



Department of Construction & Inspections
 700 5th Avenue, Suite 2000
 PO Box 34019
 Seattle, WA 98124-4019

**Registered Side Sewer Contractor (RSSC)
 Registration/Renewal Form
 (If renewing, due date is December 31)**

PLEASE PRINT OR TYPE ****NOTE: COMPANY NAME MUST BE CONSISTENT ON ALL DOCUMENTS****

<input type="checkbox"/> Renewal	<input type="checkbox"/> Registration
COMPANY NAME/DBA	DATE
CONTACT PERSON—Owner, Chair or President	SDCI CONTACT/CONTRACTOR # (if known)
JOB TITLE	MAILING ADDRESS (include City & Zip)
<p>As the Owner/Officer of the herein-mentioned company, I hereby request registration renewal as a Registered Side Sewer Contractor under Seattle Municipal Code (SMC) Chapter 21.16.060.</p> <p>I hereby acknowledge that my company:</p> <ol style="list-style-type: none"> 1) Employs one or more individuals who have passed the written RSSC Exam per SMC 21.16.060.A.2 who shall perform or directly supervise all side sewer work done in the Right-of-Way (ROW) Public Place as required by SMC 21.16.060.A.9; 2) Will notify the City of Seattle/SDCI in writing on company letterhead or by email whenever there is a change in status of the RSSC Certified Individual(s) or RSSC Authorized Agent(s) for my company as required by SMC 21.16.060.A.3; 3) Possesses and will maintain a current Washington State contractor’s license as required by SMC 21.16.060.A.4; 4) Possesses a current City of Seattle business license as required by SMC 21.16.060.A.5; 5) Has filed and will maintain a certificate of insurance as required by SMC 21.16.060.A.6; 6) Has posted and will maintain in full force and effect a bond as required by SMC 21.16.060.A.7; 7) Agrees in writing, to defend, indemnify and hold harmless the City of Seattle from all claims, actions or damages as outlined in SMC 21.16.060.A.8; 8) Will pay a RSSC Registration Renewal Fee annually by Dec. 31st in the amount of \$150, (<i>attach check to this form</i>), as required by SMC 21.16.060.E1; 9) Will comply with SMC 21.16.060 and other ordinances of the City, State and Federal jurisdictions relating to the installation and backfill of side sewer construction. <p>I further acknowledge that failure to meet the above requirements or SMC 21.16.065 will result in suspension my company’s RSSC registration, which includes the inability to pull side sewer permits from DPD for work in the Right-of-Way (ROW).</p> <p>SIGNATURE: _____ (NOTE: Signature must match name of contact person noted above)</p> <p>DATE: _____</p>	PHONE NUMBER ()
	FAX NUMBER ()
	EMAIL ADDRESS
	Company Roster of RSSC Certified Individuals (SMC 21.16.060.E.3):
	1)
	2)
	3)
	4)
	5)
	6)
RSSC Authorized Agent(s): The RSSC Authorized Agent shall be a company employee designated herein who will be authorized to OBTAIN side sewer permits ONLY on behalf of the RSSC Company.	
1)	
2)	
3)	
4)	

****Please mail this form along with required attachments and check payable to the City of Seattle to the complete address noted above, ATTN: RSSC PROGRAM. QUESTIONS? Please contact us at 206-684-3839 or email DPD_RSSC_SideSewer@Seattle.gov**

****FOR INTERNAL USE ONLY****

REGISTRATION FEE: \$200.00 RENEWAL FEE: \$150.00—Due annually by 12/31	Rev: 07/16
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