



City of Seattle

CIVIL SERVICE COMMISSIONS

PUBLIC SAFETY CIVIL SERVICE COMMISSION

Commission Chair Christian M. Halliburton

Commissioner Joel A. Nark

Commissioner Sam Pailca

Public Safety Civil Service Commission

June 21, 2018

Approved October 18, 2018

Call to Order: Commissioner Christian Halliburton, Chair, called the Public Safety Civil Service Commission monthly meeting to order at 10:06 a.m. The meeting was in Room 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Christian Halliburton

Commissioner Joel Nark

Commissioner Sam Pailca joined the meeting at 10:09 am

Jeff Slayton Assistant City Attorney

Jennifer A. Greenlee, Executive Director

Teresa R. Jacobs, Administrative Staff Assistant

1. Approval of Minutes:

May 17, 2018 PSCSC Monthly Meeting: The Commission reviewed the minutes of the May 17, 2018 monthly meeting of the PSCSC. Commissioner Nark moved to approve the minutes as written. Commissioner Halliburton seconded the motion. Commissioner Pailca was not present. The minutes were approved by acclamation and signed by the Chair.

The agenda was taken out of order to allow Commissioner Pailca to arrive.

4. Executive Director's Report:

- **Case Status Report-Appeals Update-Exams Eligibility:** The Commission reviewed the monthly Case Status Report. The Executive Director reported there were no new appeals filed in June.

City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, WA 98124-4729

Tel (206) 233-7118, Fax: (206) 684-0755, <http://www.seattle.gov/CivilServiceCommissions/>

An equal employment opportunity employer. Accommodations for people with disabilities provided upon request

- **Monthly Budget Report:** The Commission reviewed the monthly Budget report. The Executive Director reported there were no significant expenditures, and the budget is on track for the year.

3. Exams Analyst Updates: **Yoshiko Grace Matsui, Fire Exams Analyst,** updated the Commission on Fire Exams. Ms. Grace Matsui reported the Battalion Chief Oral Boards are currently being held June 19 through the 22nd. The Fireboat Pilot written exams were held and will be followed by practical exams in September. Service Credit is being calculated for the Captain exams. Entry Level Exams had 4,414 applicants, of that 2,078 tested. Oral Boards will begin August 1st. Ms. Grace Matsui reported there were 18 workshop sessions on exam components and oral boards. Ms. Matsui thanked SDHR employees Joyce Davis, Stephanie Thornton, Colleen Lafferty, and Pam Donaldson for their assistance with monitoring emails and correspondence with applicants on her behalf. **Rachael Schade, Police Exams Analyst** updated the Commission on Police Exams. Ms. Schade reported the Entry Level Exams are scheduled for July 14th. Ms. Schade stated there was an update to Senate Bill 6145 regarding applicants who are qualified for hire.

Summary of Bill

- *Provides that city firefighter, city police, and county sheriff civil service applicants may be lawful permanent residents as an alternative to United States citizens.*
- *Authorizes a city police or county sheriff law enforcement agency to reject an application if the agency deems that it does not have the resources to conduct the background investigation.*
- *Modifies the background investigation for a fully commissioned peace officer or reserve officer to include proof of lawful permanent residence or United States citizenship.*

Ms. Schade stated the notices to applicants will be updated.

2. Police Accountability Legislation-Preference Points: Greg Doss, Central Staff Analyst was present at the request of Council Members Gonzalez and Herbold regarding the Police Accountability Ordinance regarding preference points. The police accountability ordinance amends SMC 4.08.070 to allow an SPD applicant who is deemed fluent in another language to have 10 percent credit (language preference points) added to the applicant's examination score for initial hiring or promotion. The applicants' fluency will be verified by the hiring authority based on a measure to be established by the department.

5. Old/New Business: Rule Review Update: The Executive Director reported she has been working with Commission Counsel Jeff Slayton, and Exams Analysts Rachael Schade and Yoshiko Grace Matsui on the Commission rules. They have been reviewing and identifying any changes or updates that may need to be made to the current rules with the Preference Points rule addressed separately. They will present any proposed changes to the Commission at future meetings.

Executive Session-Preference Points: The Commission went into Executive Session at 11:10 am. The Executive Session Ended at 11:45 am. Commission Chair Halliburton stated the commission would be interested in receiving variations on proposed rules at the July meeting. Jeff Slayton will look at proposing language to present to Council and request alternate proposals for language.

Adjourn: All other business before the Commission having been considered, Commission Chair Halliburton adjourned the meeting at 11:55 am.

Respectfully Submitted by:

/s/ Teresa R. Jacobs 10/18/2018



Date: 10-18-18

Teresa R. Jacobs
Administrative Staff Assistant

/s/ Christian Halliburton 10/18/2018



Date: 10/18/18

Christian Halliburton
Commission Chair