City of Seattle
Department of Construction and Inspections
Attn: Public Resource Center
700 Fifth Ave., Suite 2000
P.O. Box 34019
Seattle, WA 98124-4019

Phone: 206-684-8467 (message line)
E Mail: prc@seattle.gov
www.seattle.gov/sdci

SDCI Project #_____
(SDCI Use Only)

Request for Miscellaneous Land Use Services

Related to SDCI Project No: _____
Property Address: _____
Assessor's Parcel No: _____

Applicant Name: _____
Company Name: _____
Mailing Address: _____
City, State, Zip _____
_____

Email Address: _____
Phone Number: _____

Service Requested & Initial Fees required:

- ☐ **Land Use Code Interpretation** ($3150.00 min. for the first 10 hrs.)*
- ☐ **Legal Building Site letter** ($1260.00 min. for first 4 hrs.)*
- ☐ **Development Potential letter** ($1260.00 min. for the first 4 hrs.)*
- ☐ **Transfer of Development Rights letter** ($1260.00 min. for the first 4 hrs.)*
- ☐ **Reasonable Accommodation request** (no charge)
- ☐ **Special Accommodation request** ($630.00 min. for first 2 hrs.)*
- ☐ **Open Space Remainder Lot letter** ($1260.00 min. for first 4 hrs.)*
- ☐ **Detailed Zoning Analysis Opinion letter** ($1260.00 min. for the first 4 hrs.)*
- ☐ **Preliminary Zoning Opinion letter** ($315.00 min. for the first hour)* on a single development standard prior to project application intake. These letters are not available in conjunction with projects that are subject to appeal. Examples include:
  - Decisions on alley vs. street access to off-street
  - Measurement of single family garage width on facades
  - Determining queuing spaces for drive-in businesses
  - Departures from street-level development standards in commercial zones
- ☐ **Public School Departure w/o SEPA** ($3150.00 min. for the first 10 hrs.)*
- ☐ **Parks/Seattle DCI SEPA Review** Parks Dept. Use Only ($315.00 min. for the first hour)*
- ☐ **Rebuild letter aka Zoning Verification** ($210.00)**
- ☐ **Tow Lot/Salvage Confirmation** ($210.00)**
- ☐ **Zoning History** (no charge)

*****Payment of the initial minimum fee for the service requested must accompany a request for any of the services above. The request will not be processed until payment is made. Some services will require more research or follow-up time, which will be charged to the financially responsible party at the current Land Use rate of $315.00/hr., as shown in the Seattle DCI Fee Ordinance, section 22.900C.010 and Table C-1. **All Requests must be accompanied by a completed, signed "Statement of Financial Responsibility/ Agent Authorization" form**. This form can be found on the Seattle DCI Website at: http://www.seattle.gov/sdci/Publications/Forms/Land_Use/default.asp

**The current fee ordinance can be found on the Seattle DCI Website at: http://www.seattle.gov/sdci/About/Fees/default.asp. The fee ordinance is updated annually and is normally effective January through December of each calendar year.

Description of Service Request (include related code section and drawings, survey or plans if applicable)**:**