## **Seattle Fire Department Permit Application** Tent or Air-Supported Structure, Temporary Code 3201 Tent only, no assembly permit required \$362.00 Code: 3201 Tent in association with City of Seattle Special Events permit \$362.00 Code: 3201CTY Tent in association with valid SFD temporary assembly permit \* \$0.00 Code: 3201SFD \*A temporary assembly application must be submitted with this application\* TO BE COMPLETED BY PERMIT APPLICANT (PLEASE PRINT) **BUSINESS NAME:** MAILING ADDRESS: SUITE: ZIP: CITY: STATE: **EVENT TITLE: EVENT ADDRESS:** ASSEMBLY PERMIT HOLDER FIRM NAME: SET-UP DATE(S): SET-UP TIME(S): **EVENT DATE(S): EVENT START TIME(S):** \*Tent Use Over 28 Days Requires an SDCI Permit\* **CONTACT PERSON: ON-SITE CONTACT:** PHONE NUMBER: ( ) PHONE NUMBER: ( ) E-MAIL ADDRESS: E-MAIL ADDRESS: SUPPLEMENTAL DOCUMENTATION MUST BE INCLUDED WITH THIS APPLICATION: TENT LAYOUT LETTER OF STRUCTURAL INTEGRITY CERTIFICATE OF FLAME RESISTANCE Make check payable to CITY OF SEATTLE Permit applications may be submitted in person weekdays from 8:00 a.m. to 4:30 p.m., or mailed to: Seattle Fire Department To pay with a Visa or Master Card, email this application to us, Fire Marshal's Office – Permits THEN EMAIL US TO BE PROVIDED AN ONLINE PAYMENT KEY 220 Third Ave S, 2<sup>nd</sup> Floor Tel: (206) 386-1450 Seattle, WA 98104-2608 E-mail: permits@seattle.gov PAYMENT MUST ACCOMPANY ALL APPLICATIONS. PAYMENTS RECEIVED LESS THAN 30 DAYS PRIOR TO THE EVENT WILL BE ASSESSED A LATE FEE EQUAL TO 50% OF THE ORIGINAL PERMIT FEE. APPLICATIONS RECEIVED THREE OR FEWER BUSINESS DAYS PRIOR TO THE EVENT MAY NOT BE PROCESSED AND THE PERMIT MAY NOT BE ISSUED. FMO OFFICE USE ONLY: Approved by: Date: Permit cc: ☐ Cancel, refund requested (Approval attached) ☐ Cancel, no refund Reason: Initials:

Check No.:

Receipt No.:

Application ID#