



**DEPARTMENT OF DESIGN, CONSTRUCTION AND LAND USE  
RECORDS RESEARCH**

*To be completed by requestor:*

Property Address: \_\_\_\_\_

Property Legal Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*To be completed by DCLU:*

Existing Zoning Classification: \_\_\_\_\_

A review of the Department of Design, Construction and Land Use records shows the last legally established use of the property to be \_\_\_\_\_

\_\_\_\_\_

Number of units authorized by DCLU (if applicable): \_\_\_\_\_

This information is based on permit number \_\_\_\_\_ issued \_\_\_\_\_

And finalized on \_\_\_\_\_. This permit authorized the following work:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Staff, Design, Construction and Land Use

**Please note the following conditions:**

- If the use described above is not allowed under current zoning and it has been discontinued for a period of one year or longer, that use may not be reestablished or recommenced.
  - Zoning and land use information contained in this document may be affected by final determinations made in a court of law or by the Hearing Examiner.
  - The information contained in this form is based upon the most recent permit we found in our records establishing a use under the subject address. This does not represent a complete analysis of property and historical permit information.
  - This is not a final determination by the Department of Design, Construction and Land Use. This information is intended as a convenience to you based on information in our permit records. We do our best to offer accurate and complete information, but we can offer no warranty that the information on this form is up-to-date, correct and complete.
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