

Question and Answer

2022 Youth and Young Adult Behavioral Health RFP

Version 2 – Updated 4/27/22

Last Day to Submit Questions: Tuesday, May 3, 2022, at 5 p.m.

	Program Area	Question	Answer
1	Eligibility	If the students live outside of Seattle but attend Seattle public schools, are the youth qualified to attend this program?	Yes, participants who live outside the Seattle city limits but attend schools in Seattle qualify. In addition, please see pg. 4 <i>Criteria for Eligible Participants</i> . Young people who participate in services: 1. must live within the Seattle city limits or attend schools in Seattle; 2. be between 8 and 24 years old; 3. be low income under HUD income limits (80% or less of area median income); and 4. <u>do not</u> need a medical diagnosis, can be Medicaid ineligible, or lack medical insurance or sufficient medical coverage.
2	Budget/Finance	If your proposal is considered but the amount asked for is deemed too high, will funding at a lower \$ amount be considered?	It is possible a proposal may be considered for funding at a lower amount than what is requested. If the award is lower, HSD will negotiate with the applicant to ensure the project is feasible.
3	Program Delivery	What are the differences between priority populations and focus populations? Do we have to serve both populations?	Priority populations are specific demographic groups, e.g. seniors or refugees and immigrants, whereas focus populations are racial and ethnic groups within the priority populations. Applicants should address how they will serve at least one of the two priority populations and at least one of the five focus populations described on pg. 4 <i>Priority Population and Focus Population</i> .
4	Contracts	What are the reporting requirements for this? How often, via what platform, etc.?	See pg. 4 <i>Expected Performance Commitments</i> for a list of reporting requirements. These performance commitments are normally reported along with the monthly invoicing. HSD expects to finalize what reporting platform shall be used before the contract period begins.
5	Budget/Finance	What percentage for an administrative fee is allowed?	Currently, HSD does not have a maximum cap on indirect rate or administrative costs. If you have a federally approved rate, please use that rate.
6	Eligibility	Since the focus is on low-income populations, some participants may have Medicaid. Is there any issue if there is an overlap with Medicaid billing for services?	No, there are no restrictions to working with participants who have Medicaid. In addition, please note participants <u>do not</u> need a medical diagnosis, can be Medicaid ineligible, or lack medical insurance or sufficient medical coverage. See pg. 4 <i>Criteria for Eligible Participants</i> .

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7	Program Delivery	Any particular (preferred) delivery methods for services: in-person, Telehealth or other ways such as text messages etc.?	No, there are no preferred methods for delivering services. If services are offered in-person, please adhere to the relevant Seattle-King County Public Health COVID-19 safety guidelines if they are still in place in 2023. If services are offered virtually, they should be conducted through a secure, technology application that complies with the Health Insurance Portability and Accountability Act (HIPAA). Adherence to client confidentiality should be held on a secure platform and with strict standards.
8	Eligibility	Can an agency apply and also be a fiscal agent for another organization?	Yes, an agency may apply to the RFP and at the same time act as a fiscal agent for another organization.
9	Program Delivery	Therapy work is fluid and has to go with youth's pace. I am not sure how to determine 75% of participation. Any advice on this?	HSD recommends agencies report on "the percentage of youth and young adults participating in at least 75% of recommended behavioral health services" as a benchmark for program accountability. Please project the number of youth you will be working with, and then estimate the percentage of those youth who will achieve the 75% participation rate. The number of sessions can vary based on the program design. See Youth and Young Adult Behavioral Health RFP Theory of Change posted in the HSD Funding Opportunities website for additional information.
10	Budget/Finance	Is there a minimum/maximum request amount per proposal?	HSD does not stipulate a minimum or maximum request amount per proposal. The requested funding amount should be in alignment and reasonable to the proposed program model, number of participants to be served, and staffing structure.
11	Information Session	I have a copy of the slide deck and the Q & A's but do you have a recording of the info session you held on April 15?	The Youth and Young Adult information session was not recorded. The Question and Answer (Q & A) as well as PowerPoint presentation is what is being made available to all applicants.