



APPLICATION / CHECKLIST
CONSTRUCTION

POST PERMIT
SUBMITTAL

Type of submittal (Check one): ☐ Blanket Permit ☐ Revision ☐ Sprinkler ☐ Shop Drawing

For Shop Drawing, please specify type: _____

For Revisions, please describe briefly: _____

Parent Permit #: _____ Child Permit #: _____

Project Address: _____

Tenant Name: _____ Floor #: _____

Contact Name: _____ Contact Phone: _____

Contact Company Name: _____

Mailing Address: _____

City: _____ Zip Code: _____

Email: _____

PLEASE COMPLETE THE SECTIONS BELOW IF APPLYING FOR A REVISION

Note: Changes of Use may not be included as a revision

Did the project have an associated Master Use Permit? Yes ☐ No ☐

If yes, the Project #: _____

Did the project go through Design Review (DR), Administrative DR or Streamlined DR? Yes ☐ No ☐

Did the project need to obtain a Landmark or Historic Board Certificate of approval? Yes ☐ No ☐

Has the primary applicant or financially responsible party changed since the original permit was issued? Yes ☐ No ☐

If yes, please attach an updated Statement of Financial Responsibility form.

This permit revision includes the following changes:

LAND USE/ZONING

- | | | |
|---|------------------------------|-----------------------------|
| A Change in the building footprint? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| An increase in the building height? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| A decrease in floor to ceiling height at the street level floors? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| A decrease in the depth of any street level commercial space? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Changes to projections such as bays, decks, etc? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Changes to approved façade materials? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Changes to landscaping? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Changes to any feature counted in Green Factor compliance? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Changes to the number, size, or configuration of parking spaces? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Changes to the location or width of vehicular access? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Changes to street level façade transparency? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

DRAINAGE

- | | | |
|--|------------------------------|-----------------------------|
| Changes the drainage plan? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Change in how storm water is managed on site? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Change so that an existing building will be demolished to the foundations? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Increase in the amount of impervious surface? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

ENERGY/MECHANICAL

- | | | |
|-------------------------------------|------------------------------|-----------------------------|
| Change in the building envelope? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Change in the mechanical equipment? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

ENVIRONMENTALLY CRITICAL AREA (ECA)

- | | | |
|---|------------------------------|-----------------------------|
| Do the revisions occur in an ECA or its buffer? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|---|------------------------------|-----------------------------|

GEO SOILS

- | | | |
|--|------------------------------|-----------------------------|
| Change to retaining wall locations, height, or type? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Change to the foundation location, type, or depth? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Change to the temporary excavation/shoring plan? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

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I, \_\_\_\_\_, am the primary applicant or financially responsible party for this development permit. I declare that the scope of design changes indicated above are accurate and represent the full scope of proposed changes related to **all applicable Land Use and Construction regulations**. I understand that misrepresentation of the scope of design changes that results in non-compliance with **any Land Use or Construction Regulation**, Design Review approved features/materials or elements, or conditions of a Land Use decision, may result in SDCI requiring removal and replacement of such elements or features in order to bring the development back into compliance with the original permit approvals, conditions or requirements.

\_\_\_\_\_  
Printed Name of Applicant/Financial Responsible Party

\_\_\_\_\_  
Signature of Applicant/Financial Responsible Party

\_\_\_\_\_  
Date