

Statements of Legislative Intent

City Council Budget Statements of Legislative Intent (SLIs) for the 2001- 2002 Budgets and 2001 – 2006 Capital Improvement Program (CIP)

#	SLI Statement Title	Responsible Committee	Date Report Due
1.	SAC Annual Analysis of Admissions Tax Spending	CAP	9/1 & 4/1/02
2.	Increase SCL Contributions to OSE	EEP	2/1
3.	Non-Power O&M Costs at SCL	EEP	7/1
4.	Staffing for New Power Resources Initiative	EEP	6/1
5.	Requiring a Plan for ESA Project Funds	ESA AD HOC	3/1
6.	Commercial Parking Tax	FBED	5/2
7.	Domestic Violence Services	FBED	September
8.	Enhancing Department Incentives -- Copernicus	FBED	6/30
9.	Fiscal Reporting Mechanism	FBED	5/15
10.	Judgment Claims Subfund	FBED	5/31
11.	McCaw Performance Hall Silver LEED Rating	FBED	2 nd Qtr
12.	Personnel Subfund and General Budgeting Practices	FBED	6/15
13.	Plan and Schedule for Developing Budget Legislation – Future Years	FBED	5/1
14.	Sidewalk Fund	FBED & Transportation	2/1 & 6/1
15.	\$233,000 for Housing Activities	HHSE&CR	4/2
16.	Homeless Strategic Response	HHSE&CR	3/14
17.	Off-Site Infrastructure Cost for Housing – Option 1	HHSE&CR	7/2
18.	Operation of the Morrison	HHSE&CR	1/30
19.	Project Lift-off	HHSE&CR	8/1
20.	Forums on Race, Reporting--Outcomes	HHSE&CR	9/1
21.	Review City's Human Services Contracts	HHSE&CR	July
22.	Safe Harbors Implementation Funding	HHSE&CR	January & 9/1
23.	Serving Younger Adults with Disabilities	HHSE&CR	6/30
24.	Urban Rest Stop II Construction	HHSE&CR	6/1
25.	Flexible Expenditure Authority for DCLU	LT&LU	6/30
26.	Parking for City Employees	LT&LU	July
27.	Rental Assistance	LT&LU & HHSE&CR	4/1 & 5/1

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#	SLI Statement Title	Responsible Committee	Date Report Due
28.	Assessment of Neighborhood Planning	NS&CD	3/1 & October
29.	Hitt's Hill Property Acquisition	NS&CD	12/11/00 1/9 & As Needed
30.	Car Recovery Clinic – Legal Support Services	PS&T	9/30
31.	Evaluating Penalties for False Alarms	PS&T	March, May & July
32.	Mental Health Court	PS&T	1/17 & 7/1
33.	Street Vacation Fee	Transportation	1 st Qtr
34.	Requiring Report on Training for SeaTran BMPs	Transportation	March
35.	Assessment of Certain Drainage Expenditures	WRSW&PH	6/1
36.	MOU for Drainage & Wastewater	WRSW&PH	1/30
37.	Report and MOUs for SPU Fund Transfers	WRSW&PH	2/1 & August
38.	Study Cost Effectiveness of Seismic Upgrades Pipeline Backbone System	WRSW&PH	6/1

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CULTURE ARTS AND PARKS COMMITTEE

1. Seattle Arts Commission Annual Analyses of Admissions Tax Spending

Statement of Legislative Intent: The Seattle Arts Commission's (SAC) proposed budget for 2001 and 2002 reflects the addition of approximately \$1 million per year, or a total of \$2 million over the biennium in new spending. This results from recently passed Council resolution 30222, which calls for the dedication of 20% of the City's unrestricted admissions tax revenues to SAC each year.

In approving the 2001-2002 budget for the Seattle Arts Commission, it is the City Council's intent that SAC shall produce two annual analyses detailing all activities resulting from Admissions Tax funding. Specifically, and related to funding received by SAC from Admissions Tax revenue, these analyses will describe programs and their administration and report on program goals, evaluation methods used to assess the effectiveness and success of programs, and spending.

The first analysis will be preliminary and will be delivered in the Fall of 2001. A second analysis, a full report, will be delivered in the Spring of 2002. These analyses will allow the Executive, the Council, and the public being served by SAC to better understand and evaluate the effectiveness of new programs and new money allocations resulting from resolution 30222. Such analyses will also allow for program and funding adjustments to be made responsive to Executive, Council, and community comment.

Responsible Council Committee: Culture, Arts and Parks.

Date Due to Council: The first analysis, a preliminary progress report on programs and spending levels, is due to be presented to the Culture, Arts and Parks Committee on or before September 1st, 2001. The second analysis, a full report, is due to be presented to the Culture, Arts and Parks Committee on or before April 1st, 2002.

ENERGY AND ENVIRONMENTAL POLICY COMMITTEE

2. Increase SCL Contribution to OSE, Hold Funds in Finance General

Statement of Legislative Intent: It is the Council's intent to ensure that new electric rate funds (\$100,000 for 2001 and \$100,000 for 2002) budgeted to the Office of Sustainability and Environment (OSE) are effectively programmed to ensure an appropriate emphasis on energy conservation, efficiency and utilization of renewable power resources. Accordingly, the Council directs the Office of Sustainability and Environment to report to the Energy and Environmental Policy Committee by February 1, 2001, with a plan for budgeting Seattle City Light's new contributions to OSE's budget.

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Responsible Council Committee: Energy and Environmental Policy

Date Due to Council: February 1, 2001

3. Non-Power O&M Costs at Seattle City Light

Statement of Legislative Intent: Seattle City Light shall submit a revised expenditure forecast for 2002 that is consistent with the commitment made during the 1999 rate review process to reduce annual non-power O&M costs by \$5 million. Although Council recognizes that unanticipated large costs-of-living adjustments will increase 2002 expenditures beyond projected levels, the current forecasts for 2002 indicate that non-power O&M costs will still exceed the original 1999 projections by approximately \$2 million. Council also acknowledges that increased commitments to sustainability and enhanced support for the Office of Sustainability and the Environment may increase non-Power O&M costs (roughly \$300,000 in 2002) may make it impossible to achieve the full \$2 million savings. However, significant savings should still be possible and the revised forecast will specifically identify how non-power costs will be reduced. To ensure that this information can be incorporated into next year's budget process, Seattle Light will present its revised forecast by July 1 of 2001.

Responsible Council Committee: Energy and Environmental Policy

Date Due to Council: July 1, 2001

4. Staffing for New Power Resources Initiative

Statement of Legislative Intent: The City Council directs Seattle City Light to present timely information on its efforts to achieve the Council's goal of meeting Seattle's incremental electric energy needs with no net greenhouse gases. The information presented should specifically address the staffing and financial resources dedicated to achieving this goal.

Responsible Council Committee: Energy & Environmental Policy

Date Due to Council: June 1, 2001

ENDANGERED SPECIES ACT AD HOC COMMITTEE

5. Requiring a Plan for Endangered Species Act Project Funds

Statement of Legislative Intent: The Executive is directed to report back to Council by March 1, 2001, with a plan for the expenditures associated with the \$350,000 in 2001 in Finance General.

Responsible Council Committee: ESA ad hoc

Date Due to Council: March 1, 2001

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FINANCE, BUDGET AND ECONOMIC DEVELOPMENT COMMITTEE

6. Commercial Parking Tax

Statement of Legislative Intent: The City Council directs the City Budget Office(CBO) to work with the Strategic Planning Office, the Law Department, the Finance Department, the City Council staff, and others as appropriate to assess strategies for the City to levy a commercial parking tax, and to develop options and a schedule for implementing such a tax. The CBO Director shall submit her findings, including options for structuring the commercial property tax, to the Council Finance, Budget and Economic Development Committee by May 2, 2001.

In this study, the CBO shall consider, among other things, the following:

- a) Legal and administrative options for levying a parking tax, and the costs of implementing each option. Such options should also address the mechanics for enforcing and collecting the tax.
- b) The market in Seattle for paid parking, including:
 - 1.b.1.The types of parking provided (e.g., paid public parking, employer-leased parking, and employer-owned parking);
 - 1.b.2.The mechanisms by which different types of parking are paid for (e.g., payment schemes based on the duration of parking);
 - 1.b.3.The geographic distribution of paid parking within the City;
 - 1.b.4.The applicability of different tax options to different types and locations of parking(e.g., long-term commuter parking, short-term retail parking).
 - 1.b.5.Parity between parking rates for parking meters and those for off-street, commercial parking.
- c) The likely revenue that each parking tax option would yield, including working with interested parties (such as users and providers of parking facilities) to estimate the potential impact on the parking market. In doing so the CBO should consider a series of tax rates and the effect that each would have on projected revenues and various types of parking.
- d) The impact of a commercial parking tax on the competitive position of businesses in Seattle vis-a-vis their competitors outside of Seattle and in the Puget Sound region who would not be subject to the tax.

Responsible Council Committee: Finance, Budget and Economic Development

Date Due to Council: May 2, 2001

7. Domestic Violence Services, 2002 Continuation Funding

Statement of Legislative Intent: The Council has identified full funding for approximately 8 months of 2002 for continuation of legal and community services relating to domestic violence provided by the following agencies. The Council directs HSD (Human Services Department) to seek and identify funding for the last four months of 2002 for these services.

Responsible Council Committee: Finance, Budget and Economic Development

Date Due to Council: September, 2001

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8. Enhancing Departmental Incentives to Participate in Copernicus

Statement of Legislative Intent: As expressed in Resolution 29949, the Council is committed to the success of the streamlined and cost-effective procurement process implemented through the Copernicus project, and therefore wishes to ensure department participation through development of incentives, as well as ensuring identification of opportunities for local, small and woman/minority owned businesses.

To fulfill this intent, the Council directs the City Budget Office (CBO) and the Contracting Services Division (CSD), in Finance, to work collaboratively to develop options for department participation incentives and to identify mechanisms for continued utilization of small and woman/minority owned businesses, and to report back to Council by June 30, 2001. At a minimum, this report should include the following:

1. Methodologies to track and calculate commodity savings at the department level, including a pilot study applying the methodology for at least one commodity.
2. Options to effectively create budget incentives for participating Departments.
3. Options to more effectively support our local, small, and woman/minority owned businesses.

Responsible Council Committee: Finance, Budget and Economic Development

Date Due to Council: June 30, 2001

9. Fiscal Reporting Mechanism

Statement of Legislative Intent: The Council directs the City Budget Office (CBO) to work with departments to develop a fiscal reporting mechanism. This mechanism would have two components: (1) department budget plans that project expenditures and department-specific revenues on a quarterly or monthly basis, and (2) a reporting procedure that compares actual revenues and expenditures with budget plans.

Budget plans will take into account expenses and revenues for both General and Other Funds, although it may be necessary to phase in the Other Fund capacity. In developing annual budget plans, departments will take into account:

- the cost of personal services and benefits spread throughout the year;
- the monthly cost of other predictable and regular payments that are made throughout the year;
- when episodic or non-routine expenditures are likely to occur; and
- when billings and Other Fund revenues are expected to be realized

CBO will work with departments and the SUMMIT Team to develop methodologies for assessing actual revenue and expenditure trends, and comparing these with budget plan projections. Refinement of these methodologies will occur over the course of 2001 with a goal of providing reports to Council in 2002.

Responsible Council Committee: Finance, Budget and Economic Development

Date Due to Council: : CBO will report on progress no later than May 15, 2001

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10. Judgment/Claims Subfund

Statement of Legislative Intent: It is the City Council's intent to improve the City's risk management system and use of the Judgment/Claims Subfund in an effort to increase City departments' accountability and responsibility for controlling risk. The Council directs the Executive to form a work group with representatives from the Finance, Law and Legislative Departments. The work group should consult with other departments as appropriate. The work group should review options and recommend specific action items for implementation in 2001 and 2002. The work group should focus primarily on 1) improvements to the data collection and reporting system; and 2) how to approach premiums or allocations for the Judgment/Claims Subfund; but may also address other issues as appropriate. The work group should submit its recommendations to the Council in time to allow any necessary changes to be incorporated into the 2002 Mayor's Proposed Budget.

Responsible Council Committee: Finance, Budget and Economic Development (with Councilmember Licata as Responsible Councilmember)

Date Due to Council: Report and recommendation due by May 31, 2001 so that Council and Executive can make decisions in time to be reflected in the Mayor's 2002 Proposed Budget.

11. McCaw Performance Hall – Silver LEED Rating

Statement of Legislative Intent: If the Council issues \$600,000 in additional Councilmanic debt for the McCaw Performance Hall renovation, it will be with the express goal of achieving a Silver LEED standard. While the Council recognizes that \$800,000 is currently projected to attain a Silver rating, it directs Seattle Center to make every effort to meet this goal from within existing project budgets or through the raising of additional funds. At the same time, the Council recognizes that this goal may not be achievable given the unique needs and constraints of this project.

Seattle Center will report to Council on use of these additional funds semi-annually, beginning no later than June 29, 2001, until the funds are expended.

Responsible Council Committee: Finance, Budget and Economic Development

Date Due to Council: Second quarter, 2001

12. Personnel Subfunds and General Budgeting Practices

Statement of Legislative Intent: CBO, working with the Personnel Department (when it is formed as such in 2001), and the City Auditor, shall review the Department's budgeting practices and accounting practices to accomplish the following purposes:

- ◆ Document the cause of the rapid increase in administration costs between 1998 and proposed 2001 for the General Fund Subfunds administered by Personnel.
- ◆ Establish budgeting and accounting practices that allow the Personnel Department to document and explain the cost and revenue information on which they build their budget.
- ◆ Develop reporting formats that allow the easy comparison of one year's revenues and expenditures to the next. Include the same components in reporting each year.
- ◆ Document actual expenditures compared to budget.

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Responsible Council Committee: Finance, Budget and Economic Development Committee

Date Due to Council: June 15, 2001

13. Plan and Schedule for Developing Budget Legislation in Future Years

Statement of Legislative Intent: The Council directs the City Budget Office (CBO) to work with the Law Department to develop a detailed plan and schedule for preparing, reviewing, and submitting proposed budget legislation to the City Council in 2001 and later years. The resulting plan should ensure that all budget legislation is submitted to the Council in final form, having undergone all Executive and Law Department review, on the day that the Mayor submits his proposed budget to the Council. For each piece of budget legislation, this submittal should include:

- Full text of legislation;
- All attachments or exhibits;
- Transmittal memo;
- Fiscal note (required for financial legislation);
- Information on special requirements (e.g., whether a public hearing is required under state or City laws or policies, including the settlement of the *CLEAN! et al. v. City of Seattle* litigation; what the particular hearing requirements are; what public notice is required); and
- For capital projects covered by the settlement of the *CLEAN! et al. v. City of Seattle* litigation, the Clerk File and required documents.

In this work effort and report to the Council, CBO and the Law Department should consider at least the following:

- Who, and in what department (e.g., line department, CBO, Law) is responsible for drafting legislation;
- Who, and in what department, is responsible for ensuring compliance with the City Clerk's Office Standards for Preparing and Submitting Legislation;
- What the schedule needs to be for CBO to submit drafts of budget legislation to the Law Department to ensure that the deadline stated above for submission of final proposed legislation to the Council is met;
- Who is responsible for writing transmittal memos; and
- Who is responsible for preparing the fiscal notes for financial legislation.

CBO and the Law Department should also consider whether some of the practices and procedures developed for budget legislation could also be used to standardize the preparation and submission of other (non-budget-related) legislation throughout the year.

Responsible Council Committee: Finance, Budget and Economic Development

Date Due to Council: May 1, 2001

14. Sidewalk Fund

Statement of Legislative Intent: The Executive, led by CBO and SeaTran, shall develop and implement a Sidewalk Fund in the 2001-2002 biennium. Toward that end, the Executive is directed to develop a work

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plan regarding identification of options and recommendations for the implementation of this Fund in 2001 and 2002. The options should include the uses, policies and administration of this Fund. Specifically, the Executive shall consider the following:

- project selection criteria based on need and location;
- changes to requirements and design standards for sidewalks; in proposing these changes, the Executive shall take into account community safety and health, as well as neighborhood concerns and priorities;
- a cost/benefit analysis of financing options including how and when the special benefit derived by a property owner will be realized;
- identification of other funding sources, including the federal, state, and private match;
- look at establishing sidewalks as a priority use for SPU transfer of funds to SeaTran for drainage and wastewater related improvements;
- administration of the Sidewalk Fund; and
- timetable for evaluation of the Sidewalk Fund.

In addition, in 2001, provide up to \$250,000 for a demonstration project for Stamped Colored Asphalt Walkways. The Executive shall develop a proposal for design and implementation of such a demonstration project.

Responsible Council Committees: Finance, Budget and Economic Development Committee and Transportation Committee

Date Due to Council: The work plan is due February 1, 2001; the options and recommendations for the implementation of this Fund in 2002 are due June 1, 2001.

HOUSING, HUMAN SERVICES, EDUCATION AND CIVIL RIGHTS COMMITTEE

15. \$233,000 for Housing Activities

Statement of Legislative Intent: The Council directs the Office of Housing to provide options regarding the use of the \$233,000 that will be available in 2001-2002 as a result of the abrogation of 2 vacant/funded positions in OH. OH will present alternatives for the use of these funds on housing programs (which may include use of funds for staffing or capital costs of programs) to the Housing, Human Services, Education and Civil Rights Committee by April 2, 2001.

In addition, the Office of Housing shall in collaboration with the City Budget Office to develop a thorough strategic plan for the Office of Housing detailing the following:

- Specific program initiatives/activities (existing and proposed) and staffing/job responsibilities for each of the specific initiatives;
- Funding for each of the initiatives/activities; overall organization chart for the Office; and how all of the above tie to the Managing For Results outcomes.

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Included in this strategic plan shall be a proposal regarding the use of the \$6 million in 1986 Levy Operating and Maintenance Trust Funds that have been earmarked to address financing needs resulting from federal McKinney funding reductions. This proposal shall be developed in consultation with the Human Services Department and the current McKinney Steering Committee.

OH shall submit the strategic plan by April 2, 2001 along with the above proposal for expenditure of the \$233,000.

Responsible Council Committee: Housing, Human Services, Education and Civil Rights

Date Due to Council: April 2, 2001

16. Homelessness Strategic Response Transitional Housing and Shelter

Statement of Legislative Intent: \$750,000 a year to be placed in Finance General, in 2001-2002, of capital and operating-services funds for development of transitional housing and supportive services for people who are homeless (including, but not limited to, those who are mentally ill, or drug and alcohol addicted). The Office of Housing (OH) and the Human Services Department (HSD) shall report back to the Human Services, Education and Civil Rights Committee with a proposal for allocation of these funds that shall be reviewed and adopted by the Committee. The report shall be submitted by March 14, 2001. OH and HSD will take into consideration the implementation of the Safe Harbors project in developing this funding proposal. The Council further intends that all or a portion of these funds for transitional housing and supportive services shall require a one-to-one dollar and/or in-kind services match. OH and HSD will provide an estimate of administrative costs associated with this proposal.

\$500,000 a year to be placed in Finance General, in 2001 – 2002, of capital and operating funds for development of new shelter beds and supportive services. The Human Services Department (HSD) will report back to the Housing, Human Services, Education and Civil Rights Committee with a proposal for allocating these funds that shall be reviewed and adopted by the Committee. The report shall be submitted by March 14, 2001. OH and HSD will take into consideration the implementation of the Safe Harbors project in developing this funding proposal. The Council further intends that all or a portion of these funds for creation of new shelter beds will require a one-to one dollar and/or in-kind services match. HSD will provide an estimate of administrative costs associated with this proposal.

Responsible Council Committee: Housing, Human Services, Education and Civil-Rights

Date Due to Council: March 14, 2001

17. Off-site Infrastructure Costs for Housing – Option 1

Statement of Legislative Intent: The Executive (including the Office of Housing, the Seattle Public Utilities (SPU), SeaTran, the Department of Design, Construction and Land Use (DCLU), City Budget Office, City Council and the Law Department), in collaboration with the Affordable Housing Alliance, the Housing Partnership and other interested parties, shall conduct a thorough analysis of the problems related to the provision of off-site infrastructure requirements and costs associated with the development of affordable housing in the City. The analysis shall, at a minimum, examine the following:

- The historical practices regarding who pays for infrastructure related to the development of housing;
- The types and costs of required off-site infrastructure (particularly those types that are most costly) that have been incurred over the last 2 - 5 years by local affordable housing developers;

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- State and City policies and laws guiding the requirements that off-site infrastructure be provided, the legal limits to imposing such requirements, and consistency of City departments in abiding by such limits;
- Current practices of the various City departments (including SPU, SeaTran, DCLU, etc.) as they relate to how regulatory decisions are made, timing, notification etc. of developers regarding off-site infrastructure improvements that will be required related to proposed housing development. A goal of such practices being to try and identify, as early as possible, required infrastructure and costs associated with this infrastructure;
- How and to what extent City departments are willing/able to allow cost saving alternate design or requirements (including those that may deviate from existing City standards) for off-site infrastructure improvements in an effort to reduce the cost of infrastructure without sacrificing the public's health and safety;
- The extent to which existing City funds (SeaTran, utilities capital improvement funds, etc.) or State or Federal funds can be combined with developer's resources to meet the infrastructure requirements of underdeveloped neighborhoods where high growth is desired and expected;
- The income levels (0% - 80% of median income or lower) and types (rental or homeownership) of affordable housing for which additional City funds might be used;
- Other cost sharing methods, such as latecomer's agreements, that could be pursued to assist in funding off-site infrastructure costs associated with affordable housing;
- An inventory of areas in the City where development of affordable housing is desirable and possible and the infrastructure needs in such areas;
- Legal issues such as the gift of public funds or provisions of the Accountancy Act that may govern the City's ability to contribute to infrastructure improvements on behalf of developers.

The Executive shall provide a progress report progress on the above issues every two months beginning February 1 to the Housing, Human Services, Education and Civil Rights Committee. A final report including specific recommendations regarding possible policy/ funding proposals to address problems and issues identified during the course of the above review is due to the Housing, Human Services, Education and Civil Rights Committee by July 2, 2001.

Responsible Council Committee: Housing, Human Services, Education, and Civil Rights

Date Due to Council: July 2, 2001

18. Operation of the Morrison

Statement of Legislative Intent: The Housing, Human Services, Education and Civil Rights Committee, in consultation with the Office of Housing, Human Services Department and Mayor's Office, shall enter into discussions with the Seattle Housing Authority regarding the establishment of policies and provision of funding needed to stabilize the operation of the Morrison Hotel in order to provide a safe, secure living environment for the residents of the Morrison. The recommendations of the Community Task Force on the Morrison shall serve as the starting point for these discussions.

Responsible Council Committee: Housing, Human Services, Education and Civil Rights

Date Due to Council: January 30, 2001 (submittal of Task Force report by SHA)

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19. Project Lift-Off

Statement of Legislative Intent: The Executive shall deliver a progress report on Project Lift-Off to the City Council Housing, Human Services, Education and Civil Rights Committee by August 1, 2001. The report shall include, but not be limited to, the following:

- a financial report including funding sources leveraged;
- identification of short-term and long-term deliverables;
- the status of Blueprint for Change action items;
- the number of services provided and persons served;
- timetable for when evaluation(s) of the components of Project Lift-off Blueprint for Change will be conducted and reported on; and
- information on how relevant programs funded through the Families and Education Levy and Parks Open Space Levy support Project Lift-off

Responsible Council Committee: Housing, Human Services, Education and Civil Rights

Date Due to Council: August 1, 2001

20. Reporting on Outcomes of the Forums on Race

Statement of Legislative Intent: Add \$30,000 to the Office of Civil Rights (OCR) sub-fund in 2001 and \$30,000 in 2002, to contract with the Urban Enterprise Center (UEC) to host 1) 2 Community Dinners and Dialogues on Race and 2) Host 2 lectures as part of the “It’s Time to Talk” series.

Require OCR to report back to Council on the success of these forums on race at the end of 2001, to track program effectiveness by:

- 1) Repeat participants versus new participants
- 2) Number and types of “spin-off” events (voluntary follow-up to these organized forums) that are occurring within the community
- 3) Specific quantifiable results that indicate better race relations in the community.

Responsible Council Committee: Housing, Human Services, Education and Civil Rights

Date Due to Council: September 1, 2001

21. Review the City’s Human Service Contracts

Statement of Legislative Intent: Council directs the Executive to conduct an analysis of the City’s human service contracts with community based organizations for direct services funded by CDBG, HSP or general funds. This analysis shall address whether service levels, particularly for priorities listed in the Consolidated Plan and budget resolution, have been adversely affected by the City’s contracting rate and if so how? Based on this analysis the Executive is directed to provide options and funding recommendations

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Responsible Council Committee: Housing, Human Services, Education and Civil Rights

Date Due to Council: July 2001

22. Funding for Implementation of Safe Harbors

Statement of Legislative Intent: A maximum of \$680,000 will be appropriated for the implementation of the Safe Harbors System. These funds shall not be expended until the Housing, Human Services, Education and Civil Rights Committee has received and approved the consultant's final design and implementation plan (that is expected to be submitted to Council in January 2001).

A minimum of a 1:1 match for City funds must be secured from other non-City sources such as the United Way, Federal, State or other public or private entities. The required match may consist of cash, equipment or in-kind services.

The Human Services Department shall provide a report by September 1, 2001 regarding implementation of the Safe Harbors System, including a report concerning the funding secured for implementation and fulfillment of the 1:1 match requirement.

Responsible Council Committee: Housing, Human Services, Education and Civil Rights Committee

Date Due to Council: Consultant's report expected January 2001;

Human Services Department Progress Report, September 1, 2001

23. Serving Younger Adults with Disabilities

Statement of Legislative Intent: The Office of Economic Development shall evaluate the Seattle Jobs Initiative in terms of its policies and procedures that affect people with disabilities aged 18-59 and present a report to the Housing, Human Services, Education, and Civil Rights Committee. This report will include, but not be limited to:

- An assessment of SJI's compliance with American with Disabilities Act (ADA) requirements, specifically in terms of programmatic policy.
- A report on what SJI is doing to help serve job-seekers with disabilities, whether this be in terms of referrals or other accommodation measures.

The purpose of the report is to clearly determine how SJI is programmatically accommodating people with disabilities while keeping to their mission of helping to provide economic independence to low-income job-seekers.

Responsible Council Committee: Housing, Human Services, Education, and Civil Rights

Date Due to Council: June 30, 2001

25. Urban Rest Stop II -- Construction

Statement of Legislative Intent: The City Council directs the Human Services Department (HSD) to conduct a needs assessment for additional public hygiene facilities in the south downtown corridor (Spring Street to Jackson Street). HSD shall submit a formal report to the Council listing the existing public hygiene

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facilities in south downtown, including but not limited to facilities with restrooms, showers, and coin operated laundry machines. For each facility, the report shall provide a description of the range of services, information regarding the service capacity, the number of clients served per month, the clientele served (e.g. homeless persons, low income persons, women, men, children), and a detailed account of funding sources. Additionally, the report shall include recommendations and an analysis on the feasibility of expanding services in existing facilities and building new facilities to meet any found gaps in services.

Responsible Council Committee: Housing, Human Services, Education and Civil Rights

Date Due to Council: June 1, 2001

(Note: See SLI # 27, p. 27, Rental Assistance, for which both the HHSE&CR and LT&LU Committee are jointly responsible.)

LANDLORD/TENANT AND LAND USE COMMITTEE

25. Flexible Expenditure Authority for DCLU

Statement of Legislative Intent: The City Council hereby directs the Department of Design, Construction, and Land Use, in conjunction with the City Budget Office, to evaluate options to accomplish the City Auditor's recommendation #8, dated September 12, 2000. This recommendation is to provide a method for granting flexible budget authority to DCLU in order to accommodate unforeseen increases in the public demand for land use and construction services. The CBO and DCLU are directed to identify an indicator of demand for public services that is verifiable by the City Budget Office. The demand indicator shall trigger the authority for a commensurate increase in DCLU's budget. The proposal developed by DCLU and CBO will also describe the mechanism by which DCLU's appropriation authority and related FTE will be promptly adjusted without delay by waiting for supplemental budget authorization late in the year. The CBO and DCLU shall provide a joint proposal with recommendations to Council by June 30, 2001.

Responsible Council Committee: Landlord/Tenant and Land Use

Date Due to Council: June 30, 2001

26. Parking for City Employees

Statement of Legislative Intent: It is the intent of the Council that the Executive draw on the City's Comprehensive Plan and Transportation Strategic Plan to develop parking policy options for Council review on City employee parking, including consideration of the following items:

- 1) Assessment of current practice and policy implications of eliminating free and/or subsidized employee parking
- 2) Revenues and Expenditures related to parking
- 3) Labor Issues
- 4) Reducing Single Occupant Vehicle use

The options that the Executive examines should address compensation equity issues and consistency with the City's transportation strategies. Every parking space that is subsidized or provided without charge to City employees needs to be justified.

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Previous studies could be incorporated into the preparation of these options (ESD reviewed City employee parking in 1997 at the request of the Council).

Responsible Council Committee: Landlord/Tenant and Land Use

Date Due to Council: July 2001

27. Rental Assistance

Statement of Legislative Intent: The Council directs the Human Services Department to evaluate options and make recommendations to create a rental assistance program that incorporates the concept of the City's current Rental Assistance Collaboration program (RACE). The proposed program will provide one-time homeless prevention/rental assistance to very low-income households not currently living in subsidized housing and facing imminent housing loss, and will include a direct link to case management and related support services for a longer period of time. The Department shall provide a plan that includes an estimate of number of households served, target population to be served, as well as the expectations of the contracting agency.

The Human Services Department is directed to report to a joint meeting of the City Council's Landlord/Tenant and Land Use and Housing, Human Services, Education and Civil Rights Committees by April 1, 2001 with these options and recommendations. In addition, the Department shall draft a Request for Proposals for a service-providing organization to administer this homeless prevention/rental assistance program with a direct link to case management and related support services, and present this draft to Council by May 1, 2001. The Department shall consider case management services that will provide the appropriate level of support in order for low-income tenants receiving one-time assistance to stabilize and maintain their housing.

Responsible Council Committee: Landlord/Tenant and Land Use Committee and Housing, Human Services, Education and Civil Rights Committee

Date Due to Council: Options and Recommendation by April 1, 2001

RFP Draft by May 1, 2001

NEIGHBORHOODS, SUSTAINABILITY AND COMMUNITY DEVELOPMENT COMMITTEE

28. Assessment of Neighborhood Planning

Statement of Legislative Intent: The Strategic Planning Office, Planning Commission, and Department of Neighborhoods are directed to work together to develop a plan and proposed budget for assessing the City's recently completed neighborhood planning effort. The purpose of the assessment is to document the overall process, to identify lessons learned that could apply to future strategies for civic engagement, and to analyze lasting impacts of the program. The written assessment would include, but not be limited to, a practical compilation of important documents that describe the neighborhood planning program and input from participants. The Departments are directed to report back to the Council with an outline of the work program and potential budget needs by March 1, 2001, with the final written assessment by October, 2001. Staff are

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encouraged to contact academics who may be interested in participating in such an assessment and to consider whether grant or foundation funding could be a resource for carrying out the project.

Responsible Council Committee: Neighborhoods, Sustainability and Community Development

Date Due to Council: Outline of work program and potential budget needs by March 1, 2001. Final written assessment and compilation of documents by October, 2001.

29. Hitt's Hill Property Acquisition

Statement of Legislative Intent: It is the intent of the City Council to support the acquisition of the property known as Hitt's Hill by a variety of public and private funding partners. This SLI accompanies a Council addition to the 2001-2002 Proposed Budget to provide \$700,000 in 2001 toward this acquisition. The Council directs the Department of Parks and Recreation to continue working toward the acquisition of the Hitt's Hill property. The Department shall:

1. Work with ESD to prepare a resolution for Council vote by December 11, 2000 which allocates funds from ESD's Preliminary Studies & Engineering CIP project to fund appropriate pre-acquisition studies of the property, such as, but not limited to, a buyer's appraisal and an environmental assessment.
2. Conduct the appropriate pre-acquisition studies.
3. Monitor the progress of potential funding partners in achieving their goals, including applying for grants and matching funds as well as private donations.
4. Monitor the development of site-related issues, such as, but not limited to, site-development permits and public support.
5. Written report to the Neighborhoods, Sustainability and Community Development Committee on the findings of the pre-acquisition studies and the status of fundraising efforts by January 9, 2001 and additional written reports as needed to meet the March 31, 2001 timetable for acquisition.

Responsible Council Committee: Neighborhoods, Sustainability and Community Development

Date Due to Council: Resolution by December 11, 2000. (Resolution 30275 was adopted on December 11, 2000.)

Report by January 9, 2001 and as needed. (A report was presented to the NS&CD Committee on January 23.)

PUBLIC SAFETY AND TECHNOLOGY COMMITTEE

30. Car Recovery Clinic – Legal Support Services

Statement of Legislative Intent: Track the results of the program and hold a hearing at the mid-biennium budget adjustment to determine the effectiveness of the program. A report to the Public Safety and Technology Committee at the conclusion of the pilot project will include the 1) number of people accessing service; 2) type of service accessed?—advocacy with courts, advocacy with tow company, paralegal service, legal representation; 3) number of impounds; 4) number of administrative hearings because of hardship; 5) number of administrative hearings because of challenge to the validity of the impound or length of hold; 6) number of de novo hearings because of hardship; 7) number of de novo hearings because of challenge to the

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validity of the impound or length of hold; 8) number of de novo hearings with legal counsel versus without legal counsel; 9) number of cars held according to length of hold; and 10) outcomes of administrative hearings and de novo hearings including but not limited to: impound upheld but early release granted, impound upheld but early release not granted, impound invalid, period of hold invalid, 11) the compensation or other remedy ordered at the administrative or de novo hearing. The Public Safety and Technology Committee will hold a hearing prior to the mid-biennium budget adjustment to determine the effectiveness of the program.

Responsible Council Committee: Public Safety and Technology Committee

Date Due to Council: September 30, 2001.

31. Evaluating Penalties for False Alarms

Statement of Legislative Intent: It is the Council's intent that the Strategic Planning Office, Budget Office, Fire Department, and Police Department review the current policies and practices of the Fire and Police Departments in enforcing Fire Code and Municipal Code provisions related to false alarms, and evaluate alternative policies and procedures. The purpose of this review and evaluation will be to determine the best practical balance between the cost of Fire and Police responses to false alarms, the risk to public safety that stringent enforcement might create by discouraging or delaying some valid alarms, and the indirect risk to public safety that is created when firefighters and police are unavailable for valid alarms because they are responding to false alarms. As warranted by the review and evaluation, the Executive shall propose changes to policies and procedures, potentially including revisions to the Fire Code and Municipal Code.

Responsible Council Committee: Public Safety & Technology

Date Due to Council:

Review of current policies and practices: March 2001

Evaluation of alternative policies and practice: May 2001

If warranted, proposed changes in Fire Code or Municipal Code: July 2001

32. Mental Health Court

Statement of Legislative Intent: The Mayor and Council wish to promote innovations by rewarding departments that re-deploy resources to pilot new approaches that may develop into successful permanent programs. The Mental Health Court program in Seattle Municipal Court is one example. As such, the Mayor's Proposed 2001-2002 budget includes funding for a Strategic Advisor II position to split its time managing the Mental Health Court [MHC] and integrating community-involved justice into Seattle Municipal Court operations. This position will be subject to a review before continuing into the next biennium. Any potential Council additions to the Mayor's proposed budget that are earmarked for the Mental Health Court's operation will be dedicated to enhance that operation and will not be used to displace activities elsewhere in the Court. If Mental Health Court is disbanded, funding for these positions will discontinue.

It is the Council's intent to monitor the progress of MHC and draw conclusions about the results of it and other community-involved justice initiatives. With the Mayor and Council's dedication of additional MHC resources in the 2001 and 2002 budgets, the Seattle Municipal Court is encouraged to work with the Executive and Council staff to report on the following:

- 1) A scope of work that will identify potential diversion programs, alternative jail sanctions, and community-involved justice programs that the Court proposes the City support.

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- 2) Results of the MHC evaluation.
- 3) Further actions taken or needed to make MHC an ongoing part of the Court's operations if it should prove successful.

Responsible Council Committee: Public Safety and Technology

Date Due to Council: For Item #1, report to the Public Safety & Technology Committee on definition of terms, program descriptions, desired outcomes, and proposed approximate timelines for implementation by January 17, 2001. Update and report on all three items by July 1, 2001, at which time further progress reports may be requested.

TRANSPORTATION COMMITTEE

33. Street Vacation Fee

Statement of Legislative Intent: The Council directs SeaTran, DCLU, CBO and Design Commission staff to analyze and propose the following:

- An increase in the street vacation fee to better align it with the actual cost of processing a street vacation: and
- A procedure to enable SeaTran technical staff and DCLU staff to charge the time worked prior to Master Use Permit applications and street use applications against the Street Vacation fee.

Responsible Council Committee: Transportation Committee

Date Due to Council: First Quarter 2001

34. Requiring Report on Training for SeaTran BMP's

Statement of Legislative Intent: The Council hereby approves the Executive's 2001-2002 budget proposal for training road crews in best management practices (BMPs) to avoid "taking" of Chinook, contingent upon:

- 1) The Executive reporting back to the Council by March, 2001, on the National Marine Fisheries' Service (NMFS) position on the requisite training period in order to qualify the City for legal coverage from take liability under the Tri-County "road maintenance" plank and,
- 2) Providing a budget proposal in that report for the cost of training, including funding options, and opportunities to share costs with other jurisdictions, should the training be required to be carried out in the 2001-2002.

Responsible Council Committee: Transportation

Date Due to Council: March, 2001

(Note: See SLI # 14, p. 14, Sidewalk Fund, for which both the Transportation and FBED Committees are jointly responsible.)

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WATER RESOURCES, SOLID WASTE AND PUBLIC HEALTH COMMITTEE

35. Assessment of Certain Drainage Expenditures

Statement of Legislative Intent: The Drainage & Wastewater 2001-2006 CIP includes a series of major programs - Environmental Stewardship(C33NW3), Deferred Commitments(C33NW01), Local Basin Plan Implementation(C300325), Local Emerging Issues(C300326), and Trunk Line Improvements(C300330) – which will entail approximately \$65 million in capital expenditures.

For the most part the Utility is still conducting its analyses as to the specific projects that will be undertaken within these programs. While recognizing the Utility's need for flexibility in the planning process, given the magnitude of the programs' projected expenditures the Council feels it is prudent to continue in its oversight role. As such, the Council directs the Utility to furnish it with timely information on the criteria and process that the Utility will employ in prioritizing and assessing projects within and across these programs.

Responsible Council Committee: Water Resources, Solid Waste and Public Health

Date Due to Council: June 1, 2001

36. MOU for Drainage and Wastewater Fund Transfers to SeaTran

Statement of Legislative Intent: It is the Council's intent in approving the 2001-2002 Drainage and Wastewater Rates that \$4 million or 4 percent of the Drainage and Wastewater CIP funds be transferred to SeaTran for CIP project compliance with the City's Stormwater Control and Grading Ordinance and ESA requirements. In doing so, it is the Council's intent that Seattle Public Utilities report back to Council on the final signed Memorandum of Agreement (MOA) between SPU and SeaTran. It is assumed that the MOA will be signed in 2000.

It is also the Council's intent that SeaTran provide a list of projects that are to be funded through Drainage and Wastewater Funds, which includes a timetable of the proposed expenditures and estimated completion dates for these projects. These projects shall be consistent with the direction given in the SLI titled "Sidewalk Fund." Further, SPU and SeaTran will develop an expenditure tracking system and audit plan that will be implemented to track and reconcile these funds.

Responsible Council Committee: Water Resources, Solid Waste and Public Health

Date Due to Council: January 30, 2001 – Signed MOA

March 30, 2001 – A list of specific projects, timetables of proposed expenditures and completion of these projects and an expenditure tracking system and audit plan

37. Report and MOUs for SPU Fund Transfers to Parks, SeaTran

Statement of Legislative Intent: As per Council Resolution 30088, Council believes that it is important for SPU to optimize efficiencies in the expenditure of these Solid Waste Fund dollars. Therefore, SPU is required to:

- 1) Report back to the Water Resources, Solid Waste and Public Health (WRSWPH) Committee on the final Memorandum of Understanding (MOU) between SPU and Parks and SeaTran specifying the solid waste

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functions for which solid waste funds will be expended. It is Council's intent that these MOUs would be entered into annually or bi-annually as these services continue to be provided by City departments; and,

- 2) Report to the WRSW&PH Committee in August regarding SeaTran and Parks' compliance with the terms of the MOU, including cost of service and performance reviews of the services provided.

Responsible Council Committee: Water Resources, Solid Waste and Public Health

Date Due to Council: February 1, 2001 – MOU report

August, 2001 – Report on compliance with terms of MOU

38. Study Cost Effectiveness of Seismic Upgrade: Pipeline Backbone System

Statement of Legislative Intent: Seattle Public Utilities 2001-2006 CIP includes \$19 million for *CITT002, Seismic Upgrade: Pipeline Backbone System program*. While it is the intent of the Council that these funds be appropriated, the Council is concerned about the parameters of this program in the context of the range of pipeline upgrade criteria. Therefore, the Council directs SPU to brief the Council on the project's objectives and risk-reward tradeoffs. The briefing should include other pipeline projects in the CIP so that Council is familiar with the proposed budget and goals for utility pipeline replacement and maintenance, and can provide further direction.

Responsible Council Committee: Water Resources, Solid Waste and Public Health Committee Members

Date Due to Council: No later than June 1, 2001