

Seattle Board of Parks and Recreation Commissioners
Seattle Park District Investment Prioritization – Subcommittee 2
5 to 6:15 pm, Thursday, April 14, 2022

Subcommittee 2 Members: Amy Brockhaus, Pasqual Contreras, Kelly McCaffrey
 Staff: Hazel Bhang-Barnett, David Takami
Meeting Location: WebEx (will be recorded)

<https://seattle.webex.com/seattle/j.php?MTID=m473303e19e06521b35b5bbb3ce2f6fb0>

Webinar number (access code): 2485 215 0623

Webinar password: OneSPR2 (6637772 from phones)

Panelist password: Subcom2 (7822662 from phones and video systems)

Agenda

The goal for our second subcommittee meeting is to

1. Build community to complete the charge.
2. Agree on the subcommittee’s approach in prioritizing and allocating.
3. Discuss and prioritize strategies and investment proposals.
4. Reach an initial consensus recommendation.

Homework for April 14:

1. Review the 4 strategies and 15 proposals against the Guiding Principles and prioritize.
2. Review responses to questions raised at our first meeting (see below).
3. Be prepared to share your initial prioritization.

Time	Item	Speaker	Action Item
5:00	Welcome Agenda Overview Housekeeping	Hazel & David	
15	Ice Breaker – <i>What are you most passionate about in the Seattle Parks & Recreation system?</i> <i>Or what do you care about the most in Seattle’s parks?</i>	Hazel Amy Kelly Pasqual	Team Building
50	Overall Approach to Prioritization <ul style="list-style-type: none"> ● Review the packet starting with the last proposal and working backwards. ● Allocate 10 mins of deliberation per Strategy. <ul style="list-style-type: none"> ● Prioritize proposals. ● Summarize for the next meeting when funds will be allocated. 	Pasqual All	Discussion, Deliberation
5	Assignments for Next Meeting on April 21: <ul style="list-style-type: none"> ● Review based on feedback received at the April 14th BPRC meeting. ● Be prepared to discuss and finalize \$ allocations and rationales. 	Hazel	Planning for next
6:15	Gratitude & Closing	Hazel & David	
75			

Next Meetings: Thursday, April 21, 5 to 6:30 pm
 Thursday, April 28, 5 to 6:00 pm (if necessary)

Homework for April 21 Meeting: Please prepare to discuss and finalize \$ allocations and rationales!

Subcommittee 2: Restoring Clean Safe & Welcoming Parks & Facilities

Strategy	Proposal Title	Proposal (Ongoing)	Proposed FTE Change	Amy	Kelly	Pasqual
Restoring Parks & Facilities	Vandalism Response	\$745,000	6			
	Park Beautification	\$415,000	3			
	Viewpoints Maintenance	\$415,000	3			
Restoring Parks & Facilities Total		\$1,575,000	12			
Increasing Access to Restrooms	Evening & Second Shift Maintenance	\$1,222,000	12			
	Comfort Station Shelterhouse Renovations (Capital)	\$1,450,000				
	Comfort Station Autolocking & Winterization	\$580,000	1			
Increasing Access to Restrooms Total		\$3,252,000	13			
Enhancing Life Safety & Regulatory Compliance	Aquatics Safety	\$625,000	1			
	Facility Maintenance Life Safety & Regulatory Compliance	\$1,150,000	6			
	Human Resources Safety Compliance & Training	\$335,000	2			
	Accessibility Barrier Removal (Capital)	\$2,080,000	1			
	Unreinforced Masonry (URM) Retrofits (Capital)	\$1,770,000				
Enhancing Life Safety & Regulatory Compliance Total		\$5,960,000	10			
Continuing to Fix it First	Pool Major Maintenance (Capital)	\$1,200,000				
	Magnuson Major Maintenance (Capital)	\$1,200,000				
	Play Area Renewal (Capital)	\$1,250,000				
	Racket Sport Maintenance & Expansion (Capital)	\$1,550,000				
	Continuing to Fix it First Total		\$5,200,000	0		
		\$15,987,000	35			

Highlighted proposals are NOT scalable per SMEs.

From Proposed \$16 mill to \$12 mill, it's a ~25% reduction.

From Proposed \$16 mill to \$7 mill, it's a ~56% reduction.

Subject Matter Experts (SMEs)

Restoring Clean Safe & Welcoming Parks & Facilities <i>Facilitator: Hazel</i>	Restoring Parks & Facilities	Vandalism Response (<i>renamed: IMW Emphasis Team</i>)	Carson
		Park Beautification	Joey
		Viewpoint Restoration	Joey
	Increasing Access to Restrooms	Evening & Second Shift Maintenance	Joey
		Comfort Station & Shelterhouse Renovations (<i>Capital</i>)	Kim
		Comfort Station Auto-Locking and Winterization	Carson
	Enhancing Life Safety & Regulatory Compliance	Aquatics Safety	Justin
		Facility Maintenance Life Safety & Regulatory Compliance (<i>includes pool ops proposal</i>)	Carson
		Human Resources Safety Compliance & Training	Carson
		Accessibility Barrier Removal (<i>Capital</i>)	Kim
		Unreinforced Masonry Retrofits (<i>Capital</i>)	Kim
	Continuing to Fix it First	Pool Major Maintenance (<i>Capital</i>)	Kim
		Magnuson Major Maintenance (<i>Capital</i>)	Kim
		Play Area Renewal (<i>Capital</i>)	Kim
Racket Sport Maintenance & Expansion (<i>Capital</i>)		Kim	

BPRC Prioritization Timeline

When	Who	What and Why
March 24	Full BPRC Meeting	Introduce the Subcommittee Membership and Engagement Process.
April 14	Second Subcommittee Meeting	Follow up with additional information, prioritize and allocate funds.
April 14	Full BPRC Meeting	Host the Community Check-in Conversation.
April 21	Third Subcommittee Meeting	Finalize prioritization and recommendation. Prepare a presentation to the Full BPRC.
April 28	Fourth Subcommittee Meeting	If needed
April 28	Full BPRC Meeting	Present Subcommittee recommendation.
By May 4	BPRC Chairs	Synthesize and file a preliminary BPRC recommendation.
May 12	Full BPRC Meeting	Hold a Public Hearing.
May 19	Full BPRC Meeting	Finalize and vote on BPRC recommendation to SPR Superintendent for consideration.

BPRC Subcommittee 2, Meeting #1

April 6, 2022, 5 to 6:30 p.m.

Notes

Meeting Location: Webex

Members: Amy Brockhaus, Pasqual Contreras, Kelly McCaffrey; **BPRC Co-Chair:** Jessica Farmer

SPR Staff: Hazel Bhang-Barnett, David Takami

Subject Matter Experts (SMEs): Carson Jones, Joey Furuto, Kim Baldwin, Justin Cutler

Next Meeting: Thursday, April 14, 5 to 6:15 p.m.

Homework for Next Meeting: Please review and prioritize each proposal against the Guiding Principles. Be prepared to discuss \$ allocations and rationales.

GENERAL NOTES

Ground Rules for subcommittee meetings and responsibilities (as generated by subcommittee members):

- Pasqual: try to make it to at least 3 of 4 meetings
- Kelly: Read meeting materials beforehand if possible

The subcommittee chose a spokesperson/chair: Pasqual Contreras

OTHER NOTES

Q (Kelly) Kelly requested Hazel send out one of the PowerPoint slides from the March 24th BPRC meeting she was referring to in the discussion about recommendation criteria. Hazel emailed out the information on April 7.

Q (Kelly) Are all projects in this group scalable?

A (Hazel): Most are, some are not. Please see the response in the Scalability Column as well as comments below.

Q&A and Notes from April 6th BPRC Subcommittee 2 – First Meeting:

Strategy	Proposals	Staff	Q&A Notes	Scalability? Y/N	Comments
Restoring Parks & Facilities	Vandalism Response <i>(renamed: IMW Emphasis Team)</i>	Carson	N/A	Y	This Investment Opportunity is scalable to a degree, less means less gets done. Since this opportunity funds 6 positions it would make sense to reduce funding in increments that equal positions.
	Park Beautification	Joey	<p>Q (Kelly): Is there an art component? Is this a Mayoral priority?</p> <p>A (Joey): While not a formal Mayoral declaration, SPR leadership has been directed that this is a priority to ensure that as city employees and downtown employees begin the process of returning to work, along with making the downtown corridor the economic engine of the city is restored to a standard that is aesthetically pleasing, inviting, welcoming, and safe. Rebooting the hanging basket program and making the entrance way 3 parks per maintenance district aesthetic pleasing will help address that priority.</p> <p>Q (Jessica): Arts in Parks program may be part of baseline funding.</p> <p>A (Amy): The Arts in Parks program is continuing as part of the baseline (current funding is ~\$400k)</p>	Y	You can scale back the 1 FTE General laborer to .67 FTE. This will cut back the number of hanging baskets by 1/3, or about to 52 hanging baskets, and we will probably only be able to do 2 parks project per district.
	Viewpoint Restoration	Joey	N/A	N	This proposal has already been scaled back from 6 FTEs to 3 FTEs which will support 5 of the 16 designated viewpoints. Further scaling of FTE means less viewpoints available.
Increasing Access to Restrooms	Evening & Second Shift Maintenance	Joey	<p>Q (Kelly): Does this work involve employees working after dark?</p> <p>A (Joey): Yes, that is the intent that this program works after dark/operation hours; however, the</p>	N	This proposal has already been scaled back from 16 FTE to 12 FTEs. With 12 FTEs, it can still make an impact on the work.

				anything less than that is a point of diminishing return.
	Comfort Station & Shelterhouse Renovations <i>(Capital)</i>	<p>Kim</p> <p>Q (Jessica): re: arson damage, what is the nature of extent of this damage?</p> <p>A (Kim): The nature of the damage varies depending upon the extent of the fire and the building materials. Many old structures have wooden framing and therefore sustain more damage. If the damage is great enough to impact the structural stability, then the repairs become more costly and need engineering. Fire often melts the partitions and destroys the electrical system. It peels paint and leaves a layer of soot. Many arsons become capital projects. I believe a related question was whether or not the Vandalism Response proposal could support repairs after arson. If the damage is minimal and within the capacity of IMWs (SPR staff) then they could support this work. If the extent of the repair becomes too great, needs engineering or permitting, then this team would not be able to support it.</p> <p>Q (Pasqual): Are you adding lighting or decorative tile; are materials sturdy and robust?</p> <p>A (Kim): All materials are more functional; they are durable, difficult to damage; add beauty where possible.</p>	Y	General Note on Scalability for capital proposals: Many of the proposals are scalable to a degree. This might be better stated as being scalable in logical increments. For instance, the play area list is long and we will update as many play areas as funds allow. For proposals that list fewer more costly items, this should be taken into consideration if scaling is being contemplated so there's enough funding available to complete a specific project.

	Comfort Station Auto-Locking and Winterization	Carson	N/A	Y	This Investment Opportunity is scalable to a degree, less funds equals less getting done each year. There is 1 position funded by this Initiative which is important to supporting the project and systems work necessary to sustain the auto locking infrastructure.
Enhancing Life Safety & Regulatory Compliance	Facility Maintenance Life Safety & Regulatory Compliance <i>(includes pool ops proposal)</i>	Carson	N/A	Y	This Investment Opportunity is scalable to a degree, less funds equals less getting done each year. There are 6 positions funded by this Initiative. It makes most sense to make reductions in funding in increments that equal positions.
	Aquatics Safety	Justin	N/A	N	Difficult to scale without both components. Hours and staff person to coordinate.
	Human Resources Safety Compliance & Training	Carson	Q (Kelly) Are these trainings, etc. being requested by staff? High pressure internally? A: (Carson) Yes. We've asked staff what they want to see in response to experiencing violence and threatening behavior. Training will provide skills such as Managing of Aggressive Behavior (MOAB) to keep staff safe. (Justin): Staff safety has come up with our Labor Management group. This is about being proactive before incidents occur and after-action for trauma staff have experienced.	Y	This Investment Opportunity is scalable to a degree, less funds equals less safety support for the entire department. There are 2 positions funded by this Initiative along with a software solution to help track incidents.
	Accessibility Barrier Removal <i>(Capital)</i>	Kim	N/A	Y	
	Unreinforced Masonry Retrofits <i>(Capital)</i>	Kim	N/A	Y	
	Continuing to Fix it First	Pool Major Maintenance <i>(Capital)</i>	Kim	N/A	Y

	Magnuson Major Maintenance <i>(Capital)</i>	Kim	N/A	Y	
	Play Area Renewal <i>(Capital)</i>	Kim	N/A	Y	
	Racket Sport Maintenance & Expansion <i>(Capital)</i>	Kim	Q (Pasqual): Any way to receive State funds? A: (Kim) We look at other grant sources and will do so for this program. King County frequently has grants.	Y	