**DRAFT Minutes**

**Seattle Water Supply System Operating Board**

**December 3, 2015**

**2:00 to 4:00**

**Mercer Island Council Chambers**

**9611 SE 36th Street**

**Mercer Island, WA 98040**

**Phone: (206) 236-5300**

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| --- | --- | --- | --- | --- |
| **Board Members** | **Board Alternates** | **Utility Representatives** | **SPU Attendees** | **Other Attendees** |
| Rick Scott - ChairRon Speer Alex ChenRon LittleSteve Moye - AltLynne Danielson - Alt | Joan Kersnar | Jason KintnerBryan KoehmstedtTerry OlsonShane YoungMargaret WigginsKaren SteebSean Vance | Kelly ORourkeRich GustavBill HeubachJoan KersnarMichele Koehler | Walt CanterGary ClineCharlotte HainesDarcey PetersonJim RickLarry SchoonmakerJohn ThompsonJerry ThorntonLarry WestSteve DeemDebbie Rannfeldt |

* **Welcome and Introductions**
* **Minutes/Agenda**

 The November 5, 2015 minutes were **approved 5-0.**

 The December 3, 2015 agenda was **accepted as written by 6-0.**

* **Old Business**
* **Water Supply Update/WSCP Update**

Alex Chen, SPU’s Water Planning and Program Division Director gave a power point presentation on the current water supply conditions, the possibility for a 75% of normal snowpack for this coming season, and the impacts of the November 2015 storms. The presentation included a look back on the drought and what occurred over this past year including an outlook into 2016. Alex also shared that Seattle Public Utilities along with Tacoma and Everett deactivated their WSCP’s effective 11.23.15. Some discussion followed.

* **2015 Drought Debrief**

Kelly O’Rourke, Resource Conservation Program Supervisor, kicked off the discussion on the drought debrief by going over the questions that were asked on the handout sent prior to the meeting. Comments included the following:

* Messaging worked well, a few water quality issues and a few complaints
* Advisory to Voluntary was confusing for customers, consider using the word monitoring in the future instead of Advisory.
* It was hard to motivate customers at the Advisory level
* Protect revenues as much as you can
* The information material sent out to customers was great!
* Information sharing with Wholesale customers was greatly appreciated
* Pleased all three Cities worked together during drought
* Thank you for the ads on the fish runs and conserving water
* Consider using something like the amber alert systems with WSDOT in the future
* One District called their Parks Department however, they were unable to reduce usage due to new plantings
* Some customers want to know where they are in comparison to other customers in other Districts
* One District commented they plan to update their WSCP next year

* **Instream Flows and Fish Runs 2015**

Michele Koehler, Aquatics Resources Manager gave a power point presentation on the challenges this year to meet instream flows and fish runs during the drought. SPU worked closely with the IFC, State, Federal and Tribal Agency’s along with the Tolt Advisory Group. These groups were kept apprised and were consulted prior to decisions being made to go to minimum critical flows in the Cedar River. The move to drop to critical flows was successfully delayed until the week of October 22, 2015, which meant most of the critical fish runs were completed. Some discussion followed.

* **Draft Post-Earthquake Performance Goals – Seismic Study**

Bill Heubach, SPU Project Engineer gave a power point presentation on earthquake performance goals for our region. After reviewing other earthquake scenarios in the world it was determined that the performance of our water system with a M6.5 or M7.5 Seattle Fault Earthquake would likely be similar to the Kobe and Christchurch earthquakes.

The seismic study will define water availability and water service restoration time after an earthquake and will include an effort to:

* + Establish acceptable water system post-earthquake performance
	+ Define seismic program objectives
	+ Provide others with expected system performance so they know what to expect and prepare for

A final review of performance goals are slated to be completed by November 2016. Some discussion followed.

* **Operating Board Business**

 Terri Gregg, Wholesale Contracts Manager gave a quick over view of the Draft 2016 Work Plan and gave a reminder that the 7th Independent member is up for re-election in 2016. The OB has been asked to move their meetings from Mercer Island Council Chambers to another site. The Mercer Island Community Center is available for use at no cost to the OB thanks to the City of Mercer Island and Jason Kintner. The OB was asked to make a motion to move to the new location. The Board so moved and approved the move to the Mercer Island Community Center 5-0. The Board also approved the cancellation of the January 7th OB meeting 5-0.

* **Executive Summaries and Other Business**
* **Future Meetings**
* **January 7, 2016 - canceled**
* **February 4, 2016**
* **For the Good of the Order**
* **Public Comment Period**

No comments provided

* **Material Presented at Meeting**
	+ Operating Board Water Supply Update – December 3, 2015
	+ Instream Flows and Fish Runs 2015
	+ Post-Earthquake Water System Performance Goals

**Board Meeting Adjourned @ 4:05 PM**

**Approved by:**

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 **Seattle Water Supply System Operating Board**