



Department: City of Seattle Department of Finance and Administrative Services	Rule No: FOR-HIRE TRANSPORTATION- 01-2019	Supersedes: Clerk File 319387 (CPU-06-2015)
	Publication: 8/22/2019	Effective: X/X/2019
Subject: Uniform Vehicle Safety Inspection Report, Approved Mechanics and Failed Field Inspections	Code and Section Reference(s): SMC 6.310.270.R, .320.E, .320.F, .325.E, .330.J, .450.G and .452.K SMC 6.310.140 (rulemaking authority)	
Approved: _____ Division Director _____ Business Unit Officer _____ Calvin W. Goings, Department Director	_____ Date _____ Date _____ Date	

City of Seattle Taxicab ~~and~~, Transportation Network Company Vehicle and For-Hire Vehicle Rules

Repeal of Prior Administrative Rule(s)

~~This rule supersedes R-6.310.320E Uniform Vehicle Inspection Report, Approved Mechanics.~~

CPU-06-2015 FOR-HIRE TRANSPORTATION-01-2019

Uniform Vehicle Safety Inspection Report, Approved Mechanics and Failed Field Inspections (SMC 6.310.270.R, .320.E, .320.F, and .325.E, .330.J, .450.G and .452.K)

Uniform Vehicle Safety Inspection Report and Approved Mechanics

1. Each taxicab, for-hire vehicle, ~~and~~ transportation network company (TNC) endorsed vehicle shall pass a uniform vehicle safety inspection, pursuant to this rule, certified by a mechanic approved by the Director of the Department of Finance and Administrative Services (FAS) or his or her designee (the Department Director) prior to providing services and annually thereafter.
2. Mechanics who sign ~~off on~~ a uniform vehicle safety inspection must be approved by the Department Director. A single approved mechanic or a group of mechanics at a single location must hold valid certificates of competency issued by the National Institute for Automotive Service Excellence (ASE) in the following:
 - a. engine repair,
 - b. suspension and steering,
 - c. brakes, and
 - d. heating and air conditioning, or
 - e. be currently certified as a master automobile technician.

All certificates of competency must be current. If certificates expire, the approval issued by the Department Director shall be ~~withdrawn~~ null and void. Approved mechanics may not own, lease, or drive a taxicab, for-hire vehicle, ~~or~~ TNC endorsed vehicle. Approved mechanics must sign ~~off on~~ indicating approval or failure for inspections prior to the inspection being recorded in the *Uniform Vehicle Safety Inspection Database*.

3. The approved mechanic is responsible for certifying that the taxicab ~~license-medallion~~ plates, decals, customer notices, and other markings, as required by the City are legible and properly displayed as specified in this rule.

Vehicle Type	External Markings	Interior Notices/Signs
Taxicab	Color Scheme: See most recent <u>Department</u> Director list (<u>provided to the approved mechanic during training</u>)	Rates decal: Must include taximeter rates and airport flat rate (See most recent <u>Department</u> Director list for airport flat rate). Must have a transparent background, <u>3/43/4-inch</u> " lettering, and affixed to the driver- side rear window.
	Trade Name/Telephone Number: Upper Half of both front doors. Lettering must be at least <u>4["]-inches</u> .	Passenger Information Decal: Must include vehicle name, number, passenger complaint hotline, and printed or electronic receipt requirement. Must be affixed to the rear driver-side window.

Vehicle Type	External Markings	Interior Notices/Signs
	<p>Vehicle Number: Number must be at least 4"-<u>inch</u> lettering. Must be on all four sides of the vehicle.</p>	<p>Passenger Information in Braille and Raised Lettering: Must include vehicle name, number, and passenger complaint hotline. Lettering raised at least 1/32"<u>inch</u> and a height of 5/8"<u>inch</u>". <u>Must be Affixed</u> on the inside of all passenger doors above the arm rest.</p>
	<p>Rates: On the upper half of both rear doors in 3/4"<u>inch</u> lettering. Include taximeter rate, airport flat rate (see most recent <u>Department</u> Director list).</p>	<p>State and Municipal Tolls/Charges Decal: <u>A notice stating "Additional charges may be added to the taximeter for state and/or municipal tolls or charges on roads, bridges, tunnels and ferries. Please visit the Washington State Department of Transportation's website or the website of the relevant municipality for current toll or charge rates." Must be affixed to the rear driver-side window.</u> 520 Toll Rates Decal: <u>Must include current Good To Go! toll rates for Monday through Friday and for weekends and holidays as outlined by the Washington Department of Transportation</u></p>
	<p>License (Medallion): Rivet to rear of vehicle</p>	
For-Hire Vehicle	<p>Color Scheme: See most recent <u>Department</u> Director List</p>	<p>Passenger Information Decal: Must include vehicle name, number, passenger complaint hotline, and printed receipt option notification. Must be affixed to the rear driver-side window.</p>
	<p>Trade Name/Telephone Number: Upper half of both front doors. Lettering must be at least 4"<u>inches</u>.</p>	<p>Passenger Information in Braille and Raised Lettering: Must include vehicle name, number, and passenger complaint hotline. Lettering raised at least 1/32"<u>inch</u> and a height of 5/8"<u>inch</u>". <u>Must be Affixed</u> on the inside of all passenger doors above the arm rest.</p>
	<p>Vehicle Number: Number must be in at least 4" lettering. Must be on all four sides of the vehicle.</p>	<p>Rates Decal: A notice stating "Vehicle charges a flat rate and fare is determined by zones. Driver is required to provide a rate book upon customer request. Application dispatch fare supersedes rate book". Must have a transparent background, <u>3/43/4-inch</u>" lettering, and affixed to the driver-side rear window.</p>

Vehicle Type	External Markings	Interior Notices/Signs
	License Decal: Fixed to inside surface of windshield above rear view mirror.	State and Municipal Tolls/Charges Decal: <u>A notice stating "Additional charges may be added to the taximeter for state and/or municipal tolls or charges on roads, bridges, tunnels and ferries. Please visit the Washington State Department of Transportation's website or the website of the relevant municipality for current toll or charge rates."</u> Must be affixed to the rear driver-side window. 520 Toll Rates Decal: Must include current Good To Go! toll rates for Monday through Friday and for weekends and holidays as outlined by the Washington Department of Transportation
	Flat rate: Vehicle must be clearly marked with "flat rate" on the exterior.	
TNC Endorsed Vehicle	Endorsement Decal: Fixed to inside surface of windshield in the center above rear view mirror. Endorsement decal is not required for initial license inspections.	

4. All vehicle safety inspections require the mechanic to visually inspect under the vehicle. This shall be accomplished using a lift, pit or other procedure that allows the mechanic to get under the vehicle. Vehicle safety inspections shall include thorough inspection of the following safety items:

Inspection Item	Criteria for Passing
a. Foot pedals	Must have rubber or comparable material foot pads in good condition (no metal showing).
b. Brake system	Must operate properly and have no defects. Emergency brake capable of holding vehicle on a 30-degree <u>30-degree</u> incline in neutral.
c. Suspension and steering	Must operate properly and have no defects.
d. Windshield and wipers	No chips or cracks larger than one <u>1</u> inch. Wipers must operate properly and dispense washer fluid.
e. Rear window and other glass	No chips or cracks larger than one <u>1</u> inch and must operate properly.
f. Heating and cooling	Must operate properly and have no defects.
g. Exterior lights	Covered with undamaged lenses and all bulbs operating properly including headlights, high beams, tail lights, turn indicators, hazard lights, brake lights, high center brake light, back-up lights and license plate light. 7
h. Interior lights	Covered with undamaged lenses and all bulbs operating properly including dome light.
i. Seats	Front seat adjustment mechanism operates properly. All seats are in undamaged condition and fastened securely.

Inspection Item	Criteria for Passing
j. Doors and hardware	Must operate properly and have no defects.
k. Horn	Must operate properly.
l. Instrument panel and gauges	Must operate properly and have no defects.
m. Bumpers	No sharp edges or any defects which is one-half <u>1/2</u> inch at the deepest point of depression.
n. Muffler and exhaust system	Must operate properly and have no defects.
o. Tires including spare tire, tire jack, lug wrench, and jack handle or comparable equipment	Wheels (including spare) must be properly aligned, inflated, free of defects, and have a minimum tread depth of 2/32 <u>2</u> inch. There must be a tire jack, jack handle, and lug wrench or comparable equipment to ensure vehicle can operate immediately after occurrence of a flat tire.
p. Interior and exterior rear view mirrors	Free of cracks and defects.
q. Safety belts and air bags	Must operate properly. Air bag indicator lights must operate per manufacturer standards.
r. Silent alarm/GPS (taxicabs and for-hire vehicles <u>only</u>)	Silent alarm must be tested. Mechanic shall activate emergency button, and call taxicab association or for-hire vehicle dispatch office to verify emergency signal was received and GPS location of vehicle is accurate. Complies with specifications set forth in <u>the Seattle Municipal Code (SMC) 6.310.320.S</u> and associated rule.
s. Wheelchair accessible vehicles	<p>Must meet the following rules from code of federal regulations, ADA accessibility specifications for transportation vehicles, Title 49, Part 38 Subpart B49 Code of Federal Regulations §38.23, §38.25 and §38.31:</p> <ul style="list-style-type: none"> • <u>Design load – ramp shall be 30 inches or longer and shall support 600 pounds;</u> • <u>Lighting – shall have a light installed that illuminates the ramp when the ramp is deployed;</u> • <u>Ramp surface – ramp surface shall be continuous, and slip resistant, no protrusions over 1/4” high, and shall have a clear width of 30”; <u>inches and accommodate both three-wheel and four-wheel mobility aids;</u></u> • <u>Ramp threshold – ramp shall have no more than 1/4” inch at transition from sidewalk to vehicle floor;</u> • <u>Ramp barriers – ramp shall have side barriers at least 2 inches high;</u> • <u>Attachment – ramp shall be firmly attached to the vehicle;</u> • <u>Stowage – mobility aid or wheelchair shall be secured from movement and present no hazard to the passenger;</u> • Contrast – boarding edge of ramp shall have a band of color running the full width of the edge which contrasts from the ramp surface, either light on dark or dark on light; • Securement devices – when the wheelchair or mobility aid is secured, the securement devices shall limit the movement of an occupied wheelchair or mobility aid to no more than 2” in any direction under normal vehicle operating conditions;

Inspection Item	Criteria for Passing
	<ul style="list-style-type: none"> • Seat belt and shoulder harness – for each wheelchair or mobility aid securement device, a passenger seat belt and shoulder harness shall also be provided for use by the wheelchair or mobility aid users. Seat belts shall NOT be used in lieu of a securement device <u>seat and shoulder harness shall be provided for each mobility aid or wheelchair; and</u> • <u>Lighting – shall illuminate the ramp.</u> • Ramp barriers – each side of the ramp shall have barriers at least 2” high to prevent mobility aid wheels from slipping off.
<p>t. Compressed Natural Gas (CNG) Fuel Systems (inspection to be completed by a CSA Group Certified CNG Fuel System Inspector)</p>	<p>All vehicles with CNG fuel supply systems must meet the following requirements:</p> <ul style="list-style-type: none"> • NFPA 52-6.4.4 Vents shall not exit into a wheel well; • NFPA 52-6.5.7 Fuel lines shall be mounted, braced, and supported to minimize vibration and should be protected against damage, corrosion, or breakage due to strain or wear; • NFPA 52-6.6.1 Every cylinder shall be equipped with a manual shut off valve; • NFPA 52- 6.6.2.4 Where a manual valve is used, the valve location shall be indicated with the words “MANUAL SHUTOFF VALVE”; • NFPA 52-6.11.1 Vehicles equipped with a CNG fuel system shall bear the following durable labels: a label readily visible and located in the engine compartment shall include the following: <ul style="list-style-type: none"> ○ Identification as a CNG-fueled vehicle; ○ System service pressure; ○ Installer’s name or company; ○ Container retest date or expiration date; ○ Total container water volume in gallons; • NFPA 52-6.11.3 Vehicle must have a weather resistant, diamond shaped label located on an exterior vertical surface or near vertical surface on the lower right rear of the vehicle (e.g., on the trunk lid of the vehicle, but not on the bumper); <u>and</u> • CNG fuel receptacles must be checked for wear with the Go No/Go gauge.

Note: All equipment must operate properly, and the vehicle owner has responsibility for ensuring all damage ~~must be~~ repaired. Replacement equipment shall meet manufacturer’s original specifications.

5. Regardless if the vehicle passes or fails, the inspection shall be entered into the *Uniform Vehicle Safety Inspection Database* on the same day of the inspection.

6. An approved mechanic shall not issue a passing *Uniform Vehicle Safety Inspection Report* to the vehicle licensee until all inspection items meet the criteria for passing (above).
7. A vehicle that has been in a collision and determined by the insurance adjuster to be a “total wreck”, or having the term “rebuilt” or other applicable brand noted on the certificate of ownership or vehicle registration per Washington Administrative Code Section 308-56A-530, shall not be placed in service, or back in service, as a taxicab, for-hire vehicle, or TNC endorsed vehicle until an approved mechanic with a current ASE certification in “structural analysis and damage repair” has verified that there is no damage to the vehicle frame or an I-CAR Gold Class shop has verified that there is no damage to the vehicle frame. This inspection is separate from the uniform vehicle safety inspection completed each year.
8. A vehicle determined by the insurance adjuster to be a “total wreck”, or having the term “rebuilt” or other applicable brand noted on the certificate of ownership or vehicle registration per Washington Administrative Code Section 308-56A-530, shall not be placed in service, or put back into service, as a taxicab, for-hire vehicle, or TNC endorsed vehicle until an approved airbag technician has verified that the airbag system is working properly.
9. All vehicles with a CNG fuel system shall pass a CNG inspection annually completed by a CSA Group Certified CNG Fuel System Inspector. This inspection is separate from the uniform vehicle safety inspection completed each year. The inspector shall verify the tank is installed per NFPA standards and is still operating properly. A copy of the CNG inspection report shall be filed with the Consumer Protection Unit office.
- ~~10. Violations that are determined to present a “clear, substantial and imminent hazard to life, safety, or property” shall result in a summary suspension of the vehicle license or endorsement until the violations are corrected and re-inspected. These “safety” violations include, but are not limited to, all the inspection items listed in the table above. A vehicle that has not passed a uniform vehicle safety inspection shall not operate until it passes a subsequent inspection. A person found operating a vehicle that has failed the inspection and has not passed a subsequent inspection shall be penalized because such a vehicle is considered unlicensed. The first offense results in a civil infraction with monetary penalties, and any subsequent violation could result in a misdemeanor charge.~~
- ~~11.10.~~ 11.10. All inspections must be entered into the *Uniform Vehicle Safety Inspection Database* provided by the Department Director on the same day as the inspections. If the *Uniform Vehicle Safety Inspection Database* is not operating properly, paper forms ~~will~~ shall be provided by the Department Director. Paper forms should only be used when the database is down. City officials may audit these records on demand during normal business hours.
11. Approved mechanics are required to sign-off on or supervise vehicle safety inspections but are not required to perform the inspection. If another mechanic is performing the inspection, that mechanic’s name shall be recorded in the *Uniform Vehicle Inspection Database*. The approving mechanic’s name shall also be recorded.
12. Should an approved mechanic be found in violation of the procedures outlined in this Rule and of the SMC, the Department Director shall take the following steps. Violations could include, but are not limited to, incomplete inspections; failure to use a lift, pit or other procedure to inspect under a

vehicle; failure to supervise a mechanic that is not certified, or substantiated complaints from drivers.

a. **First instance** – the Department Director shall issue a verbal warning and inform mechanic that removal from the approved mechanic list could occur if there is another violation.

b. **Second instance** (if it occurs within six months of the first instance) – the Department Director shall issue a 5-day removal from the approved mechanic list and removal from access to the *Uniform Vehicle Safety Inspection Database* (after all inspections are entered into the system within 24 hours of notice of removal). Removal begins upon entry of all inspections. Failure to timely enter all inspections could result in a longer removal from the approved mechanic list.

For removals of 5 days or longer, the Department Director shall require retraining before placing the mechanic back on the approved list. Any inspections completed within the suspended timeframe would result in permanent removal as an approved mechanic.

In addition, the Department Director shall send written notice to any taxicab association, for-hire vehicle company and/or TNC affiliated with the approved mechanic to inform it of the enforcement action taken against the approved mechanic.

c. **Third instance** (if it occurs within six months of the second instance) – the Department Director shall issue a minimum 30-day removal from the approved mechanic list and removal from access to VSID (after all inspections up to that point are entered into the system).

d. **Fourth instance** (if it occurs within one year of the third instance) – the Department Director shall issue a minimum one-year removal from the approved mechanic list and removal from access to VSID (after all inspections up to that point are entered into the system).

The Department Director shall retain discretion to issue a removal longer than one year, including permanent removal from the approval list, based on the severity and/or pervasive nature of the violations. Mechanics subject to removals for one year or longer, including permanent removals, may appeal the removal to the Department Director. In the case of a hearing before a designee, that person cannot directly supervise the inspector who issued the removal.

The request for an appeal must be in writing and received by the Department Director within 10 calendar days of the date of the notice of removal. The removal is final if the mechanic fails to timely request an appeal to the Department Director. If the appeal request is timely, the mechanic will have an opportunity to provide evidence to refute or mitigate the removal. The appeal hearing shall be held no more than 7 business days from the date received by FAS. The Department Director will issue an appeal decision within 3 business days of the appeal proceeding. The appeal decision is final and can affirm, reverse or adjust the length of the removal.

Failed Field Inspections

Summary suspension of the vehicle license or endorsement shall occur when a taxicab, for-hire vehicle or TNC endorsed vehicle fails a routine field inspection (outside of the annual inspection process) conducted by the Department Director.

The summary suspension notice shall be issued in person, by email or by first-class mail to the licensee or endorsement holder. A copy of the suspension shall be issued by email to the TNC(s) (based on vehicle trade dress displayed at time of inspection and/or the company identified in the vehicle's record in the *Uniform Vehicle Safety Inspection Database*), taxicab association and/or for-hire vehicle company with which the licensee or endorsement holder is affiliated.

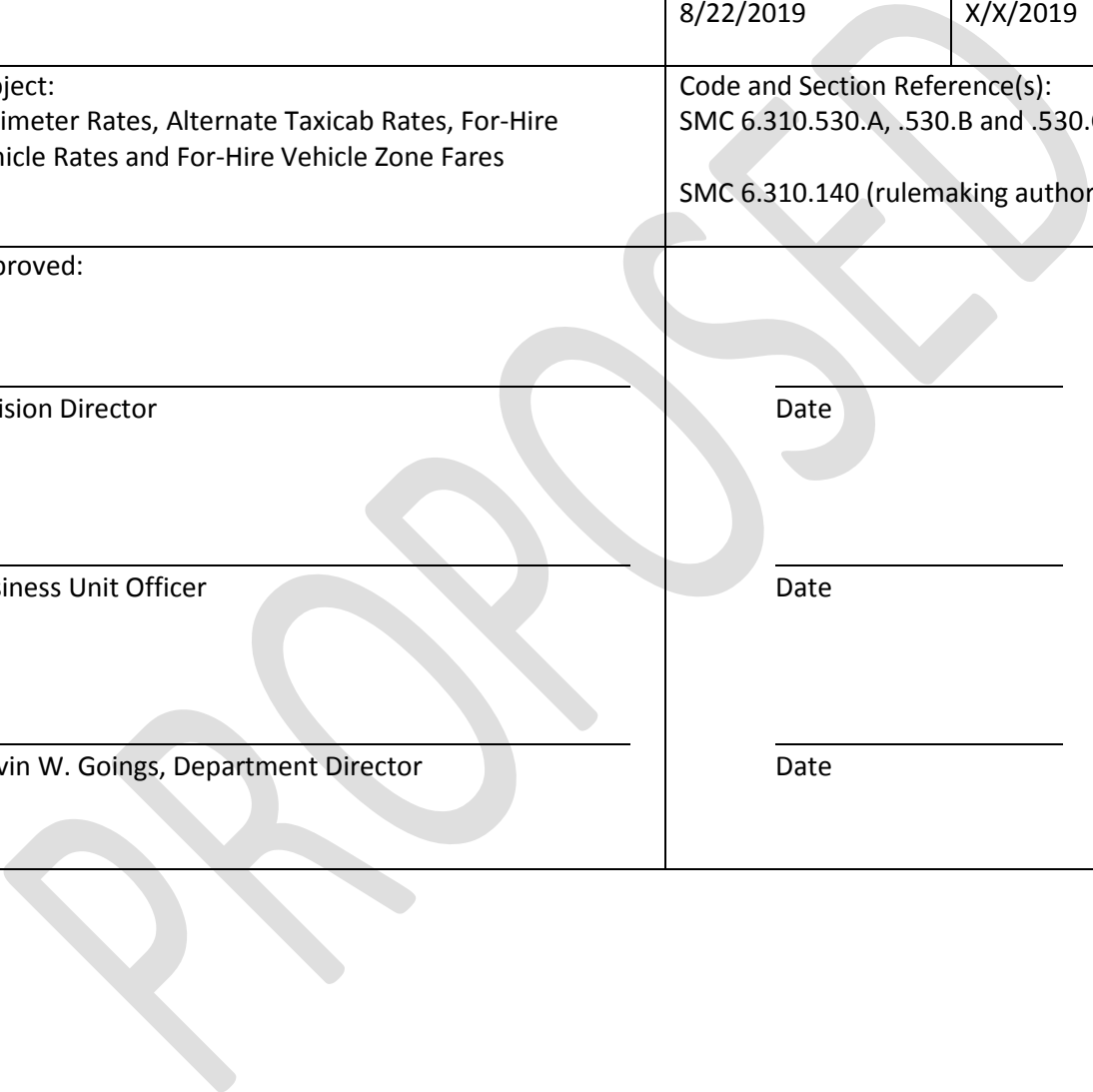
The summary suspension remains in effect until it has either (1) passed a new uniform vehicle safety inspection, which shall be recorded in the *Uniform Vehicle Safety Inspection Database*, or (2) the Department Director receives satisfactory proof the violation has been cured.

A driver cannot continue to engage in the activity for which the license or endorsement is required pending an appeal of the summary suspension. A driver shall be penalized if found to be operating a vehicle under summary suspension because such a vehicle is considered unlicensed. The first offense results in a civil infraction with monetary penalties, and any subsequent violation could result in a misdemeanor charge.

The Department Director shall notify in person, by email or by first-class mail the licensee or endorsement holder once the violation has been cured. A copy of the notice shall be emailed to the TNC(s), taxicab association and/or for-hire vehicle company with which the licensee or endorsement holder is affiliated.



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Subject: Taximeter Rates, Alternate Taxicab Rates, For-Hire Vehicle Rates and For-Hire Vehicle Zone Fares	Code and Section Reference(s): SMC 6.310.530.A, .530.B and .530.C SMC 6.310.140 (rulemaking authority)	
Approved: <hr/> Division Director <hr/> Business Unit Officer <hr/> Calvin W. Goings, Department Director	<hr/> Date <hr/> Date <hr/> Date	



City of Seattle Taxicab, Transportation Network Company Vehicle and For-Hire Vehicle Rules

Rule CPU-01-2015FOR-HIRE TRANSPORTATION-02-2019

Taximeter Rates, Alternate Taxicab Rates, For-Hire Vehicle Rates and For-Hire Vehicle Zone Fares (SMC 6.310.530.A, .530.B and .530C)

The following rule provides guidance for non-application dispatch system rates offered by taxicabs, transportation network company (TNC) vehicles and for-hire vehicles as required by Seattle Municipal Code (SMC).

Taximeter Rates and Alternate Taxicab Rates

1. All taxicab fares must be computed by taximeters except when the trip is provided under an alternate rate (i.e., airport flat rate, contract rate or special rate) authorized by SMC 6.310.530.A or when the trip is on an application dispatch system approved by the Director of the Department of Finance and Administrative Services (FAS) or his or her designee (the Department Director).

2. The taximeter must be tested and approved by the Department Director pursuant to SMC 6.310.320.K and 7.04 and to Director’s Rule For-Hire Transportation-03-2019.

<u>Taximeter Rate</u>	
<u>Drop Charge</u>	<u>\$2.60 for first 1/9-mile increment.</u>
<u>Distance Charge</u>	<u>\$0.30 for each 1/9-mile increment after the first 1/9-mile increment [\$2.70 per mile] at speeds above 11 miles per hour.</u>
<u>Time Charge</u>	<u>\$0.30 per 36 seconds [\$0.50 per minute] at speeds below 11 miles per hour.</u>
<u>Other Charges</u>	<u>(May be added to taximeter fare if applicable)</u>
<u>Per Passenger</u>	<u>\$0.50 per person for more than two persons excluding children under twelve years of age.</u>
<u>Tolls</u>	<u>Toll or charge established for roads, bridges, tunnels or ferries while passengers are being transported. A toll or charge is not required to be displayed on the taximeter in order to be added to the passenger’s total fare.</u>
<u>Temporary Fuel Surcharge</u>	<u>Per trip fee authorized by the Department Director pursuant to SMC 6.310.530.F and Rule R-6.310.530.I <i>Temporary Fuel Surcharge.</i></u>

3. Alternate taxicab rates authorized by SMC 6.310.530.A may be used to charge fares for taxicab trips and must be filed with the Department Director on forms provided for that purpose as follows:

<u>Alternate Taxicab Rates</u>	<u>Definitions and Filing Requirements</u>
<u>Airport Flat Rate</u>	<p><u>Flat rate filed with the Department Director for trips from downtown hotel district, as defined at SMC 6.310.530.A.3.g, to Seattle-Tacoma International Airport.</u></p> <p><u>File at annual taxicab association license application (due December 31 each year). If adjusted during the year, new rate must be filed prior to the change's effective date.</u></p>
<u>Contract Rate</u>	<p><u>Rates filed with the Department Director established pursuant to contracts between taxicab associations and businesses or non-profit organizations whereby passengers use vouchers to pay fares to drivers.</u></p> <p><u>File within two weeks of securing contract and before implementing contract rate.</u></p>
<u>Special Rate</u>	<p><u>Discounted rates filed with the Department Director, applicable to senior citizens and persons with disabilities, that are calculated as a percentage or fraction of the taximeter rate or a fixed dollar amount per trip.</u></p> <p><u>File at annual taxicab association license application (due December 31 each year). May be changed only once per year.</u></p>
<u>Application Dispatch System</u>	<p><u>Rates and fares, not required to be filed with the Department Director, that are displayed via the internet on mobile interfaces such as smartphone applications. See Rule R-6.310.270.F, 270.N, 270.O; R-6.310.530.A.3; R-6.310.530.B.1; R-6.310.530.C.1 <i>Application Dispatch Systems</i>.</u></p>

4. The use of coupons or discounts to establish lower rates for taxicabs is prohibited, unless using an application dispatch system.

5. No written contract may include a provision requiring the exclusive use of the transportation services of the contracting taxicab association either directly or indirectly.

For-Hire Vehicle Rates and For-Hire Vehicle Zone Fares

1. Non-application dispatch system rates (or changes to rates) are not effective unless and until (1) filed with the Department Director and (2) available for review in a rate book provided by the for-hire vehicle company and located within the for-hire vehicle.

~~2. All rate changes shall be filed with the Director.~~

~~3.2.~~ For-hire drivers may not ask, demand or collect any rate other than the filed rate. Investigations or audits shall be based upon rates filed with the Department Director. For-hire drivers may accept tips.

4.3. Rate information shall be displayed in a rate book that is readily accessible to the passenger and is easy for the passenger to understand. The rate book may be in paper or electronic format (e.g., tablet in back seat area).

5.4. The rate book shall be in the for-hire vehicle and accessible to the passenger at all times.

6.5. Hourly or zone rates may vary by time of day only. Variable rates shall be clearly marked and distinct from standard rates.

6. For-hire vehicles must charge for service based on one of the following methods:

<u>For-Hire Vehicle Rates and For-Hire Vehicle Zone Fares</u>	<u>Definitions and Filing Requirements</u>
<u>Flat Rate by Address</u>	<u>Flat charge by address filed with the Department Director by December 31 each year. Rate from one specific address to another (e.g., rate from Colman Dock (ferry terminal) to Seattle-Tacoma International Airport). Rates are available to the customer through a rate book in the vehicle.</u>
<u>Flat Rate by Zone</u>	<p><u>Flat charge by zone filed with the Department Director by December 31 each year. Zone boundaries will be the same as for ZIP code zones and include all ZIP codes in the city of Seattle and a rate for a trip within the same ZIP code zone.</u></p> <p><u>Flat rate may vary by time of day. If adjusted during the year, new rate must be filed with the Department Director upon effective date of change. Rates are available to customer through the rate book in the vehicle.</u></p> <p><u>The rate for the trip shall be based on the variable rate effective at the time the trip began. Rates are available to customer through the rate book in the vehicle and must be easily discernable from standard rates by zone.</u></p>
<u>Contract Rate</u>	<u>Rates established pursuant to written contracts between for-hire vehicle companies and businesses or non-profit organizations whereby passengers use vouchers to pay fares to drivers. Contract rates filed with the Department Director within two weeks of securing a new or updating an existing contract.</u>
<u>Hourly Rate</u>	<p><u>Hourly rate filed with the Department Director by December 31 of each year. Minimum increment of ½ hour. Hourly rate may vary by time of day. Rates are available to customer through a rate book in the vehicle.</u></p> <p><u>The rate for the trip shall be based on the variable rate effective at the time the trip began. Rates are available to customer through the rate book in the vehicle and must be easily discernable from standard hourly rates.</u></p>

<u>For-Hire Vehicle Rates and For-Hire Vehicle Zone Fares</u>	<u>Definitions and Filing Requirements</u>
<u>Special Rate</u>	<u>Discounted rates filed with the Department Director by December 31 of each year, applicable to senior citizens and persons with disabilities, that are calculated as a fixed amount per trip.</u>
<u>Application Dispatch System</u>	<u>Not required to be filed. See Rule R-6.310.270.F, 270.N, 270.O; R-6.310.530.A.3; R-6.310.530.B.1; R-6.310.530.C.1 <i>Application Dispatch Systems</i>.</u>

7. The use of coupons or discounts to establish lower rates for for-hire vehicles is prohibited, unless using an application dispatch system.
8. No written contract may include a provision requiring the exclusive use of the transportation services of the contracting for-hire vehicle company either directly or indirectly.

Additional Charges to Transport Persons with Disabilities Prohibited

1. Unless part of a contract rate, operators of taxicabs, TNC vehicles and for-hire vehicles are prohibited from establishing additional charges for the transport of persons with disabilities.

PROPOSED



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Approved: <hr/> Division Director <hr/> Business Unit Officer <hr/> Calvin W. Goings, Department Director	<hr/> Date <hr/> Date <hr/> Date	

PROPOSED

City of Seattle Taxicab, Transportation Network Company Vehicle and For-Hire Vehicle Rules

Rule FOR-HIRE TRANSPORTATION-03-2019

Taximeters

(SMC 6.310.320.K and 7.04)

This Rule provides guidance for the testing and approval of taximeters. A taximeter is defined by the Seattle Municipal Code (SMC) as “any instrument or device by which the charge for hire of a passenger carrying vehicle is measured or calculated either for the distance traveled by such vehicle or for waiting time, or for both, and upon which such calculated charges shall be indicated by means of figures.”

For purposes of this Rule, a taximeter meeting the definition in SMC is assumed to meter a trip using either an on-board diagnostic (OBD) connection or a global positioning system (GPS) connection or some combination of the two.

In addition to the testing and approval process, all references to taximeters in SMC Chapter 6.310 shall apply with equal force regardless of taximeter type, including but not limited to those using an OBD connection or a GPS connection.

1. Each taxicab shall pass a taximeter test at least once per year. Additional tests shall be required if the taximeter security seal is broken, the taxicab owner is replacing the vehicle, or as the Director of the Department of Finance and Administrative Services (FAS) or his or her designee (the Department Director) requires in order to confirm that the taximeter is functioning properly (e.g., is accurate or can produce an audit trail). The Department Director reserves the right to change the frequency of testing at any time.
2. Taximeter tests for OBD connections shall be performed following procedures contained in the most recent version of Handbook 44 Specifications, Tolerances, and Other Technical Requirements for Weighing and Measuring Devices, as amended, published by the National Institute for Standards and Technology (NIST).

Taximeter tests for GPS connections and OBD/GPS combination connections shall be performed based on a checklist developed by the Department Director. The checklist will cover meter drop, mileage, wait time, additional charges, displays, receipt issuance and audit trail/event logger and any other factors the Department Director deems necessary to determine the taximeter’s accuracy.

Before January 1, 2021, all taximeters with a GPS connection or OBD/GPS combination connection placed in service must meet one of the two following conditions:

- Have a certificate of conformance or approval proving compliance with the National Type Evaluation Program (NTEP) or the California Type Evaluation Program (CTEP). At the Department Director’s discretion, approval from another regulatory agency such as the Department of For-Hire Vehicles in Washington, DC, or the New York City Taxi and Limousine Commission or approval from a testing program similar to NTEP or CTEP may substitute for NTEP or CTEP approval; or
- Have approval of the Department Director based on an evaluation checklist used in conjunction with King County. This checklist will cover the taximeter’s accuracy, technical attributes and security, fare transparency and receipting functions.

All taximeters, regardless of type, placed in service after ~~July 5~~January 1, 1997~~2021~~, must have a Certificate of Conformance issued by the National Conference on Weights and Measures (NCWM) proving compliance with the National Type Evaluation Program (NTEP).

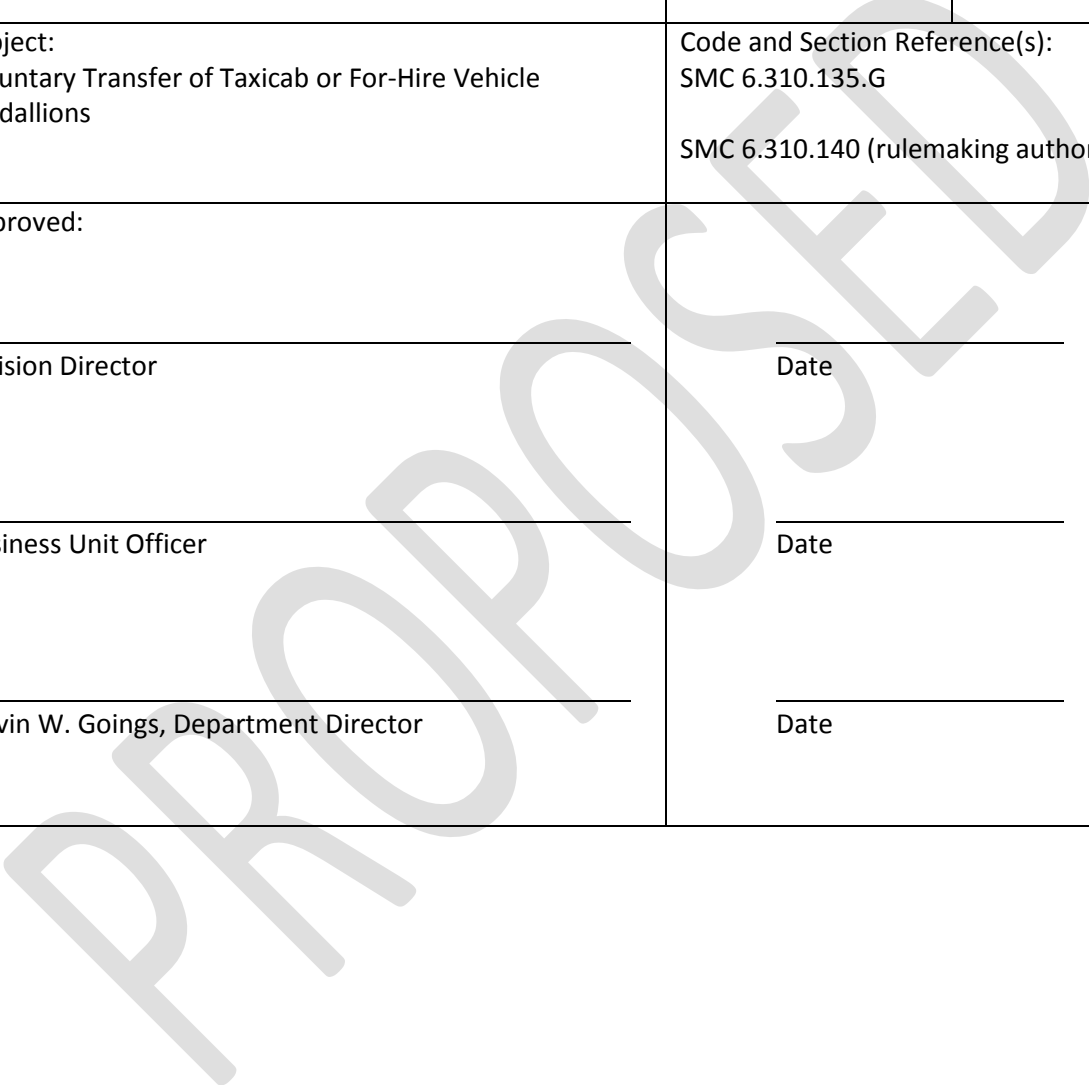
3. No taximeter test will be performed on a vehicle during a change of vehicle until the annual vehicle safety inspection ~~is completed with no violations~~has been passed (please see Director's Rule on vehicle safety inspections).
4. All taximeter tests will be scheduled by appointment only. If the taxicab is late for an appointment scheduled by the Department Director, the appointment will be cancelled, a \$50 monetary penalty will be assessed against the vehicle owner, and 2 penalty points will be assessed against the taxicab association.
5. ~~For the purpose of this rule, a~~The Department Director will consider a taximeter (OBD connection) ~~will to not be considered to~~ be "functioning properly" unless it has receipt paper and automatically prints a receipt at the end of each trip. The Department Director will consider a taximeter (GPS connection and OBD/GPS combination connections) to not be "functioning properly" if it cannot issue either a paper receipt or an electronic receipt by email or text message.

~~The printed~~Any receipt, regardless of its medium or delivery method, must include all the following information: taxicab name and number, date, start and end time of trip, distance traveled, fare, additional charges (~~extras, surcharges~~e.g., additional passenger charge, tolls or fuel surcharge), total fare, and taxicab passenger complaint hotline telephone number.

6. ~~Beginning July 1, 2009, taxicabs that undergo taximeter tests in connection with a change of vehicle or a scheduled annual inspection shall meet the additional requirements in this rule. All taxicabs shall meet the requirements in this rule not later than June 30, 2010.~~ Taximeters (OBD connection) shall be modified to meet the following requirements: (1) ~~the taximeter shall~~ be disabled when there is no receipt paper, (2) ~~the taximeter shall~~ automatically print a receipt at the end of each trip, (3) ~~the taximeter have~~ statistical functions ~~shall be~~ protected by a password issued by the Department Director to each taximeter technician, and (4) ~~the taximeter printed receipt shall contain the print receipts displaying the taxicab passenger complaint~~ hotline telephone number (206) 296-TAXI where taxicab passengers can provide feedback on their experience.
7. Taximeters (GPS connection and OBD/GPS combination connections) shall be modified to meet the following requirements: (1) be disabled when there is no receipt paper and the system has lost the capability to issue an electronic receipt via email or text message, (2) automatically print or electronically transmit a receipt at the end of each trip, (3) have security features to protect trip and customer payment data, (4) activate the top light when in use and (5) print or electronically transmit receipts displaying the hotline telephone number (206) 296-TAXI where taxicab passengers can provide feedback on their experience.



Department: City of Seattle Department of Finance and Administrative Services	Rule No: FOR-HIRE TRANSPORTATION- 04-2019	Supersedes: Replaces Clerk File 319313 (CPU-02- 2015)
	Publication: 8/22/2019	Effective: X/X/2019
Subject: Voluntary Transfer of Taxicab or For-Hire Vehicle Medallions	Code and Section Reference(s): SMC 6.310.135.G SMC 6.310.140 (rulemaking authority)	
Approved:		
_____	_____	
Division Director	Date	
_____	_____	
Business Unit Officer	Date	
_____	_____	
Calvin W. Goings, Department Director	Date	



City of Seattle Taxicab, Transportation Network Company Vehicle and For-Hire Vehicle Rules

**Rule CPU-02-2015FOR-HIRE TRANSPORTATION-04-2019
 Voluntary Transfer of Taxicab and For-Hire Vehicle Medallions
 (SMC 6.310.135.G)**

The following rule provides guidance for the voluntary transfer of a taxicab medallion or ~~and a~~ for-hire vehicle medallions as required by Seattle Municipal Code (SMC). The endorsement of a transportation network company (TNC) vehicle is not transferrable.

1. Taxicab and for-hire vehicle medallions may be sold or voluntarily transferred pursuant to the procedure outlined by this ~~rule~~Rule. Assigning (leasing) of medallions is covered by a separate rule per SMC 6.310.135.H.

Transfer Steps	Description (SMC or Rule)
<p><u>BEFORE INITIATING THE TRANSFER PROCESS</u></p>	<p><u>The Director of the Department of Finance and Administrative Services (FAS) or his or her designee (the Department Director) shall only accept the <i>Voluntary Transfer of Taxicab or For-Hire Vehicle Medallion</i> form (transfer form) after the medallion holder (seller) and buyer have completed the following steps:</u></p> <ol style="list-style-type: none"> <u>1. The buyer (or medallion lessee) possesses a vehicle to be placed into service;</u> <u>2. The vehicle has passed a vehicle safety (VSID) inspection within the last 180 calendar days;</u> <u>3. The buyer has purchased insurance for the vehicle and has sent insurance documentation to vehicleinsurance@seattle.gov;</u> <u>4. The buyer and seller possess copies of any paperwork (e.g., vehicle registration, medallion lease agreement, etc.) needed to prove they have satisfied these requirements;</u> <u>5. If an alleged lien exists against the medallion(s), the seller must either provide proof that the alleged lien has been paid or submit written approval of the transfer from the lienholder. Alternatively, the buyer can accept the transfer subject to the alleged lien and</u> <u>6. The seller is prepared to surrender the taxicab license plate(s) to the City at the time of submitting the transfer form.</u>
<p><u>STEP 1</u></p>	<p><u>A. All outstanding Wheelchair Accessible Services surcharges (prorated), fines and penalties against the current medallion holder and all for-hire drivers of the taxicab or for-hire vehicle must be paid or satisfied and all pending administrative matters must be resolved.¹</u></p> <p><u>B. The Department Director shall not complete a medallion transfer if any of the following conditions exist:</u></p> <ol style="list-style-type: none"> <u>1. The medallion is not valid for the current license year or there is a pending administrative matter, such as an outstanding violation or the denial, suspension or revocation of the medallion.</u> <u>2. There are unexpired driver lease and/or medallion lease agreements.</u>

¹ Please see SMC 6.310.135.G, .340.C and .605.C and Director’s Rule CPU-11-2016.

Transfer Steps	Description (SMC or Rule)
	<p><u>3. The original taxicab license or medallion was issued after December 31, 2007, and less than three years have elapsed since issuance.²</u></p> <p><u>4. The buyer does not meet all licensing requirements.³</u></p> <p><u>C. Each medallion holder (seller) and prospective medallion holder (buyer) must complete the Director approved transfer form provided by the Department Director, Voluntary Transfer of Taxicab or For-Hire Vehicle Medallion (form), and sign it before a Notary. Although multiple persons may have an ownership interest in a medallion, there is only one medallion holder per medallion (e.g., an LLC with 3 members). <u>Incomplete transfer forms shall not be accepted.</u></u></p> <p><u>D. Each seller and each buyer must be physically present and provide photographic identification on the day the transfer form, accompanying documentation and taxicab license plate, if applicable, are submitted to the Department Director. FAS staff shall review the state issued driver’s license and City/King County for-hire driver’s license, if applicable, of each buyer and each seller to confirm that the names and license numbers match the information listed on the transfer form. The Department Director may require notarization of the transfer form in exceptional cases (e.g., the seller is out of the state or country).</u></p> <p><u>An online transfer shall require the seller and buyer to access their accounts in Accela and each confirm identity through a self-certification process.</u></p> <p><u>E. Within 2 business days of receipt of the completed transfer form, the medallion number and transfer date shall be published at http://www.seattle.gov/business-regulations/taxis-for-hires-and-tncs/medallions. This webpage shall include instructions on how interested parties can receive automated updates when medallions are added to the list.</u></p> <p><u>A-F. In this the transfer form, the seller shall disclose any and all alleged liens and security interests recorded against any and all the medallions being transferred; and the buyer shall acknowledge the existence of identified liens or security interests. At the time the transfer form is filed, the Department Director shall <u>search Department records for any lienholder records on file. The transfer form shall state whether the Department Director identified any alleged lien through this search.</u></u></p> <p><u>For any alleged lien disclosed by the seller and identified by the Department Director, the seller must either provide proof that the alleged lien has been paid or submit written approval from the lienholder(s). Payment and approval documentation must include the name and contact information for any lienholder. Alternatively, the buyer can accept the transfer subject to alleged</u></p>

² Please see SMC 6.310.340.A.

³ Please see SMC 6.310.300.

Transfer Steps	Description (SMC or Rule)
	<p><u>lien. If none of these three conditions is met, the Department Director shall consider the transfer to be incomplete not accept it.</u></p> <p><u>If an alleged lien is disclosed to the Department Director during the 10 business days following receipt of the completed transfer form, the Department Director shall notify the seller and buyer. The transfer shall proceed unless the parties mutually agree in writing to terminate the transfer.</u></p> <p><u>G. The Department Director shall process and finalize a medallion transfer no sooner than 10 business days from receipt of the completed transfer form. Unless terminated, the transfer shall be finalized on the 11th business day (or the next business day if the 11th business day falls on a weekend or City holiday).</u></p> <p><u>H. The City shall issue to the buyer a temporary license to operate the taxicab or for-hire vehicle for the 10 business days before the City finalizes the transfer process. The license shall expire and become null and void when the transfer is final or terminated.</u></p> <p>The City, its officials, officers, employees, and agents (the City) assumes no liability for any and all claims, loss or damages related to the transfer of a medallion.</p> <p>The buyer is responsible for determining whether a medallion is encumbered by an <u>alleged</u> lien prior to transfer. The City is operating in its regulatory capacity and assumes no fiduciary relationship, duty or role in any act or omission under this rule.</p> <p>The notarized form must be submitted to the Director within five (5) calendar days of signing. All prospective buyers must be physically present and provide valid photographic identification when the form is filed with the Director (e.g., all members of the LLC).</p>
STEP 2	<p><u>A. On the 11th day following receipt of the transfer form (or the next business day if the 11th day falls on the a weekend or City holiday), if the form <i>Voluntary Transfer of Taxicab or For Hire Vehicle Medallion</i> is found to be complete and correct the City shall issue (print) the new medallion certificate for the buyer. If <u>the buyer is not physically present to receive the printed certificate on that day, the City will mail a copy to the buyer’s mailing address as recorded. The temporary (vehicle) license issued to the buyer shall become null and void. the prospective medallion holder has sixty (60) calendar days to complete the licensing requirements under SMC 6.310.300 or the medallion shall be considered abandoned and void (SMC 6.310.360.C)</u></u></p> <p><u>B. The medallion transfer shall be final when a new medallion certificate has been issued, which demonstrates that the interest of the medallion has transferred.</u></p>

Transfer Steps	Description (SMC or Rule)
	<u>Dual Seattle and King County taxicab or for-hire vehicle medallions must be transferred together⁴ and abandoned medallions shall be revoked and disposed of by involuntary transfer.⁵</u>

2. Taxicab and for-hire vehicle medallions are intangible property and may be used as collateral to secure loans; however, the medallion holder is solely responsible for satisfying all liens for debts.
3. In creating this rule, the City does not conclude that a medallion has a particular present or future value or any value.
4. ~~The Director may amend this rule at any time pursuant to SMC 3.02.030.~~

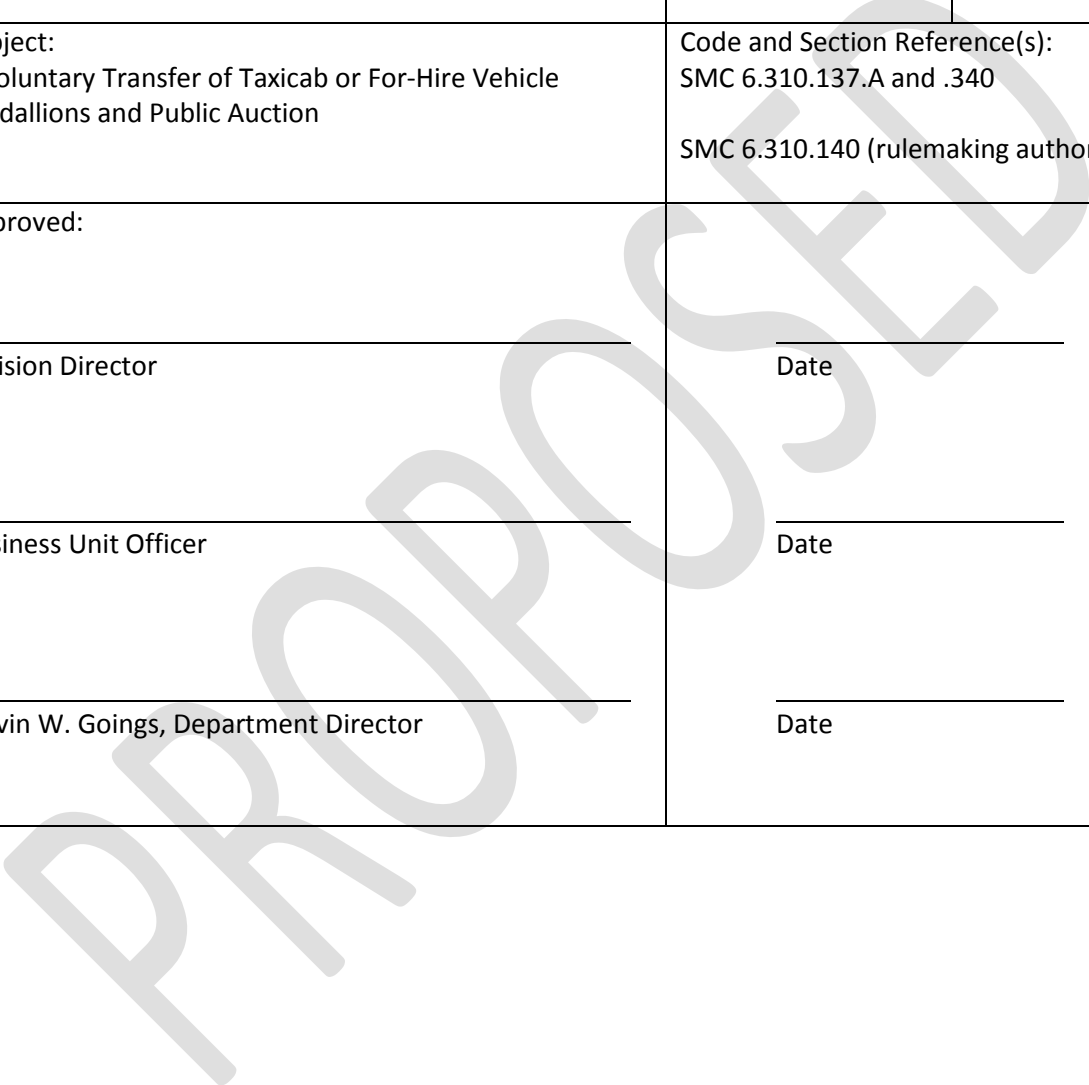
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⁴ Please see SMC 6.310.340.F and KCC 6.64.710.B.

⁵ Please see SMC 6.310.360 and KCC 6.64.650.C.



Department: City of Seattle Department of Finance and Administrative Services	Rule No: FOR-HIRE TRANSPORTATION- 05-2019	Supersedes: New
	Publication: 8/22/2019	Effective: X/X/2019
Subject: Involuntary Transfer of Taxicab or For-Hire Vehicle Medallions and Public Auction	Code and Section Reference(s): SMC 6.310.137.A and .340 SMC 6.310.140 (rulemaking authority)	
Approved:		
_____	_____	
Division Director	Date	
_____	_____	
Business Unit Officer	Date	
_____	_____	
Calvin W. Goings, Department Director	Date	



City of Seattle Taxicab, Transportation Network Company Vehicle and For-Hire Vehicle Rules

Rule FOR-HIRE TRANSPORTATION-04-2019

Involuntary Transfer of Taxicab or For-Hire Vehicle Medallions and Public Auction (SMC 6.310.137.A)

The following rule provides guidance for the auctioning of an involuntarily transferred taxicab or for-hire medallion as required by the Seattle Municipal Code (SMC).

1. The interest of a medallion owner may be suspended or revoked for any reason enumerated in SMC Chapter 6.310 for the suspension or revocation of a taxicab or for-hire vehicle license.
2. Upon a final order of revocation and where all appellate proceedings, if any, have been concluded, the Director of the Department of Finance and Administrative Services (FAS) or his or her designee (the Department Director) will coordinate the sale of the medallion at public auction by an auctioneer licensed by the state of Washington and holding an active contract with the City of Seattle.
3. The medallion will be sold at a live auction unless a live auction proves impractical or would cause an unnecessary delay. In such cases, the Department Director reserves the right to sell the medallion via an online auction by a licensed auctioneer holding an active contract with the City.
4. The Department Director will publicize the auction date, time, location and other pertinent information via FAS' website and through other communications channels used by the for-hire transportation industry.

The revoked licensee will disclose all unexpired medallion lease agreements to the Department Director. Any such agreement will be honored by the new medallion holder unless the revoked licensee has previously terminated it.

The Department Director will run a search for liens recorded against the revoked medallion on the Washington State Uniform Commercial Code's (UCC) web site (<https://fortress.wa.gov/dol/ucc/>).

Within 2 business days of the revoked licensee providing lienholder information or the Department Director locating a recorded lien through UCC, the medallion to be auctioned will be published, by medallion number, at <http://www.seattle.gov/business-regulations/taxis-for-hires-and-tncs/medallions>. The Department Director will put the medallion up for auction no sooner than 10 business days from receipt of the lien information.

5. The Department Director will establish a minimum bid (reserve) price for the medallion using any available data on previous medallion transfers. In establishing a minimum bid price, the City does not conclude that a medallion has a particular present or future value.
6. The medallion will be sold to the highest and best bidder, who will pay the amount bid by a cashier's check within seven business days from the date and time of sale.

The Department Director will verify whether the highest and best bidder meets all obligations of a medallion holder as outlined in SMC Chapter 6.310, including the ability to complete the medallion

transfer process and place a medallioned vehicle into service within the timeframe established SMC 6.310.360.C.

Should the highest and best bidder not meet those obligations, then the Department Director will select the next highest and best bidder and will repeat that process until finding a successful bidder or exhausting the list of bidders from the auction, whichever comes first. If no highest and best bidder is identified in the first auction, then the Department Director will re-auction the medallion later. For an unsuccessful auction, the City will pay the expenses of holding the auction.

7. The proceeds from the sale of such medallions, after deducting the expenses of the sale and all costs incurred by the City including, but not limited to, attorney's fees and any outstanding penalties and/or fees against the medallion, will be paid, first, to the lienholder or lienholders in the order of date of filing and the balance, if any, will be paid to the person whose interest in the medallion has been revoked, or to the City when the person cannot be located.

To complete the transfer process, the new medallion holder will file a completed medallion application from with the Department Director and pay applicable licensing fees. The Department Director will communicate to the new medallion holder the status of any unexpired lease agreements still active on the medallion.

8. A dual medallion (i.e., a combined City medallion and King County medallion) must be transferred together per SMC 6.310.340.F. If the medallion to be auctioned is dual, FAS will confer with King County to confirm that the City may conduct the auction of the King County medallion on behalf of King County. If King County concurs with that plan, then the City will complete the steps outlined in this Rule. If King County does not concur, the King County medallion will be deemed abandoned and void (please see King County Code 6.64.710.B).

In addition, the transferred medallion must be used for the same purpose it was used for at the time of auction. For example, an auctioned wheelchair accessible taxicab (WAT) medallion cannot be used as a non-WAT medallion after the transfer.