

2016 Operating Board Work Plan - DRAFT	Updated 2.23.16																BACKGROUND * Section numbers may vary per contract	BOARD Role/Responsibility/ Timing	
	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			2017						
	Jan 7th	Feb 4th	Mar 3rd	Apr 7th	May 5th	Jun 2nd	Jul 7th	Aug 4th	Sep 1st	Oct 6th	Nov 3rd	Dec 1st	1Q	2Q	3Q	4Q			
<b>► Finance</b>																			
Annual Accounting Retail Service Connections (Seattle & Wholesale customers)- Facility Charges			■											■				Informational	Information only
Annual True-up - Procedures and Report					■		■								■	■		Contractual Requirement Section IV.I*	Approve procedures and True up Report
2015 Financial Quarterly Updates				■				■			■			■	■	■		Not a contractual requirement	Information only
<b>► Capital Facilities Planning</b>																			
Water Line of Business Work Plan			■																
6-year CIP Plan				■	■	■										■		Section VI.D* 6-year SPU's capital improvement plan	Review and comment - OB 60 days to comment, SPU 90 days to respond (SCC votes on 6/yr CIP Plan-Nov)
Chester Morse Pump Plant Project										■								Project briefing/update	Informational
Dam Safety		■																Program briefing/update	Informational
Tolt Ring Gate Project		■																Project briefing/update	Informational
Broodstock Collection Weir				■														Project briefing/update	Informational
Landsburg and Cedar Falls Facilities Upgrades						■												Project briefing/update	Informational
2015-16 System Seismic Study											■							Project briefing/update	Informational
Cathodic Protection								?										Project briefing/update	Informational
Tolt Stabilization Project							■											Project briefing/update	Informational
<b>► Water System Transmission and Metering</b>																			
Meter Testing Program							■											Program briefing/update	Informational
<b>► Water Quality and Treatment</b>																			
Lake Young Algae Bloom Updates				■	■	■												Yearly updates only on the algae blooms - no presentation unless warranted	Information only
Water Quality Regulatory or Informational Updates (2016 if applicable)																		New DOH or DOE regulatory or informational updates	Information only
Water Quality and Distribution System Best Management Practices			■																
Water Quality / DOH discussions																			
<b>► Water Resources and Fisheries Management</b>																			
Reservoir Refill, Supply Demand, Instream Flows		■		■	■	■									■		■	Status Report	Information only
<b>► Conservation</b>																			
Water Conservation Programs											■							Program Updates	Review and Comment
2019-2024 WUE Goal Begin Discussions												■						Review of WUE Goals	Discussion
<b>► Emergency Preparedness</b>																			
Emergency Coordination				■														Emergency preparedness activities	Information/Discussion/ Technical Forum
<b>► Water System Planning</b>																			
Water Supply Forum - Resiliency Project												■						Project Information	Information only
Water Shortage Contingency Plan Update									■										Review and Comment
Water Demand Forecast Update												?							Review
<b>► Operating Board Business</b>																			
Work Plan Review			■										■	■			■	OB's yearly work plan	Develop/Adopts
Relationship between Seattle City Council and OB					■													Process called out in various Sections of the Contracts	Clarify timing of the role/relationship between OB and SCC
<b>► Wholesale Annual Survey</b>																			
2016 Annual Survey Results													■				■	Survey results	Informational only
<b>► Other / Tour</b>																			
Tour - ?																		Various Tours for OB	
<b>National and Local Conferences</b>																			
PNWS AWWA Winter Meeting																			
AWWA Utility Management Conf (Feb 24-27) San Diego, CA		■																	
WASWD Spring Conference (Apr 14-15) Yakima, WA				■															
PNWS AWWA Annual Section Conf (May 4-6) Boise, ID					■														
AWWA Annual National Conf (Jun 20-22) Chicago, IL						■													
WASWD Fall Conference (Sep 21-23) Spokane, WA									■										
AWWA Water Infrastructure Conference (Oct 30 - Nov 2) Phoenix, AZ										■									
AWRA National Conference (Nov 14- 17) Orlando, FL											■								

