

Seattle Board of Park Commissioners
Meeting Minutes
September 8, 2016

Web site: <http://www.seattle.gov/parks/parkboard/>
(Includes agendas and minutes from 2001-present)

Also, view Seattle Channel tapes of meetings, June 12, 2008-most current, at
<http://www.seattlechannel.org/videos/watchVideos.asp?program=Parks>

Board of Park Commissioners

Present:

Andréa Akita

Marty Bluewater

Tom Byers, Chair

Dennis Cook

Marlon Herrera

Evan Hundley

William Lowe

Kelly McCaffrey

Barbara Wright, Vice Chair

Excused:

Seattle Parks and Recreation Staff

Jesús Aguirre, Superintendent

Rachel Acosta, Park Board Coordinator

The meeting is held at Seattle Park Headquarters, 100 Dexter Avenue North.
Commissioner Byers calls the meeting to order at 6:30pm.

He introduces two new members to the Board of Park Commissioners, the first night of a full complement. Andréa Akita has a remarkable career in housing and human services and community development. She is experienced in city government as a manager in human services; degrees in urban planning and public administration. The Board is excited to tap her body of experience. Marlon Herrera is our new Get Engaged Commissioner who is pursuing Masters Degrees in both public administration and urban planning while interning at Seattle Public Utilities, in his spare time, working on infrastructure projects.

The Board introduces themselves to the public.

Commissioner Byers asks for approval of the Agenda as written. Commissioner Wright moves, Commissioner Bluewater seconds and the Agenda is approved.

Oral Requests and Communication from the Audience

John Pehrson – He is collaborating with community groups and Seattle Parks and Recreation staff to create a corridor from Elliot Bay to South Lake Union. It connects 3 or 4 neighborhoods and 4 of parks. This same group developed the Bell Street Park. The steering committee has stakeholder representatives from the neighborhoods, corporate sponsors and city representatives. Berger has been selected to design the park. He welcomes the Commissioners to come to the meeting and will return later to brief the Board on more details.

Carol Veldrikke – She thanks SPR and Susan Golub on the strategic Community Center Plan. She is grateful for the extra hours proposed by the Mayor for Magnuson Community Center. The housing developed at Magnuson created permanent subsidized housing at Magnuson and there are 250 kids here. She is looking forward to work with the Park District to make sure the schedule fits the needs of community.

Sharon LeVine – \$6million budget for Smith Cove Park – she was shocked to find out this week, after all of the public and community meetings, SPR says they don't have money for anything besides athletic fields and bathrooms. Architects fee is approximately \$775,000 and takes a large percentage of budget for the planning and development of the park. Magnolia Manor dog park is already being reduced in size, she thought this would be made up in Smith Cove Park.

Superintendent's Report

Presented by Superintendent Aguirre, Seattle Parks and Recreation

Julia Lee Park Donation – The family of Julia Lee has offered to donate Julia Lee Park; they will work with the family to ensure the Park is consistent with the family's wishes. The park will honor the sister city relationship with Perugia, Italy.

Park District – Seattle Channel is airing three programs on Park District - educating the public on what it does. First episode is 5:30pm Friday, September 9.

Urban Park Partnerships – interim community development – many events throughout the summer.

Play areas being renovated – Webster Park and Gilman Playground will be closed for 4 months to improving access.

Lincoln Park play area is underway; the new playground will be accessible for all ages and abilities.

Matrix Consulting performed a ground maintenance audit – The results were overall pretty favorable. SPR staff will bring it to the Board when they create their response.

New website launched; smoother operation and more clear. Park district side provides more data.

Working closely with Seattle Public School about the Joint Use Agreement for sharing facilities and park space. When updating the new Joint Use Agreement, SPR wants to be thoughtful and deliberate about how the new bell times will affect communities.

Associated Recreation Council (ARC) and SPR's after school team have put together a program at Schmitz Park for the community who need this programming.

Presentation: Get Moving and Recreation for All

Jeron provides oversight to a Park District priority with Lakema Bell. He has been in this position for 5 months. He came from citywide youth, but grew up in SPR community centers. These programs are funded through the Park District Initiative: Programs for People.

Recreation for All is a fund sources for community organizations to apply for innovative and cultural relevant programs to under-serviced or marginalized communities. They provide programing or enrichment services.

Get Moving focuses on health disparities that exist in communities of color. 12% of this population of Seattle does not move at all. During this process, Jeron and Lakema were open to learning what the needs are and how to cover gaps in services.

The initiative has a 3-prong approach – 1. grant fund support – 2. major citywide events – Big Day of Play – that promotes active and healthy play. – 3. Health and fitness for SPR staff – align with personal and professional development

One of the goals is to have access to direct services and leave nobody behind. Make sure the program is culturally relevant.

During this work, they have placed a strong emphasis on Inclusive Outreach and Public Engagement. The attendance at workshops, the application pool, and activities reflect the communities they serve.

They are suggesting a 2-year funding cycle instead of 1-year because it is hard to create data in 1-year and create sustainability. Many people do not have the initial startup capital but are vital to support communities.

How does one perform the outreach? Technical assistant workshops, coffee meet and greets – intentional about identifying community hubs and going to them.

They contracted with individuals from the community to advocate with individuals in their communities.

What's the process to apply for grants? Most of the applicants were suggested through community center staff.

Timeline: Request for Proposals done by December and grants funded and given to people at the beginning of January.

Gauging success? Outcomes – they will be tracking the number of participants they serve and how many hours of recreation. They will also consider the distance from the communities to see if there are gaps in who has access to community centers.

How many programs were turned down? 35 applications came in for Get Moving; 15 of those were referred to Recreation For All. There may have been some programs that did not fit into one of these so they assisted those groups to look at other grant programs to increase capacity to serve more youth. They are being creative to try and help as many groups as possible.

How did you deal with language barriers? The applications and information pamphlets were translated into 9 priority languages. SPR hired community engagement ambassadors to represent their communities and speak their language.

The commissioners agree the 2-year funding is important to see those results. Larger approach to look citywide – support and sustain a lot of the organizations that exist. They wonder how to build capacity within them and/or partner with them to streamline their work.

Has participation been as expected? Yes, many have exceeded the expectations. He showcased the partners in play at Beer Sheva Park. Seattle Police League – the police are volunteering to coach the flag football program throughout the summer at Genesee Park and Rainier Beach.

SPR staff have been creative about these priorities. 2-year cycle helps the programs get on their feet.

Budget for this initiative is \$470,000 for Recreation For All, which includes personnel and grants. Get Moving receives \$360,000.

Presentation: Community Center Strategic Plan

Presented by Superintendent Aguirre, Seattle Parks and Recreation

Briefing Paper

MEMORANDUM

Date: September 2, 2016
To: Board of Park Commissioners
From: Susan Golub, Manager, Policy and Performance Unit
Subject: Community Center Strategic Plan

Requested Board Action

Seattle Parks and Recreation recently completed the Community Center Strategic Plan. (The Plan is available here: <http://www.seattle.gov/parks/projects/ccstrategicplan/>) SPR is not asking the Board for a yes/no recommendation on the Plan; rather we are asking the Board for comments and insights based on the Board's long-time interest and participation in developing the Plan. As of Friday, September 2, we have not finalized the public comment process for the Plan. More information will be provided soon which will inform the timing for the Board's discussion.

Project Background

Seattle Parks and Recreation operates 26 community centers with a total budget of \$12.9 million. The overarching goals for community centers, as established in the Parks Legacy Plan are:

- Ensure community centers are the focal points in our neighborhoods and serve as places where people can connect, foster relationships, build community, enhance their health and well-being by offering programs, activities, and events to Seattle's changing population.
- Ensure community centers are physically and emotionally safe and welcoming places for individual enrichment and community growth.

The Community Center Strategic Plan accomplishes these goals through proposals to reduce costs, increase access and embrace partnerships.

The initial impetus to prepare a Community Center Strategic Plan arose when the City Council moved \$1.3 million in Park District community center operating funds into the community center capital redevelopment initiative, with the stipulation that the Council would be willing to consider returning the funds to operations after development of a strategic plan. The Council also passed two statements of legislative intent (SLIs) that are responded to in the Community Center Strategic Plan:

Lake City (2014)

Request for a report outlining the next steps for improvements at the Lake City community center, including a schedule for implementing the preferred option.

Capitol Hill (2015)

Requests that the Community Center Strategic Plan examine the needs of the Capitol Hill neighborhood and how the Miller Community Center could help meet the recreation and social needs of this community. Also requests for information for all 26 centers around demographics, needs, and identification of service gaps and identification of barriers to centers providing equitable access and opportunity.

Key Recommendations

Racial and social equity underpin community center operations: centers are the equalizers in our City, giving *all* people a place to play, learn, connect, engage in healthy activities, meet and celebrate with their neighbors. The Plan addresses equity through the following proposals, summarized in Attachment A.

1. Meet community needs by increasing staffing and hours of operations: Hours and staffing are increased in centers where the neighborhood has fewer resources to pay for programming, where residents have fewer recreational options and where centers need more hours to adequately serve their communities.
 - a) Add staff capacity at 9 centers: Alki, Belltown, Bitter Lake, Delridge, Green Lake, Jefferson, Laurelhurst, Rainier Beach, Rainier.
 - Improves participant/staff ratios, including conversion of some part-time staff to full-time to support the development of new programming, and pursuit of community partnerships
 - b) Extend operating hours at 6 centers to provide more community access: International District/Chinatown, Magnuson, Miller, South Park, Van Asselt, Yesler (See Attachment B)
2. Test new ideas through innovations and pilot projects:
 - a) Nine to ten recreational programs each quarter will be free at five centers to increase equity and access to recreation opportunities.
 - The centers are Bitter Lake, Garfield, Rainier Beach, South Park, and Van Asselt.
 - b) Partnerships will expand operating hours at some centers and will provide increased programming. This model will be started at Queen Anne and Ballard, centers with high-demand, high community resources, and a high number of non-public hours, and will leverage private/community resources to fund expanded hours.
 - c) SPR will explore opportunities for the contract management of the Green Lake Community Center's operations and programming to a non-profit organization. This organization would be expected to raise private donations to improve and upgrade the facility, addressing extensive facility needs that would be very difficult to cover with public funding. In exchange for this capital investment, our partner would gain the opportunity to operate the center according to guidelines established by SPR in adherence to our Mission and role as a public agency serving the Seattle community.
 - d) The concept of program hubs will be explored, with the goal of identifying centers as having a specific programming focus, such as seniors, teens or adult enrichment.
3. Make needed system-wide improvements focused on increased effectiveness, equity, and community engagement and responsiveness: The comprehensive review of community center operations identified the following proposed changes:

- e) Eliminate drop-in fees. Currently people pay a \$3.00 drop-in fee for activities like playing basketball or using the toddler gym or fitness center.
- f) Simplify scholarship applications processes.
- g) Design a performance system to create metrics, collect data, and evaluate strategies to determine what works and what doesn't.
- h) Implement changes regarding the Associated Recreation Council (ARC), SPR's key recreation partner, including changes to advisory councils and advisory council budgeting. A key recommendation is to pool surplus Advisory Council funds. Currently surplus funds stay with the individual Advisory Councils resulting in inequities between centers.
- i) Fund professional development for staff.

Facility Needs:

Initiative 1.2 (Community Center Rehabilitation and Development) of the Park District's financial plan includes approximately \$4.3 million annually during years 2 – 6 of the first six years of the Park District cycle. This includes the \$1.3 million moved from Initiative 3.1 (Restore Community Center Operations). SPR is proposing restoring the \$1.3 million back to operations to fund the recommendations listed above, leaving approximately \$3 million a year for facility improvements (about \$16 million total during the first 6-year cycle).

SPR identified eight community centers that had not received capital funding from the previous two park levies and conducted architectural and engineering studies for these centers. Based on these studies, two centers, Green Lake and Lake City, need replacement rather than redevelopment, at an estimated cost of \$42 million. Additionally, the cost to fully renovate the other six centers is \$21 million, resulting in a total current need of \$63 million.

As this need far outstrips the funding available, SPR is focusing on the most pressing major maintenance needs at six centers, as well as on emerging facility needs to support programming innovations.

Exhibit 1: Major Maintenance and Facility Need Estimates

Center	Cost
Hiawatha CC	\$1.2M
Jefferson CC	\$1.2M
Loyal Heights CC	\$3.7M
Magnolia CC	\$2.8M
Queen Anne CC	\$1.6M
South Park CC	\$1.4M
Planning	\$100-\$200k
Emerging Needs*	\$3.5M
Total Available	\$16M

* Emerging Needs are driven by programming needs, including innovations and pilot projects.

Long Term Planning

SPR will undertake a comprehensive long-term planning process in 2017-2018 for the entire Parks and Recreation system. This system-level plan will consider how SPR can best use all of its assets, including community centers, pools, parks, and trails to serve the Seattle community. This plan will build on the work of the Legacy Plan, with additional public input, and will include evaluation of the community center innovations and pilot projects started in this Strategic Plan.

As part of this effort, SPR will undertake a more extensive assessment of capital needs for all centers following a comprehensive programming study, to be initiated in 2017. The programming recommendations will be the driver for future facility improvements. The outcome will be a comprehensive 20- to 30-year program master plan that will inform all capital and programmatic investments system-wide. As part of this effort, SPR will establish a funding strategy to best meet system-wide operations and facility needs, including significant capital needs that have been identified in our community centers and other open-space and recreational facilities. This will inform the next round of funding through the Park District, considering options such as bond financing to best address our significant needs.

SPR will also invest some capital dollars in facility assessment and planning so it can begin the pending system-wide planning process with an understanding of facility needs.

Public Involvement Process

Capturing public input on the Community Center Strategic Plan has come through a variety of avenues:

- 1) mini summit community meeting in June 2015
- 2) teen focus group in July 2015
- 3) outreach survey,
- 4) the Superintendent's listening tour,
- 5) a staff group analysis for the Racial Equity Toolkit, and
- 6) the Park Board's two-year involvement.

The Board played a significant role in the development of the Strategic Plan, receiving briefings and providing input on June 26, 2014, February 12, 2015, October 8, 2015, and March 10, 2016. The Board's retreat in August 2014 focused on community centers.

Additional opportunities for the public to comment on the Plan are being developed and will be announced soon.

Additional Information

susan.golub@seattle.gov

<http://www.seattle.gov/parks/projects/ccstrategicplan/>

Attachment A. Summary of Operating Recommendations by Community Center

Center	Increase d Staffing	Increase d Hours	Equity & Access Pilot	Expanded Partnershi ps
Alki	✓			✓
Ballard	✓			✓
Belltown*	✓			✓
Bitter Lake	✓		✓	
Delridge	✓			
Garfield			✓	
Green Lake	✓			✓
International District	✓	✓		
Jefferson	✓			
Laurelhurst	✓			✓
Magnuson	✓	✓		
Miller	✓	✓		
Queen Anne				✓
Rainier	✓			
Rainier Beach	✓		✓	
South Park	✓	✓	✓	
Van Asselt	✓	✓	✓	
Yesler	✓	✓		

Note: Under Expanded Partnerships, this table shows only financial and operating partnerships. Many community centers will have expanded programming partnerships. All centers will benefit from other system-wide improvements, including eliminating drop-in fees and professional development for staff.

*The current lease at Belltown expires at the end of 2018. SPR is exploring options for the Belltown community.

Attachment B. Operating Hours Recommendation: Current and Proposed Hours

Center	Current Hours	Proposed Change	Additional Hours/ Week
--------	---------------	-----------------	---------------------------

International District/ Chinatown	Monday, Friday: 11am-9pm Tuesday: 3-6pm Wednesday: 12-9pm Thursday: 11am-2pm Sat-Sun: closed	Monday-Friday 10am-8pm	20
Magnuson	Monday-Friday: 9am-2pm Saturday-Sunday: closed	Monday-Friday 9am-9pm	35
Miller	Monday, Wednesday, Friday: 4-9pm Tuesday, Thursday: 9:30am- 2:30pm Saturday-Sunday: closed	Monday-Friday 1-9pm	15
South Park	Monday-Thursday: 12-8pm Friday: 12-7pm Saturday: 9am-3pm Sunday: closed	Monday-Friday 10am-9pm	18
Van Asselt	Monday-Friday: 3-8pm Saturday-Sunday: closed	Monday-Friday 12-8pm Saturday, 9am-3pm	20
Yesler	Monday-Thursday: 1-9pm Friday: 1-7pm Saturday: 10am-5pm Sunday: closed	Monday-Friday 10am-9pm	17

Presentation

The Mayor released this as part of the proposed budget to City Council, which will be a significant shift to current community center operations.

Plan purpose

- Institute immediate changes to better meet residents' needs and promote social equity
- Test new ideas through innovations and pilots
- Address Lake City and Capitol Hill SLIs
- Bridge to SPR long-term planning in 2017 to reflect changing needs of population
-

Park District funding to restore community center operations. City Council took \$1.3million and moved it to the capital budget and tasked SPR to put together a community center plan.

They also requested Statements of Legislative Intent (SLIs) on the following neighborhoods:

Lake City (2014) Request for a report outlining the next steps for improvements at the Lake City community center, including a schedule for implementing the preferred option.

Capitol Hill (2015) Requests that the Community Center Strategic Plan examine the needs of the Capitol Hill neighborhood and how the Miller Community Center could help meet the recreation and social needs of this community. Also requests information for all 26 centers around demographics, needs, and identification of service gaps and identification of barriers to centers providing equitable access and opportunity.

Mission. Seattle Parks and Recreation provides welcoming and safe opportunities to play, learn, contemplate and build community, and promotes responsible stewardship of the land.

Mayor Murray's priorities. Include ensuring our city is affordable and safe, with a connected, cohesive, and healthy community. Driven by our Mission and Mayor Murray's priorities to focus on health and cohesive communities.

Fundamental goals meet the needs of individual communities and all of our residents; promote social equity so the neediest people are provided with access; and, make sure the community centers are safe, clean, and accessible.

SPR is a service organization and the front line staff deals with people every day and it is important to make sure they have the tools they need to perform their jobs.

Public involvement for the Community Center Plan included summits for teens, Park Board briefings; Superintendent's listening tour, and SPR staff feedback through the creation of Community Center Business Plans, retreats and the Race and Social Justice Initiative toolkit.

SPR staff also surveyed best practices in other cities.

Operation recommendations come in 3 categories:

1. Staffing and hours – much feedback that these were not enough
2. Innovations and pilot projects – different and exciting programs like Get Moving and Recreation For All
3. System-wide improvements – \$1.3million annual cost

Targeted in these innovations to see what works and build on that. Leverage these to pair with other existing operations and programs.

1. Staffing – added staff at 9 centers. SPR does not have resources for all of the needs, so it would be important to engage more closely and establish relationships and leverage those resources in community centers.

Extend operating hours at 6 centers – providing more community access; making sure to provide max opportunities and access to communities.

2. Innovations and pilot projects – internal focus on measuring what we're doing and whether it is working.

Expanding partnerships – leverage community organizations that can help SPR do what they do. Private funds to expand hours: Ballard & Queen Anne. Explore partnerships at Green Lake – more robust operating partnership to help the department renovate and run a facility.

Equity and access pilot – free programming at 5 centers – no barrier for entry in neighborhoods with less access to recreation and high scholarship use.

Hub pilot – significant populations near certain centers where there would be a hub for more focused activation and programming, ie. teen center, senior center, adult enrichment center. – based on demographics in community.

3. System-wide improvements –
 - Eliminate drop-in fees for all adults.
 - Simplify scholarship applications so it's easier for people to take advantage of scholarships. Adding staff for scholarships
 -

Associated Recreation Council recommendations – ARC is our key partner in recreation. They are working to create a shared funding system; this money would be accessible to all centers.

Advisory council studies – The University of Washington performed a study of advisory councils included several recommendations to cultivate strong leadership and community engagement, including: offer trainings and resources to councils; maximize council visibility; lower barriers to participation; identify future community leaders; and increase collaboration with other organizations. ARC will be implementing these recommendations across the system.

Operations summary – Ensure the department is meeting community needs through additional programming and hours, partnerships to bring the community to centers, and hubs with enhanced programming.

Promote equity through free drop-in, free programming at 5 centers, and expanded hours and staffing in lower-income neighborhoods

Facilities Recommendations – The Park District includes \$3million in capital improvements for community centers. The department has identified the 8 community centers to receive funding during this first 6-year cycle. SPR staff performed an analysis and came up with \$62million in need. Major maintenance came out to \$12million.

Lake City and Green Lake are beyond their useful life and need to be replaced. It is not feasible to keep investing in them.

Plan recommendations: As the department moves forward, SPR will strive to build and invest in facilities in a way that is driven by the needs of the community. Allocate some funding to assessment/planning. Invest in targeted upgrades to support projects and programming. Focus \$12.1million on the most urgent needs.

This community center strategic plan is a bridge to a broader department wide planning process that will build from the Parks Legacy Plan. Beginning in 2017, SPR staff will start to identify core services, prioritize services, and identify the need for new or expanded services. Facility improvements will follow from programming needs

Statement of Legislative Intent (SLI) responses – Lake City

Recommendation – Replace with a 22,000 square foot facility. There is no funding available but there is a growing need in that community. For now, SPR is creating a stronger connection between Lake City and Meadowbrook. SPR will improve ADA so that it's up to code on some level. Include the future of Lake City Community Center in system-wide programmatic plan

SLI response - Capitol Hill

Examine the needs of the Capitol Hill neighborhood and how the Miller CC could help meet the recreation and social needs of this community. Also provide recommendations for each community center, and identify and address barriers to equitable access and opportunity. The Plan includes information on neighborhood needs, demographics, and service gaps for all 26 centers.

Potential recommendations for Miller:

- Reach out to new partners
- Test new programming, including LGBTQ-specific

Schedule

- Mayor is proposing adoption of the Community Center Strategic Plan as part of his budget.
- Presenting to City Council Parks Committee on September 16

Mercedes Elizalde from Councilmember Juarez's office and Traci Ratzliff, from Council Central Staff are in the audience tonight.

Commissioner Byers clarifies that a Statement of Legislative Intent is what council does to provide direction to departments on budget issues. Much work and research has gone into this plan.

Explain what percentage of programs are paid for by ARC as opposed to SPR? 80% ARC to 20% SPR. Will they be following your lead in terms of priorities and programming? Their leadership was involved and this plan reflects much of their input. There were issues at the retreat between the partnerships but everyone has been working closely to agree on the policy.

Quality of programming from center to center varies, Commissioner Wright suggests peer training from one center to another. Help people raise their level of professionalism. Superintendent Aguirre responds, the plan carves off a small percentage of funding for career development and training.

Commissioner Lowe sat on the ARC board for 22 years and there is disconnect between ARC's function and SPR's function. He feels the resident voices should be advising them on the pulse of the neighborhood. People do not know each other because they do not visit community centers and neighborhoods – parks and recreation is for everyone.

There needs to be greater parity – north to south to east to west. Demographics and economics are different depending on the neighborhood and the balance has to come from ARC.

SPR will begin the implementation of the pilot programs in January and will know pretty quickly whether needs are being met.

What would the expectations be for a partner to run Green Lake Community Center? SPR looking for significant capital investment. Are there groups that have talked about helping with certain community centers? No, but it would be helpful to leverage resources.

Commissioner Cook is skeptical about the Hub model and feels it has been tried but interesting to see how it works this time. Programming based on community feedback is great because it will activate community centers.

\$62million need is just for the 8 community centers. Starting in June, SPR will start planning process based on needs and trends in terms of programming and begin to extrapolate and figure out what facilities and where.

Is this financially sustainable to offer free drop-in? The total revenue is \$170,000, Superintendent Aguirre feels we can figure out how to pay this moving forward.

Commissioner McCaffrey suggests optional fees – pay what one can afford.

Consider redevelopment to include things like low-income housing? Yes, assess existing conditions and partner with other organizations/companies. For example, focus on the Mayor’s focus on preschool and leveraging partnerships and creating space for that.

Much work has been done to rationalize the hours at community centers. The need for weekend hours – shouldn’t the community centers be open when kids are free and have time. Proposals for these schedules is based on conversations the department had with communities. Some community centers are not activated because they are not open the right hours or days. It will be important to work with the communities to open the centers when it is best.

Community Centers Plan Public Hearing at the Board of Park Commissioners October 27 meeting. The Mayor’s Boards/Commission event is the same evening so Rachel will try and find a venue closer to the event so the Commissioners can attend both. Superintendent Aguirre and the Board express appreciation for staff – led by Susan Golub and the recreation team. It’s been an exciting process.

Old/New Business

Tuesday, September 13, the Seattle Parks and Recreation Alliance will be having a luncheon hosted by the Woodland Park Zoo. Scott Kratz, from the 11th Street Bridge Project will discuss partnerships and how they connected housing, arts, economic development, and public health. It is an expansive project.

Superintendent Aguirre invites the Commissioners to attend the All Staff Conference at Magnuson on September 15.

There being no other business, Commissioner Wright moves the meeting adjourn; Commissioner Cook seconds, and the motion carries. The meeting adjourns at 8:10 pm.

APPROVED: _____ DATE _____
Tom Byers, Chair
Board of Park Commissioners