

# Urban Forestry Commission / Urban Forest Interdepartmental Team Joint Meeting

October 12, 2011  
Camp Long, 1:00 p.m. – 4:30 p.m.

**Department:** Finance and Administrative Services (FAS)

**Urban forestry Role:**

Facilitate the maintenance of trees on FAS owned and/or managed property. FAS utilizes the expertise, and capacity, in other City departments (e.g., Seattle Department of Transportation or Parks and Recreations Department) or contracted licensed arborists to maintain or address any tree issues on FAS owned and/or managed property.

**Urban forestry vision:**

To help meet City-wide goals and policies pertaining to urban forestry and landscaping (e.g., Green Factor) while ensuring the safety of tenants and property via proper tree planting, maintenance, and pruning.

**Organization:**

FAS does not have dedicated urban forestry staff. Management of urban forests on FAS owned/managed property is accomplished through Property Managers, Project Managers, and the Resource Conservation Advisor.

**Priorities:**

Maintain trees to ensure their health and therefore the safety of tenants and property.

**Regulatory role:**

Uphold/comply with City regulations.

**Budget/funding sources:**

FAS does not have dedicated or line-items specifically for funding tree planting, maintenance, and pruning. General funding of trees management is provided through three sources: Property Management and Facilities Maintenance (Facility Service Subfund) for planting and maintaining healthy trees and the Fire Levy Program to plan new trees at new fire stations where applicable. Here is the breakout of grounds maintenance/landscaping services in the Facilities Service Subfund:

A3322 Property Management

- \$119,600 budgeted; \$243,227 expended or encumbered YTD for external landscaping services
- \$33,239 budgeted; \$29,060 expended YTD for landscaping services performed by other departments (I forget if either Parks or SCL performs landscaping at the Seattle Animal Shelter for us and then bills us for their services)

A3323 Facilities Maintenance

- \$56,800 budgeted; \$7,014 expended YTD. This is for landscaping at AWC – the previous property manager (Mary Laski) budgeted funds in this location; they've remained here since the group at the location can better manage the contract.