Code Issue:

When does DPD require a licensed design professional’s seal and signature on plans for non-structural alterations and repairs having a value less than $30,000?

Policy:

In most cases, DPD does not require a professional’s seal and signature for this type of project. However, if there are significant code issues, it is appropriate to have a seal and signature on the plans. Examples of significant code issues include:

- Projects that trigger the substantial alteration provisions of the code.
- Projects affecting the separation of mixed occupancies.
- A change of occupancy to Group A, E, or H. (This does not include an update from previous code designations).
- Alterations affecting overall means of egress for a building.

When a professional is hired in order to have the basic code requirements addressed, the plans should have a seal and signature.

If you have questions about whether this code solution applies to your project:

- If you have submitted a permit application, contact the Building Code plan reviewer assigned to your application
- If you have not submitted an application, contact DPD Building Code Technical Support at 206-684-4630 or in person at the Applicant Services Center. Visit the Applicant Services Center website for more information about hours and location http://www.seattle.gov/dpd/Permits/Process_Overview/Location_Hours/default.asp