**DRAFT Amended Minutes**

**Seattle Water Supply System Operating Board**

**March 5, 2015**

**2:00-4:00**

**Mercer Island Council Chambers**

**9611 SE 36th Street**

**Mercer Island, WA 98040**

**Phone: (206) 236-5300**

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| --- | --- | --- | --- | --- |
| **Board Members** | **Board Alternates** | **Utility Representatives** | **SPU Attendees** | **Other Attendees** |
| Ron Sheadel- Chair  Rick Scott- Vice Chair  Alex Chen  Ray Hoffman  Byron Murgatroyd  Ron Speer  Ron Little | Steve Moye  Matt Everett | Abdoul Gafour  Ken Howe  Terry Olson  Mark Parsons  Diane Pottinger  Margaret Wiggins  Terry Smith  Mike Harris  Dick Swaab  Steve Leniszewski | Terri Gregg | Walt Canter  Charlotte Haines  Jim Rick  Steve Plaff  Karen Steeb  John Thompson  Jerry Thornton  Larry West  Larry Schoonmaker  Paige Igoe |

* **Welcome and Introductions**
* **Minutes/Agenda**

The February 5, 2015 minutes were **approved as written by 6-0.**

The March 5, 2015 agenda was **accepted as written by 6-0.**

* **Old Business**
* **Operating Board Policy Governance Session**

The Board members reviewed, discussed and voted on the following items:

* + - * + A revised draft of the OB agenda which reflects the Board’s role and responsibilities regarding topics brought before the Board. **The Board moved and approved the revised agenda 6-0.**
* A revised 2015 draft work plan that reflects more detailed information on the topics and required tasks that will be performed by the Board throughout the year.
  + **After some discussion, Board member Byron Murgatroyd requested more time to review the work plan. Board agreed by a vote of 6-0 and asked that the work plan comments be given to Terri Gregg by March 20th and the topic be brought back to the April 2, 2015 meeting.**
* A request for clarification of the contract language and by-laws regarding the role of the alternate member to the Board.
  + **After some discussion over the difference in language between Exhibit IV and the Bylaws, Board member Byron Murgatroyd requested a legal opinion from Seattle’s Attorney.**

* A request was made for SPU to submit a document clarifying the Purpose, Scope of work, Membership of the Conservation Technical Forum (CTF) and the Water Quality Technical Forum (WQTF).
  + **After reviewing the documents, Ron Speer, Board member made a motion for the Board to approve both documents as written with an addition that the WQTF update the Board as needed on a yearly basis. Alex Chen, Board member seconded the motion and the Board approved both documents by a vote of 6-0.**
* A request was made for SPU to come back to the OB with a scope of work on the Capital Facilities Plan. The additional work requested included highlighting substantially changed and new projects along with the restructuring of the headings on the 6-year CFP report so that they can be compared to the City’s Capital Improvement Program project descriptions.
* **After reviewing the document submitted to the Board and after some discussion over the additional work, Ray Hoffman, OB member moved to approve the 2 additional days’ worth of work, Ron Speer seconded the motion and the Board approved the work 6-0.**
* **New Business**
* **Water Supply Update**

Alex Chen, SPU’s Water Planning and Program Management Division Director and OB member (in for Paul Faulds) shared a power point presentation on the current water supply outlook for the Tolt and Cedar River Watersheds and strategies in place to manage the water supply.

* **The current water supply and outlook is good despite the exceptionally low snowpack in the Cedar and South Fork Tolt watersheds. Rainfall has been at or above normal in our watersheds this winter. SPU is transitioning from the flood management period (November – February) to the reservoir refill period (March – June) with reservoirs fuller than normal for this time of the year. SPU plans to continue the current strategy of maintaining reservoir water levels higher than normal while meeting multiple objectives (i.e., municipal water supply, flood management, hydropower and protecting salmon redds); this operational approach is consistent with SPU’s normal goal of refilling our reservoirs towards the end of the spring.**

**Some questions and comments were made; members and utility representatives were pleased with the news.**

* **EPA 2015 Needs Assessment**

Paige Igoe, PE, and King County Regional Engineer for DOH gave a power point presentation on the 2015 EPA Drinking Water Infrastructure and Needs Survey and Assessment process.  At the conclusion of the presentation Ms. Igoe, stated that DOH staff will be working with SPU and several wholesale customers to complete this survey by November of this year. A few clarification questions followed.

* + **No questions followed.**
* **Executive Summaries and Other Business**
  + - Water consumption from Watersheds vs. Rate Study – Information only
    - Facility Charge Revenues and Retail Connection Totals (year-end totals) – Board Action: Review only (Contractual requirement-Section IV.E.8.d.ii.\* is to provide the Table on page 1 to each Utility directly, and Section IV.E.8.b\* is to provide the Table spanning 7-8 to each Utility directly)
* **Future Meetings**
* March 5, 2015
* April 2, 2015
* **For the Good of the Order**

**Ron Speer, OB member moved to recommend “that any new work that is requested to be performed by SPU be first brought before the OB for a decision by the Board”. Rick Scott, OB member seconded the motion and the Board approved the motion by a 5-1 decision. Small Category OB member Byron Murgatroyd voted against the motion.**

* **Public Comment Period**

No comments provided

* **Material Presented at Meeting**
  + **Water Supply Update – power point presentation**
  + **An Introduction to the 2015 Needs Assessment and Survey – power point presentation**

**Board Meeting Adjourned @ 3:50 PM**

**Approved by:**

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