

**Seattle's Shorelines Today and Tomorrow:
Updating Seattle's Shoreline Master Program**
Citizens Advisory Committee
Thursday, May 27, 2008, 6:00 pm - 9:00 pm
Conference Room 4060, Seattle Municipal Tower, Fifth and Columbia

MEETING SUMMARY
Prepared by Triangle Associates, Inc.

Attendance

Seattle Shoreline Master Program Update Citizen Advisory Committee			
Last	First	Seat	In Attendance?
Allison	Bob	Residential Shoreline Property Owner	✓
Arntz	Jan	University of Washington	☐
Ashley	Gregory	Aquatic Permittees/Contractors	✓
Bowman	Bob	Floating Homes	✓
Ferguson	Jim	Marine Indust. Bus.: Lake Union/Ship Canal	✓
Hanson	Eric	Port of Seattle	✓
Johnson	Mark	Seattle Planning Commission	✓
Lockwood, USCG, Ret	John W.	Marine Industrial Business: Duwamish	✓
McCullough	Jack	Business: Central Waterfront	✓
Nelson	Kitty	Environmental: Lk WA and Ship Canal	✓
Nelson, Jr.	Martin O.	Commercial	✓
Oppenheimer	Martin	Recreation/Public Access	✓
Owen	John W.	Citizen At-Large	✓
Preisler	Sarah	Citizen At-Large	✓
Rasmussen	James	Environmental: Duwamish	☐
Stabbert	Brooke	Non-Residential Shoreline Property Owners	✓
Trim	Heather	Environmental: Puget Sound	✓
Tu	Trang	Citizen At-Large	✓
Whittaker	Gregory	Recreation/Public Access	✓

Project Team			
Last	First	Organization	In Attendance?
Gainer	Cole	Triangle Associates	☐
Glowacki	Maggie	Seattle DPD	✓
Kern	Michael	Triangle Associates	✓
LaClergue	Dave	Seattle DPD	✓
Robison	Dave	Cascadia Community Planning Services	☐
Staley	Brennon	Seattle DPD	✓
Stern	Renee	Triangle Associates	✓

Seattle Shoreline Master Program Update Citizen Advisory Committee
Meeting Summary, May 27, 2008

Meeting Purpose

The purpose of this meeting was to convene the City of Seattle Shoreline Master Program (SMP) Update Citizen Advisory Committee in the first of a series of meetings to discuss shoreline management issues, provide input on policy, technical work and regulations, and promote communication with the general public concerning shoreline management issues. The meeting included an overview of the Shoreline Master Program update process, including Department of Ecology requirements and progress to date; review and revision of the Committee's work plan and charter; and scheduling of future tasks and meetings.

Welcome and Introductions

Diane Sugimura, Director of the Department of Planning and Development (DPD) for the City of Seattle, thanked the Committee members for their willingness to serve and provide input to the SMP update process. She expressed her desire for Seattle to make good use of its shoreline and continue to be known as a "shoreline city." Facilitator Michael Kern of Triangle Associates then reviewed the agenda and led introductions. He explained that there will be time set aside at each meeting for public comment. No members of the public signed up to provide comment at this meeting.

SMP Update Overview

Maggie Glowacki, who is leading DPD's SMP update process, provided an overview of Washington State's Shoreline Management Act (SMA), the Washington Department of Ecology's (Ecology) SMP guidelines, Seattle's current SMP, the SMP update process, public participation in the update process, the role of the citizen advisory committee, and key themes from interviews Triangle Associates conducted with Committee members prior to the group being convened (for more detail, please see the presentation from this overview, available from the Committee's website).

In discussing the information provided in the presentation, the Committee asked whether private development is defined as an impact. Maggie explained that private development is an identified impact and mitigation is required for identified impacts. Committee members also asked whether the Committee could go beyond Ecology's guidelines in making its recommendations. Maggie responded that the Committee is free to consider this option, but that DPD has to be sure that any approach it proposes does not exceed its legal authority. Committee members were encouraged to contact Maggie if they are interested in more detailed information (a "short course") on SMA, SMP and other key background issues.

Review of Committee Charter

The Committee reviewed and edited a draft charter that DPD and Triangle had developed containing ground rules and operating procedures to guide the Committee's deliberations, interactions and work products. The Committee asked that a new section be added to the charter providing more specific guidance on the roles and responsibilities of the Committee. The Committee indicated a desire to gather all its recommendations into a final report, in addition to publishing memoranda and/or advice papers on individual topics. The Committee also agreed that consideration of whether or not to appoint a chair would be best deferred to a future meeting, when Committee members have a better sense of

**Seattle Shoreline Master Program Update Citizen Advisory Committee
Meeting Summary, May 27, 2008**

each other and the Committee's needs. The Committee asked DPD and Triangle to incorporate the revisions indicated and circulate the charter for final review, after which it will be considered adopted.

Review and Discussion of Committee Work Plan

The Committee reviewed and edited a draft work plan, schedule and timeline developed by DPD and Triangle. The Committee agreed to the following dates for meetings through 2008 (meetings for January and/or February 2009 remain to be scheduled). All meetings will be held from 6-9pm at the Seattle Municipal Tower, conference room 4060.

- Thursday, June 26, 2008
- Tuesday, July 29, 2008
- Tuesday, August 26, 2008
- Tuesday, October 28, 2008
- Tuesday, November 18, 2008
- Tuesday, December 16, 2008

The Committee requested that the following changes be made to the work plan:

- Devote more time to permitting issues. Future meeting agendas should include time to address the permitting implications of each topic.
- Provide an overview and discussion of ecological function as part of the July and August meetings, so that the group can have a common understanding of key environmental issues.
- Include a review of economic impacts and costs of changes to the SMP.
- The topic "overwater structures" is more properly titled "shoreline modifications" and should include discussion of dredging and bulkheads.
- It will be important to include discussion of property rights, either as its own topic or as part of the consideration of each topic in the work plan.

A Committee member asked if data was available on the number of shoreline variances granted since the SMA was adopted. DPD agreed to determine the feasibility of assessing this information. Another Committee member asked about including discussion of archaeological standards in the work plan. It was decided that there would likely not be enough time to cover that topic. Maggie asked Committee members to inform her if they are interested in a summer field tour of Seattle's shorelines. The Committee agreed to provide feedback on its level of interest and suggested sites to visit before the June meeting.

Final Thoughts/Next Steps

Michael explained that a list of decisions/action items will be produced and emailed to the group shortly after each meeting. A draft meeting summary will also be sent for review and approval by the Committee and DPD. Once approved, the meeting summary will be posted to the SMP Update website along with any presentations or support materials from the meeting. Committee members were encouraged to contact Maggie with any questions, comments or edits to documents.

Seattle Shoreline Master Program Update Citizen Advisory Committee
Meeting Summary, May 27, 2008

DPD agreed to explore opportunities for using technology (for example, list serves, discussion forums and an FTP site) and offline/between meeting work sessions (for example, subcommittees) to support the Committee meetings and decision-making process. Committee members expressed interest in using these tools, but emphasized that all Committee decisions need to be made by the full Committee, not in subcommittees. The Committee emphasized its desire to conduct its work in an open and transparent manner.

The next meeting will be held on June 26, 2008. Meeting materials will be provided at least a week ahead of time. Michael thanked the parties for their participation and adjourned the meeting.