



**City of Seattle, Department Construction and Inspections**  
 Mailing Address: 700 5th Ave, Suite 2000, PO Box 34019, Seattle, WA 98124-4019  
 Drainage Counter Phone: (206) 684-5362  
 Website: www.seattle.gov/sdci  
**ASC Hours: M / W / F 8:00-4:00 & Tu / Th 10:30-4:00**



**PERMIT APPLICATION**



Work Site Address (required): \_\_\_\_\_

Work Activity Location: \_\_\_\_\_

Occupancy:  Single Family  Multi-Family  Commercial  Institutional  Industrial

Description of Work: \_\_\_\_\_

Associated Building Permits: \_\_\_\_\_ Related Side Sewer Permits: \_\_\_\_\_

\*REVISION TO ISSUED PERMIT – Permit #: \_\_\_\_\_ (mark revisions/additions on reverse side)

WORK SITE OWNER / TENANT INFORMATION	CONTRACTOR INFORMATION Fill out completely, no exceptions.
<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Owner's Agent <input type="checkbox"/> King County Metro Reporting Information Name: _____ Phone: _____ Address: _____ Unit/Suite No.: _____ City & State: _____ Zip: _____	(24 Hour Contact Required if Working in the ROW) Company Name: _____ Phone: _____ Address: _____ Suite #: _____ City & State: _____ Zip: _____ Email: _____

**Payment and Responsibility for Fees:**

I, \_\_\_\_\_, am the **Owner / Applicant** of the above referenced property.

I understand that both the applicant for the permit, and the owner of the property for which the permit is required, are jointly and severally responsible for payment of review and inspection fees required by SMC 21.16. However, when an applicant is not the owner and is not acting, even in part, as agent for the owner, the applicant is solely responsible for payment of applicable fees.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

by \_\_\_\_\_ of \_\_\_\_\_.

*Signature* *Company*

<p><i>This section is for Seattle DCI Staff use only:</i></p> Permit #: _____ Permit Fees: _____ Intake Reviewer: _____	<b>Transfer Construction Permit Requirements</b> <input type="checkbox"/> Yes <input type="checkbox"/> No (Use the Bldg A/P # provided above) <hr/> <b>Reuse Existing SS</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <hr/> <b>Add a "process hold" for a required PE Eval Cert</b> <input type="checkbox"/> Yes <input type="checkbox"/> No (*See next page for verbiage)
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<p><b>Complete if Activity is in the Right-of-Way:</b></p> <p><b>Curb Crossing / Staging:</b>    Yes    No</p> <p><b>Excavation in R-O-W:</b>        Yes    No</p> <p><b>RSSC to Perform Street Restoration:</b>    Yes    No</p> <p><b>Note:</b> If excavating in the R-O-W, the Contractor <u>must</u> be registered with the City of Seattle as a registered side sewer contractor (RSSC).</p>	<p><b>Temporary Dewatering for Construction</b></p> <p><input type="checkbox"/> Field    <input type="checkbox"/> Full (if full: SPU / King County)</p> <hr/> <p><b>Other:</b></p> <p><input type="checkbox"/> Pipe Lining    <input type="checkbox"/> Exception</p>
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<b>DRAINAGE SYSTEM:</b>	<p><b>Number of Service Drain Lines Capped</b> _____</p>	<p><input type="checkbox"/> Addition / Alteration    <input type="checkbox"/> Repair</p> <p><input type="checkbox"/> New System                <input type="checkbox"/> Temporary</p>
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# of New Connections to Main: _____	# of Other New Connections: _____	# of New/Replaced/Repair Pumps: _____
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<p><b>FLOW CONTROL TYPE:</b></p> <p><input type="checkbox"/> Bio-Engineer</p> <p><input type="checkbox"/> Infiltration</p> <p><input type="checkbox"/> No Control</p> <p><input type="checkbox"/> Pipe</p> <p><input type="checkbox"/> Surface</p> <p><input type="checkbox"/> Vault</p>	<p><b>FLOW CONTROL STANDARD:</b></p> <p><input type="checkbox"/> Forest &amp; Peak</p> <p><input type="checkbox"/> Forested</p> <p><input type="checkbox"/> Pasture</p> <p><input type="checkbox"/> Pasture &amp; Peak</p> <p><input type="checkbox"/> Peak</p> <p><input type="checkbox"/> Wetland</p>	<p><b>TREATMENT STANDARD TYPE:</b></p> <p><input type="checkbox"/> Basic</p> <p><input type="checkbox"/> Basic Plus</p> <p><input type="checkbox"/> No Treatment</p> <p><b>BASIC PLUS TYPE:</b></p> <p><input type="checkbox"/> Enhanced</p> <p><input type="checkbox"/> Oil</p> <p><input type="checkbox"/> Phosphorous</p>	<p><b>DISCHARGE POINT TYPE:</b></p> <p><input type="checkbox"/> Alley</p> <p><input type="checkbox"/> Combined System</p> <p><input type="checkbox"/> Direct</p> <p><input type="checkbox"/> Ditch</p> <p><input type="checkbox"/> On Site</p> <p><input type="checkbox"/> Other</p> <p><input type="checkbox"/> Storm System</p> <p><input type="checkbox"/> Weep Hole</p>
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Total Disturbed Area _____ square feet	New Plus Replaced Impervious Surface _____ square feet
New Impervious Surface _____ square feet	Total Area Mitigated by GSI _____ square feet
Total Area Requiring Soil Amendment _____ square feet	

<b>SANITARY SYSTEM:</b>	<p><b>Number of Service Sewer Lines Capped</b> _____</p>	<p><input type="checkbox"/> Addition / Alteration    <input type="checkbox"/> Repair</p> <p><input type="checkbox"/> New System (requires KC capacity form)</p> <p><input type="checkbox"/> Temporary</p>
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# of New Connections to Main: _____	# of New/Replaced/Repair Pumps: _____	# of New Dwelling Units: _____
# of New Connections to Side Sewer: _____		

<b>REQUIRED KING COUNTY RECORDING DOCUMENTS (For Seattle DCI Staff Use Only):</b>		
<b>Memorandum of Drainage Control (MDC)</b>	<b>Easement Agreement</b>	
<b>Side Sewer Agreement</b>		
<b>Joint Use Maintenance Agreement</b>		
<b>Connection Agreement</b>		
<b>*Completed Side Sewer Evaluation &amp; Certification form is required prior to final inspection.</b>	Other: _____	

**NOTE: This application form CANNOT be mailed or emailed in for processing.**  
Revised: January 2016