



**City of Seattle**  
Edward B. Murray, Mayor

**Department of Construction and Inspections**  
Nathan Torgelson, Director

**PRIORITYGREEN**  
Streamlining Sustainable Development

## Priority Green Expedited Application for Passive House Institute US +2015 (PHIUS) Projects

<b>Instructions</b>	
1. Enroll with PHIUS and receive a PHIUS certification ID	
2. Property Owner or authorized representative must complete and sign this application to apply for Priority Green Expediting.	
3. Submit this application and other required documents (see checklist on page 2) at least 2 weeks prior to intake appointment to <a href="mailto:jess.harris@seattle.gov">jess.harris@seattle.gov</a> or <a href="mailto:SDCIPrioritygreen@seattle.gov">SDCIPrioritygreen@seattle.gov</a>	
4. If you have a scheduled intake appointment but would like an earlier intake date, contact us via email above.	
<b>Seattle DCI Project Number</b>	
<b>PHIUS ID</b>	
<b>Project Address</b>	
<b>Property Owner or Authorized Representative Name</b>	
<b>Business Entity</b>	
<b>Address</b>	
<b>City/State/Zip</b>	
<b>Phone</b>	
<b>Email</b>	

By signing below, I agree to complete and certify the referenced project as PHIUS+2015 (or other Priority Green approved rating) that is applicable at time of PHIUS enrollment. Seattle Department of Construction and Inspections (DCI) agrees to shorten initial plan review target dates, provide a single point of contact and priority processing of your permit to shorten overall permitting time.

1. I understand that Priority Green Expedited will require Priority Green (PG) requirements that are in addition to the PHIUS+2015 requirements and these additional requirements are identified in the submittal documents.
2. I understand that at any time the design fails to meet the minimum certification requirements the owner must notify PG staff, and the application will no longer receive the benefits of PG.
3. I understand that correspondence to Seattle DCI from a third party verifier is required prior to final inspection evidencing that the building is expected to achieve the PG requirements and at least the PHIUS+2015 requirements. Failure to provide this documentation will prevent a final Seattle DCI inspection.
4. I understand that the PG requirements and PHIUS+2015 certification (or other approved rating) will be conditions of the permit.
5. I understand that this agreement survives a transfer of property or project ownership

Print Property Owner or Authorized Representative \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



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## What I need to provide to apply for Priority Green Expediting

### *PHIUS +2015 Single Family or Multifamily New Construction Pre-Certification*

Provide all information at least 2 weeks prior to construction intake appointment and send to [jess.harris@seattle.gov](mailto:jess.harris@seattle.gov) or [SDC|prioritygreen@seattle.gov](mailto:SDC|prioritygreen@seattle.gov)

### Minimum Documentation Requirements

- Complete and sign Priority Green Expedited Application (page 1)
- Enroll project with PHIUS and provide ID on application
- Hire and provide a letter from your PHIUS+ Certified Passive House Consultant describing the services, floor area of dwelling units, and the certification level to be achieved.
- Hire and provide a letter from your PHIUS+ Certified Rater/Large Building verifier describing the services for the onsite verification of the certification process.
- Provide the pre-certification notification from PHIUS+ and Energy Model Performance Report showing preliminary energy performance at the design stage meeting all PHIUS+2015 required energy targets as well as showing annual energy use at least 15% less than allowed in 2015 Seattle Energy Code.
- Additional requirements:
  - Demonstrate the use of WaterSense plumbing fixtures or other comparable strategies to reduce water consumption (confirm this is met via Zero Energy Home program (ZERH))
  - Demonstrate at least 75% recycling of construction and demolition material
  - Demonstrate the use of Low Volatile Organic Compounds (VOC) interior paints, adhesives, caulk, floor finishes, sealant (confirm this is met via Zero Energy Home program (ZERH))
  - Demonstrate the use of No Added Urea Formaldehyde (NAUF) in interior spaces (CARB II acceptable)
  - No dwelling unit greater than 2200 SF of conditioned gross floor area. *Exception: up to 4000 SF of conditioned gross floor area if 30% better than 2015 energy code and additional material requirements are met.*

### Process Requirements

- If a Master Use Permit is required (not including Streamlined Design Review), the MUP application must be submitted at least 6 weeks prior to construction intake or anticipated construction intake to allow initial review of land use application prior to construction review.
- At time of intake provide notes and/or details on the permit plan set that clearly describe the green strategies used to meet certification.

### Recommendations

- Use an Integrated Design Process to understand the relationships between technical systems, natural systems and occupants within a building project, its site, its context, and its use. Engage all key project team members for making cost- and environmentally-effective integrated decisions throughout the design and construction process.
- Apply for Seattle City Light incentives today