

# How to reach Seattle DCI

## Permits

General Applications ( <i>Applicant Services Center</i> ).....	(206) 684-8850
Address Assignment.....	684-8850
Cashier.....	386-9780
Design Review Program.....	684-4686
Drainage & Sewer Review ( <i>includes side sewer</i> ).....	684-5362
Master Use Permits.....	684-8467
Over-the-Counter (OTC) Permits.....	684-8464
Sign Permits.....	684-8419

## Inspections

Automatic Inspection Scheduler.....	684-8900
Building, Electrical, and Mechanical Inspectors.....	684-8950
Boiler and Pressure Vessel Inspectors.....	684-8418
Elevator Inspectors.....	684-8453
Inspection Services Division.....	684-8950
Site and Side Sewer Inspections.....	684-8950

## Violation Complaint Line

Construction, Housing, Noise & Land Use Complaints.....	615-0808
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## Information

General Department Information.....	684-8600
Applicant Services Center (ASC) - <i>see hours on reverse</i> .....	684-8850
Code Compliance ( <i>enforcement info</i> ).....	615-0808
Events & Classes.....	684-8880
Licensing & Testing ( <i>gas piping, steam engineer, refrigeration</i> ).....	684-5174
Media Relations.....	684-5045
Microfilm Library - <i>see hours on reverse</i> .....	233-5180
Property Owner/Tenant Assistance.....	615-0808
Public Resource Center (PRC) - <i>see hours on reverse</i> .....	684-8467
Publications.....	684-8467
Rental Registration and Inspection Ordinance (RRIO).....	684-4110
Tech Support: Electrical Code ( <i>7 a.m.-4:30 p.m.</i> ).....	684-5383

## Administration

Office of the Director.....	684-8899
Community Engagement.....	684-8880
Land Use Code Development.....	684-8880
Accounting.....	684-7716



## City of Seattle Department of Construction and Inspections

**TTY: 7-1-1 or (206) 233-7156**

### Mailing Address

*(use for all Seattle DCI services)*  
700 Fifth Ave., Suite 2000  
P.O. Box 34019  
Seattle, WA 98124-4019

### Office Locations

19th-22nd floors of Seattle  
Municipal Tower, 700 Fifth Ave.

*see also* **Finding Seattle DCI in Seattle Municipal Tower** (*on back*)

[www.seattle.gov/sdci](http://www.seattle.gov/sdci)

# FINDING Seattle DCI in Seattle Municipal Tower

**Seattle Municipal Tower**  
700 Fifth Ave.

## Hours

Seattle DCI office hours are Mon.-Fri., 8:00 a.m. - 5:00 p.m., except as listed at right.

## Entrance

The main entrance to Seattle Municipal Tower is located at the corner of 5th Ave. & Columbia St. Elevators are located in the rear of the main lobby on the 4th floor.

## Parking

Street, garage and lot parking are available on almost every block near our Seattle Municipal Tower offices. The closest garages are Seattle Municipal Tower Garage (entrances on both 6th Ave. and Cherry St.) and SeaPark Garage (entrances on both 6th Ave. and James St.).

## 19th floor

<b>Office of the Director</b>	(206) 684-8899
<b>Community Engagement</b>	684-8880
<b>Land Use Code Development</b>	684-8880
<b>Code Compliance Division</b>	
Rental Registration and Inspection Ordinance (RRIO) information	684-4110
Housing and zoning enforcement, construction enforcement, property owner/tenant assistance	615-0808
<b>Hours:</b> M, Tu, Th, F: 8:00 a.m. - 4:30 p.m. ; W: 10:00 a.m. - 4:30 p.m.	

## 20th floor

### 20th Floor Hours:

M, W, F: 8:00 a.m. - 4:00 p.m.  
Tu, Th: 10:30 a.m. - 4:00 p.m.

<b>Applicant Services Center (ASC)</b>	684-8850
Building permit application and issuance, plan review, plans routing, over the counter permits, and Rental Registration and Inspection Ordinance (RRIO) registration and payment. Coaching for electrical, drainage, side sewer, building, residential, geotechnical, energy, environmentally critical areas, land use, and mechanical codes.	
<b>Boiler and Pressure Vessel Inspectors</b> (inspection requests, inspectors)	684-8418
<b>Cashier</b>	386-9780
<b>Land Use Division</b>	684-8860
<b>Microfilm Library</b>	233-5180
Email research requests: <a href="mailto:dpd_microfilm@seattle.gov">dpd_microfilm@seattle.gov</a> Please check our electronic library at <a href="http://web6.seattle.gov/dpd/EDMS">http://web6.seattle.gov/dpd/EDMS</a>	
<b>Public Resource Center (PRC)</b>	684-8467
Permit history/research, Master Use Permit info, zoning maps, general zoning info, publications	
<b>Registered Side Sewer Program</b>	684-3839
<b>Trade Licensing &amp; Testing</b>	
Gas piping, steam engineer, and refrigeration	684-5174

## 21st floor

<b>Electrical Inspectors</b>	684-8950
<b>Engineering Services Division</b>	684-8950
<b>Technical Code Development</b>	233-3892

## 22nd floor

<b>Building Inspectors</b>	684-8950
<b>Design Review Program</b>	684-4686
<b>Elevator Inspectors</b> (inspections, requests, inspectors, general code information)	684-8453
<b>Land Use Division</b>	684-8860
<b>Mechanical Inspectors</b>	684-8950
<b>Noise Abatement</b>	615-0808
<b>Pre-Construction Inspections</b>	684-8950

