Welcome and Introductions

Aly Pennucci opened the meeting and welcomed the Committee and public and led a round of introductions. Diane Sugimura, DPD Director, continued the welcome and provided some background on the pilot program.

Overview

- Aly provided some additional background on the goals of the pilot program
- The group discussed the *Draft* ground rules document prepared by staff. There was consensus that the rules will work for the group. The group agreed that, at minimum, decisions by the group will require majority agreement (at least 6 of 10 members).
 - **Action item:** Aly will add information about definition of majority to the document.
- The group also discussed electing a chair/group spokesperson and decided that it something we may want to pursue but will table a decision until the meeting in December.

Background

- Aly, Jess and Brennon provided background on tools other cities are using related to green building and related tools that the City of Seattle has in place.
 - **Action item:** provide the group additional information on what constraints there may be in terms of tools available in Seattle.
 - **Action item:** this led to a discussion that the group needs a place to share documents and information. Aly will set up a drop box/word press or other similar site where the group can share materials.
- TAG member Don Horn provided a summary of some of the work happening at the federal level.

- **Action item:** provide a link for the group to the policies/executive orders, etc. reference in this summary

Phase I Legislation

- Aly provided an overview of changes considered in Phase I.

Phase II

- Aly outlined the broad scope of the work that DPD will do with the TAG in Phase II to develop recommendations for a revised or replacement Deep Green Pilot Program. Discussion raised the following questions.
 - What does success look like? What is the group’s charter / anticipated outcome?
 - **Action item:** add to agenda for a discussion on how the group will define success at the next meeting.
 - What are expectations in terms of external communication?
 - Group discussed role of TAG members and that the meetings and information is public and can be discussed outside of meetings; TAG members are not expected or understood to represent a position other than their own.
 - Will the TAG engage with other City departments and/or other outside agencies?
 - DPD will be coordinating with other department staff and will work with the TAG to identify opportunities to bring staff from other departments, agencies and organizations to future TAG meetings.

Comments

- No comments from other attendees

Upcoming work:

- Next meeting: **Monday, November 4, 2013**
3:00-5:00; Room 1940/46
Topic: *What does it mean to be a Deep Green building?*

Action Items

Task	Who is responsible
Amend ground rules document to include information of definition of majority.	DPD Staff (Aly)
Provide information on what constraints there may be in terms of tools available in Seattle.	DPD Staff
Set up a site to share documents and information	DPD Staff (Aly)
Provide a link for the group to the policies/executive orders, etc. reference in this summary	Don Horn / DPD Staff
Add to next agenda: discussion on how the group will define success.	DPD Staff (Aly)