

DRAFT Seattle Urban Forestry 2011 Work Plan v.2**2011 Priority Actions:**

1. Tree Protection Ordinance
2. Advising on City Decisions that Impact the 30% Canopy Goal
3. Internal Engagement of City Departments on Canopy Goals
4. Improving Transparency of Process / Operations of UFC

Benchmark*	Topic Area / Action	UFC Committee or Lead Responsible	Department Involved	Start Date	UFC Agenda Date	Key Outcome / Deliverable	Vote / Support
	Legislation / Protection						
1	Clarify process for SUFC input to TPO						
	<ul style="list-style-type: none"> • Meet with City Council rep., UF IDT and DPD (outside of UFC) to define process and timetable for taking UFC input on TPO 	Matt / Sandra	City Council rep., UF IDT, DPD	January	1.5.2011	Transparency of Process	2.2.2011
	<ul style="list-style-type: none"> • Post schedule and process on website 	Matt / Sandra	DPD	January	1.5.2011	Schedule	2.2.2011
2	Identify goals and tools for strong Tree Regulations						
	<ul style="list-style-type: none"> • Prepare a position paper on the merits of a tree permit system 	Jeff R / Peg	UF IDT, DPD	January	1.5.2011	Position Paper	3.2.2011
	<ul style="list-style-type: none"> • Develop position paper on Ecosystem Metrics for tree protection regulations, and trend tracking over time 	John S / John F	UF IDT, City arborists	January	4.2.2011	Position Paper	5.6.2011
	<ul style="list-style-type: none"> • Develop a position paper on Professional Standards 	John H	City arborists, UF, IDT	January	2.2.2011	Position Paper	5.6.2011
	<ul style="list-style-type: none"> • Develop a position paper on Tree Standards 		UF, DPD, City arborists	January	3.2.2011	Position Paper	5.6.2011
	<ul style="list-style-type: none"> • Develop a position paper on Development Standards 	Peg / Jeff	UF, DPD	January	3.2.2011	Position Paper	5.6.2011
	<ul style="list-style-type: none"> • Develop a position paper on Mitigation Standards 	Peg / Jeff	UF, DPD	January	4.2.2011	Position Paper	5.6.2011
3 - 4	Support Passage of a strong TPO						

	<ul style="list-style-type: none"> Identify opportunities to provide Council and Mayor input on broad participation of the development of the TPO and its effectiveness in meeting the 30% canopy goal 	Nancy / Matt	DPD	May	6.1.2011	Memo / Presentation	8.3.2011
5	Support Implementation of TPO						
	<ul style="list-style-type: none"> Develop recommendations for tracking on-the-ground effectiveness of a strong TPO 		UF IDT, DPD, City arborists	July	8.3.2011	Position Paper	9.21.2011
	<ul style="list-style-type: none"> Develop recommendations for revising Director's rules or CAMs to be consistent with a strong TPO 		UF IDT, DPD	August	9.21.2011	Position Paper	11.2.2011
	Programs / Evaluation						
1	Clarify Process for reporting						
	<ul style="list-style-type: none"> Solicit / discuss Departmental metrics and provide annual review criteria and process 			Sept	10.5.2011	Memo / process	11.2.2011
	Comprehensiveness / Effectiveness						
1	<u>Explore Opportunities to Further Align Departments</u>						
	<ul style="list-style-type: none"> Review / discuss IDT process and research other models for City Departmental coordination and effectiveness 			June	7.20.2011	Position paper	10.19.2011
2	Create Sustainable and Realistic Urban Forest Budget						
	<ul style="list-style-type: none"> hold information meetings on urban forest budget and needs 			May	6.15.2011	Summary Memo	8.17.2011
	<ul style="list-style-type: none"> Develop position paper on urban forest budget needs 			July	8.17.2011	Position Paper	10.5.2011
	Engagement / Outreach						
3	Conduct Internal Engagement						
	<ul style="list-style-type: none"> Develop annual calendar for invited speakers, guests and topics 	Matt/Sandra		January	1.19.2011	Calendar	2.2.2011
	<ul style="list-style-type: none"> Engage Department Directors; invite a City Director to every other meeting to build relationships 		DPD	January	2.16.2011	List/Dates of UFC Visitors	3.5.2011
	<ul style="list-style-type: none"> Develop thoughtful questions (survey) and present UFC ideas to help structure a forward-thinking conversation 	?	?	?	?	Big Ideas / Qs	?
	<ul style="list-style-type: none"> Review outreach efforts and create strategy 	Nancy		June	7.6.2011	Memo	9.7.2011

1-2,4	Elevate Trees as Infrastructure / Outreach						
	<ul style="list-style-type: none"> To evolve from conversations that come from No. 3 (establish regular conversations with SPU / OSE) 		TBD		7.6.2011	TBD	9.7.2011
5	Annual Report		DPD	October	11.16.2011	Annual Report	12.21.2011
	Process / Operational						
1	SUFC Feedback Loop						
	<ul style="list-style-type: none"> Develop explicit expectations about a feedback loop so UFC knows how input will be used. 		UF IDT, DPD	January	2.2.2011	Supporting UFC Materials	4.6.2011
2	Elevate SUFC Priorities						
	<ul style="list-style-type: none"> Create a cover sheet using criteria for decision-making that would be completed in advance by any entity wishing to present to SUFC 		DPD	January	1.19.2011	Supporting UFC Materials	2:16.2011
3	Align UMFP and SUFC work plan						
	<ul style="list-style-type: none"> Discuss and ensure UMFP workplan and UFC workplan are aligned 			January	1.19.2011		2.16.2011
	* Review 2011 and create 2012 workplan				11.16.2011	Annual workplan	12.21.2011

*Benchmarks identified on Pages 4-5 of the Approved 11.3.2011 SUFC Work Plan by Pyramid Communications